TOWN OF BILLERICA

ANNUAL REPORT

FISCAL 2004

TOWN OF BILLERICA ANNUAL REPORT FISCAL 2004

For Reference
Not to be taken from this room

COVER:
Billerica Center as it appeared in 1858. In this early view of Billerica center as seen from the corner of Andover Road, The Fletcher Hotel appears at the immediate left. In the far distance is the Parker-Richardson-Dickinson house. Farther to the right is the steeple of the Baptist church, the Ruggles House, the town hall, store and post office, Unitarian church, Bowers home, and the Universalist church on River Street. In the center is the town water pump. Telegraph lines appear in the image. (Courtesy of The Billerica Historical Society).

Billerica Public Library
15 Concord Road
Billerica, MA 01821

**JULY 1, 2003 –
JUNE 30, 2004**

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ANNU
2004
(Local
History)

MEMORIAMS – 2004

WALTER W. ARAKELIAN - Died: July 19, 2003
School Committee: 1951 – 1956
Town Meeting Member: 1963 – 1969; 1973 – 1997
Conservation Commission: 1974 – 1994
Charter Commission: 1974 – 1994
Charter Committee: 1978
Charter Review Committee: 1985 – 1986
Town By-Law Review Committee: 1991 – 1995
Centralized Purchasing Committee: 1960 – 1963
Republican Town Committee: 1976 – 1979; 1990 – 1994

FLORENCE M. BENT - Died: May 16, 2003
Town Meeting Member: 1970 – 1978

ANTHONY E. CAPALDO, SR. - Died: June 18, 2003
School Custodian: 1966 – 1991

MICHAEL DRISCOLL - Died: April 24, 2004
Teacher - Billerica High School

JENNIFER RENNA FERREIRA - Died: September 22, 2003
Town Meeting Member: 1987 – 1990

GRACE M. GARDNER - Died: January 20, 2004
Cafeteria Worker

CAROL A. GIBSON - Died: June 16, 2003
Associate Assessor: 1985 – 2003

JAYNE N. HITCHCOCK - Died: October 20, 2003
Town Meeting Member: 1982

EDITH R. JENKINS - Died: August 31, 2003
School Dept. Secretary 1977 - 1993

MYRA R. KINSMAN - Died: May 12, 2003
Town Meeting Member: 1973 - 1985
Bennett Public Librarian: 1956 – 1980

JEAN R. LORANGER - Died: April 9, 2003
Teacher: 1969 – 1999

ROSE N, MALCUIT - Died: January 13, 2004
Precinct Worker

NORMAN MCKAY - Died: September 1, 2003
Town Meeting Member: 1967

ORA K. MCLAUGHLIN - Died: February 3, 2004
Teacher

PETER J. MISCONE - February 6, 2004
Public Works Dept.: 1950 - 1983

MARION E. POTTER - Died: January 1, 2004
Town Meeting Member: 1956 – 1999
Board of Registrars: 1972
Town By-Law Study Committee: 1973-1974
State Middlesex Canal Representative: 1987 – 2003
Precinct Officer: 1976 – 1999

LILLIE M. SCOTT - Died: July 26, 2003
Ditson Cafeteria Worker

HERMAN E. VALERIANI - Died: May 5, 2003
Fire Department: 1957 - 1985

EDGAR A. WILLIAMS - Died: March 26, 2004
Town Meeting Member: 1964 – 1967
Planning Board Member: 1960 - 1965

F. VIRGINIA WILLIAMS - Died: June 7, 2003
Town Meeting Member: 1985 – 1988
Precinct Officer: 1976 – 1992

ROSE MARIE ZIMMERMAN - Died: January 31, 2004
Clerk – Treasurer's Dept.: 1966 - 1986

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GENERAL INFORMATION

ADDRESS: 365 Boston Road

HOURS: 8:30 a.m. to 4:00 p.m.

AREA: 25.96 Square Miles

ALTITUDE: 375 Feet above Sea Level

INCORPORATED: May 1655

POPULATION: 38,981 (Federal Census)

COUNTY: Middlesex

DISTRICTS: Fifth Congressional, Sixth Councilor, Fourth Middlesex Senatorial, 22nd Middlesex Representative

U.S. Senator–Edward M. Kennedy (D)
Room 2400, J.F.K. Federal Building
Boston, MA 02203

U.S. Senator–John Kerry (D)
Transportation Building
10th Floor, 1 Bowdoin Street
Boston, MA 02116

U.S. Representative-Martin T. Meehan (D)
11 Kearney Square
Lowell, MA 01852

State Senator-Robert A. Havern, III
Room 513 – State House
Boston, MA 02133

State Representative-William G. Greene, Jr.
Room 473F - State House
Boston, MA 02133-1054

Councilor-Michael J. Callahan (D)
194 State Street
Boston, MA 02133-1054 (Sixth Councilor)

QUALIFICATIONS FOR REGISTRATION AS A VOTER: ALL ELECTIONS: Every citizen eighteen (18) years of age and upwards, who has resided within the Town one day may claim the right to vote.

ABSENTEE VOTING: AT ALL ELECTIONS, Including primaries

REGISTRATION: Monday through Friday, 8:30 a.m. to 4:00 p.m., at the Office of the Board of Registrars. Special sessions held preceding elections.

ANNUAL ELECTION: First Saturday in April

ANNUAL APPROPRIATION MEETING:
First Tuesday in May (Spring)
First Tuesday in October (Fall)

BOARD OF APPEALS: 1st and 3rd Wednesday

BOARD OF HEALTH: 1st Monday each month

BOARD OF SELECTMEN: 1st and 3rd Monday

PLANNING BOARD: 2nd and 4th Monday

SCHOOL COMMITTEE: 2nd and 4th Monday

BOARD OF HEALTH: Householders shall report to the Board of Health all cases of communicable disease unless a physician is in attendance. Subsurface sanitary disposal systems installation and repair must be inspected by the Health Department.

DOG LICENSES: All dog licenses expire December 31. A dog should be licensed when three (3) months old. **FEES**:
FEES: Male/Female $10.00
Neutered Male/Spayed Female $6.00
Spaying or Neutering Certificates must be shown for first license and a valid rabies certificate must be shown every year before license can be issued, unless you have left the rabies certificate on file in the Town Clerk's Office.

PENALTY FEE: Any dog three (3) months of age or older not licensed by MARCH 10 will have a $10.00 late fine added to the license fee.

TAX RATE: For Fiscal Year 2004
$10.92 per $1,000 residential
$24.42 per $1,000 commercial/industrial

TOWN MEETING MEMBERS

PRECINCT ONE

Term Expires 2007
Sharonanne Capone
Paul J. Kelley
Sandra Porter Libby
Sandra A. MacMillan
George A. Merrill, Jr.
Frederik R. Wijnen-Riems
Vacancy

Term Expires 2006
Robert J. Brogan
Lorraine Lally
Bonnie MacNeil
Rino Moriconi
Gerald A. Young, Jr.
Vacancy
Vacancy

Term Expires 2005
Joanne Andrews
David A. Gagliardi
Joanne M. Gagliardi
Kevin Gilligan
Marcelline P. Higgins
Katherine M. Kilroy
Timothy G. Kilroy
Linda A. Little
Paula Moriconi, Elected by Caucus

PRECINCT TWO

Term Expires 2007
Helen R. Barnett
John Ciancio, Jr.
John Coyne
Daniel J. Looney
Allen J. Metivier, Jr.
Paul O'Donnell
Bradford O'Neill

Term Expires 2006
Robert T. Dalziel
Francies "Fraz" Fraine
Edward J. Giroux
Sandra Giroux
Alan Ramos
Stephen J. Wanamaker
Donald E. Wilson

Term Expires 2005
Thomas H. Conway, Jr.
Paul J. Coppinger
Bernard F. Hoar
Anthony R. Iovanna, Resigned
Philip J. Newfell
Ellen Day Rawlings
Peter Rawlings
John A. Harlow

PRECINCT THREE

Term Expires 2007
Claire M. Babcock
Marie C. Loughlin
William F. Loughlin
Mary A. Petty
Helen B. Smith
Robert F. Smith
Dean Sousa

Term Expires 2006
Robert J. Duffett
Lisa L. Fudge
Mary E. Laundry
Luke M. Maynard
Lawrence R. Norman
Nancy E. Schuster
Thomas P. Shamshak

Term Expires 2005
Donald R. Bears
John F. Gray, Jr.
Catherine E. Marshall
Gilbert A. Moreira
Susan D. Moreira
Ralph Morrison
Mary Ann Petty
Barbara J. Solomon

PRECINCT FOUR

Term Expires 2007
Romolo Capobianco
Alma J. Elkins
Kristi-Rae Garon
Scott H. Garon
Marti Mahoney
Kathryn M. Matos
Michael O'Brien

Term Expires 2006
Ted Clark, Resigned
Douglas W. Fogerty
Robert J. Fonseca
Robert D. Killeen
Laurie Kinsella
Robert Kinsella
Vincent D. MacDonald

Term Expires 2005
Peter A. Annunziata
Robert M. Correnti
Gilbert W. Griggs
Brian P. Kelly
Brian Luttrell
Philip J. Tammaro, Resigned
John C. Yavanian
Lora Bojsen
Angela J. Orenstein

PRECINCT FIVE

Term Expires 2007
Walter J. Bradbury
Salvatore A. Dampolo
William P. Hadley
John W. Morris
Lillie M. Ralston
Madeline T. Sargent
Steward Wood

Term Expires 2006
Ronald J. DiOrio
Mark Farmer
Diane Hadley
Marion C. Keough
Brenda J. O'Donnell
John Ripa
Joel Williams

Term Expires 2005
Marie P. Blanchette
Vincent J. Cangiamila
Alice P. Houghton
James F. O'Donnell, Jr.
Mary A. Pasho
Michael S. Rosa
Sheila R. Sartell

PRECINCT SIX

Term Expires 2007
Pierre J. Allain
Brita Learned
Donald F. MacDonald
S. Bruce Ryder
Vacancy
Vacancy

Term Expires 2006
Pauline M. Browne
Michael W. Conant, Jr.
Jean-Paul Durand
Joseph A. Mastrullo
Margaret Newhall-Pridemore
Rosemary E. Saviano
Richard D. Tracey, Jr.

Term Expires 2005
Richard L. Annese
Dorothy M. Callihan
Cosma D. Cavicchio, Jr.
Frederick A. Liberatore
Phyllis A. MacDonald
Edward R. McLaughlin
Salvatore Pasciuto, Jr.
Bernard T. Duggan, Elected by Caucus
Shirley C. Penta, Elected by Caucus

PRECINCT SEVEN

Term Expires 2007
Diane J. DePaso
Barbara A. Hagan
Jeanne Landers

James M. McDonough
Jan Wetzel
Stephen K. Wetzel
Vacancy

Term Expires 2006
John F. Healy
Mary K. McBride
Ralph J. McKenna
Robert A. Patten, III
Frank J. Ruggeri
Joseph Sharrock
Thomas W. Woodford

Term Expires 2005
Vincent A. Amato, Jr.
John E. Bartlett
Rosalind C. Bartlett
Frank M. Busalacchi
Janice D. Busalacchi
Peter m. Coppinger
Raymond W. Fischer
James D. Mollison
Stephen L. Hart, Elected by Caucus

PRECINCT EIGHT
Term Expires 2007
Jacqueline G. Gurney
Oren D. Hunt, Jr.
William T. Mernin
Barbara Morrissey
Christian Peterson
Vacancy
Vacancy

Term Expires 2006
Charles Ferrera
Joseph A. Gibelli, Jr.
Linda Hutchinson
David L. Johnson
Brian A. Morgan, Resigned
Scott W. Winchell
Vacancy

Term Expires 2005
Joanne M. Giovino
Katelyn A. Giovino
Helen R. Knight
Charlene McCarthy
John L. Noonan
Teresa M. Vieira
John D. McKenna, Elected by Caucus
Stephen R. Dresser, Elected by Caucus
Joan Jones, Elected by Caucus

PRECINCT NINE
Term Expires 2007
Michael J. Casey
Patricia C. Flemming
James Patrick Lally
Dorothy L. Pearson
Anthony M. Ventresca
Vacancy
Vacancy

Term Expires 2006
Marc F. Lally, Deceased
Cheryl L. Lally
Kathleen Paulsen
Vacancy
Vacancy
Vacancy
Vacancy

Term Expires 2005
Elaine T. Horlink
Diane L. Milano
Nicholas J. Rosa
Francis A. Sarno
Marc T. Lombard, Elected by Caucus
Carol R. Rosa, Elected by Caucus
Donald C. Delano, Elected by Caucus
Judith M. Delano, Elected by Caucus

PRECINCT TEN
Term Expires 2007
Ronald J. DiOrio, Jr.
Peter D. Greeley
Evelyn M. Haines
Lorraine D. Kovacs
Roger Adam Nowicki
Alfred R. Pearson, jr.

Nancy L. Smith

Term Expires 2006
Steven J. Adler
Andrew J. Bowen
Martin E. Conway
William H. Desmond
Joseph L. Devlin
Isabell M. Reardon
Vacancy

Term Expires 2005
James T. Dangora, Jr.
Arthur L. Doyle
James E. Foye
Edward J. Hurd
John Luke Mills
Marie L. O'Rourke
Doris M. Pearson
Jane M. Kennedy, Elected by Caucus

PRECINCT ELEVEN
Term Expires 2007
Anthony Barbere
Donald P. Burlamachi
Llana Freedman
Lisa Moscone
Paul E. Shible
Vacancy
Vacancy

Term Expires 2006
Edward A. Bunker
Daniel Burns
Lillian Colby
Richard N. Freedman
Brandon C. Giardina
James David Miller
Arthur R. Torrey

Term Expires 2005
Robert B. Accomando
Donna A. Amato
Karen A. Miller
Barbara G. Norman
Robert C. Norman
Michael T. Revane
Milton Saunders
Joseph E. Silva
David Jordan, Jr., Elected by Caucus
Marie Massey, Elected by Caucus

ELECTED TOWN OFFICIALS

	Term Expires
SELECTMEN:	
Ellen Day Rawlings	April, 2004
James F. O'Donnell, Jr	April, 2006
Michael S. Rosa	April, 2004
Francis "Fraz" Fraine	April, 2005
Robert M. Correnti	April, 2005
MODERATOR	
Maureen M. Sullivan - Re-elected 4/03	April, 2006
TOWN CLERK	
Shirley E. Schult	April, 2005
PLANNING BOARD	
Robert Norman	April, 2004
John Saulnier	April, 2004
Paul Marasco	April, 2007
Salvatore Pasciuto, Jr.	April, 2006
Richard Tortola	April, 2005
Stephen L. Hart	April, 2005
Edward McLaughlin	April, 2006
Justin McCarthy	April, 2007
Walter J. Bradbury	April, 2007
SCHOOL COMMITTEE	
Thomas F. Galligani	April, 2005
Maureen E. Collins-Rea	April, 2007
Marie P. Blanchette	April, 2007
Robert W. Keough	April, 2006
Jessica R. Diorio	April, 2005
HOUSING AUTHORITY	
Helen G. Gentile, Resigned 10/2004	April, 2007
Carol Ford, Eff. 12/1/04 – Until April 2005	April, 2007
Steward Wood	April, 2006
Walter F. Coakley	April, 2005
William Flaherty	April, 2004
Ronald J. DiOrio, Jr.	April, 2009
REG. VOCATIONAL SCHOOL DISTRICT COMMITTEE MEMBERS	
Kenneth L. Buffum	April, 2006
Bernard F. Hoar	April, 2005

APPOINTED TOWN OFFICIALS

CEMETERY COMMISSION	
Robert G. Reader	June 30, 2006
Thomas H. Conway, III	June 30, 2004
Ralph T. McDonald	June 30, 2005
CONSTABLES	
Albert R. Melaragni	June 30, 2006
Martin E. Conway	June 30, 2004
TOWN MANAGER	
Richard Montuori - Town Manager	
ASST. TOWN MANAGER	
Evelyn M. Haines – Retired 1/04	
TOWN ACCOUNTANT	
Paul Watson	
TOWN COUNSEL	
Brackett, Lucas & Gannon, Counselors at Law (Gary Brackett)	
Labor Counsel –Kevin P. Feeley, Jr.	
ASST. TOWN CLERK	
Margaret Ryan	April, 2005
TREASURER/TAX COLLECTOR	
David A. Genereux	June 30, 2007
ASSISTANT TREASURER	
Kelly Meehan Odams	June 30, 2007
ASSISTANT TAX COLLECTOR	
Shirley E. Bedrick	June 30, 2007
DEPUTY TAX COLLECTOR	
Edward Gass	Indefinite
Michael Thomas Revane	Indefinite
PRINCIPAL ASSESSOR	
Richard J. Scanlon	June 30, 2005
ASSOCIATE ASSESSORS	
Carol A. Gibson – Dec. 6/03	June 30, 2005
Bruce E. Richardson	June 30, 2007

BOARD OF HEALTH

Arnold M. Ventresca	June 30, 2004
Fred B. Kenyon	June 30, 2007
Bernard F. Hoar	June 30, 2006
Sandra (Burns) Giroux	June 30, 2005
Marie O'Rourke	June 30, 2007
Robert G. Reader	June 30, 2006

DIRECTOR OF PUBLIC HEALTH
John W. Morris, Resigned 7/04
Richard Berube

SPECIAL HEALTH AGENT –(Issuing of Burial Permits)
Frank Burns
Dean Laurendeau
William Laurendeau

HEALTH INSPECTORS
Chester Flynn, Special Agent - Tobacco Control at Shawsheen Valley Tech.
Phavy Alin Pheng
Angela Braun

VETERAN'S AGENT
Kenneth L. Buffum — Indefinite

POLICE CHIEF
Daniel C. Rosa, Jr.

FIRE CHIEF
Anthony E. Capaldo, Jr.

SAFETY OFFICER
Martin Conway

INSPECTOR OF BUILDINGS
Milton H. Kinney, Jr.

PLUMBING/GAS INSPECTOR
William T. Callahan

ELECTRICAL INSPECTOR
Anthony Iovanna

LOCAL INSPECTOR
David Lenzie
Thomas Brooks

DIRECTOR OF PUBLIC WORKS
William T. Bailey, Director, Appt. 1/5/04 June 30, 2007

TOWN ENGINEER
John Livsey

TOWN PLANNER
Peter Kennedy

SUPERINTENDENT OF SEWER
Arthur Malcuit

SUPERINTENDENT OF WATER
John McGovern

TREATMENT PLANT CHEMIST
John Sullivan

SUPERINTENDENT OF HIGHWAYS
Stephen C. Robertson

SUPERINTENDENT OF CEMETERIES/ PARKS & TREES
Charles Faria

FAIR HOUSING DIRECTOR
Evelyn M. Haines

PROCUREMENT OFFICER
Town Manager

CIVIL DEFENSE DIRECTOR
William J. Laurendeau

FENCE VIEWER
Malcolm P. McDowell June 30, 2004

DOG OFFICER & ANIMAL INSPECTOR
Diane Allen Murphy

MIDDLESEX CANAL COMMISSION

Marion E. Potter, deceased 1/2004	June 30, 3006
Andrew J. Bowen – Alternate	June 30, 2006
John Reardon, Chairman	June 30, 2006
Helen R. Knight – Alternate – Reappt. 7/03, Resigned 1/04	June 31, 2006
Alec Ingraham – Alternate, Vice-Chrm., Treasurer	June 30, 2006

Isabell Reardon, Alternate	June 30, 2006
Carole N. O'Riorden – Alternate	June 30, 2006
Karen Carpenito – Alternate	June 30, 2006
Charles Anderson – Alternate	June 30, 2007

DEPUTY DIRECTOR OF CIVIL DEFENSE
Albert Donahue, Sr.
Thomas Revane

BOARD OF REGISTRARS

John G. Conway, Chrm.	March 31, 2006
Donald H. Lovegrove	March 31, 2007
Patrick Trainor	March 31, 2005

LOCAL WATER RESOURCES MANAGEMENT OFFICIAL
Peter Kennedy, Town Planner

LOCAL AUCTION PERMIT AGENT

Richard A. Montuori – Town Manager	Indefinite

KEEPER OF THE LOCKUP
Daniel C. Rosa, Jr

SEALER OF WEIGHTS & MEASURES
David Tilton (NEMCOG) Eff. 3/17/03 (978) 454-8021 – Ext. 17
Leon Swiniarski, Appt. 9/04

SUASCO RIVER STEWARDSHIP COUNCIL

Peter Kennedy, Town Planner	June 30, 2003

TRI-TOWN COMMITTEE

John R. Saulnier - Planning Bd. (Appt. 6/01)	June 30, 2003
James F. O'Donnell, Selectman	June 30, 2004

ADEQUATE ACCESS BY-LAW REVIEW COMMITTEE

Salvatore Pascuito	Town Meeting Member	June 30, 2005
Stephen Wetzel	Town Meeting Member	June 30, 2005
Stephen Hart	Town Meeting Member	June 30, 2005
Mary McBride	Rules Committee Member	June 30, 2005
James Mollison	By-law Review Committee Member	June 30, 2005
Neelam Wali	Chamber of Commerce Member	June 30, 2005
Steve Robertson	DPW Representative	June 30, 2005
Robert C. Norman	Planning Board Member	June 30, 2005
Robert M. Correnti	Selectmen Appointee	June 30, 2005

ARTS COUNCIL

Jayne Glennon	June 30, 2004
Karen Kristina Ernst	June 30, 2004
Kathleen Paulsen	June 30, 2005
Sandra E. Davidson	June 30, 2005
Jennifer Farmer	June 30, 2006
Janel Botolino	June 30, 2004
Noredin Morgan	June 30, 2006
Christopher Aiken	June 30, 2005
John Goudey	June 30, 2006
Linda Hutchinson	June 30, 2007

BOARD OF APPEAL

Ellen Sargent	June 30, 2007
Patricia Flemming	June 30, 2006
Doris M. Pearson	June 30, 2005
Richard A. Colantuoni	June 30, 2005
Joseph P. Shaw	June 30, 2006

ASSOCIATE MEMBERS:

Ralph J. McKenna	June 30, 2007
John F. Gray, Jr.	June 30, 2005

COMMISSION ON DISABILITY

Wayne L. Sharpe	June 30, 2004
Debra Kardenetz	June 30, 2007
Helen G. Gentile	June 30, 2005
Michael Rossi	June 30, 2005
Valerie McEachern	June 30, 2006
Paul Grassia	June 30, 2007
Vacancy	June 30, 2006
Alan Deveau	June 30, 2006

COMMUNICATION COMMITTEE, THE

Edward Joy	June 30, 2005
Tricia Huntley	June 30, 2005
Marc Lally, Deceased 10/04	June 30, 2006
James Lally	June 30, 2006
Cheryl Lally	June 30, 2006
Frank Busalacchi	June 30, 2004
Robert M. Correnti	June 30, 2007
Richard N. Freedman	June 30, 2004
Dennis Abrams	June 30, 2005
Donald P. Burlamachi	June 30, 2005
Fred B. Kenyon	June 30, 2007

COMMITTEE ON RULES

Precinct	Name & Address	T.M.M. TermExpires	Term Expires
1	David Gagliardi	2005	2006
2	Philip J. Newfell	2005	2007
3	Maryanne J. Perry	2005	2005
4	Robert D. Killeen	2006	2006
5	Joel Williams	2006	2007
6	Dorothy M. Callihan	2005	2005
7	Raymond W. Fischer	2005	2006
8	Oren D. Hunt, Jr.	2004	2007
9	James Patrick Lally	2007	2005
10	John King	2007	2006
10	Ronald J. DiOrio, Jr.	2007	2006
11	Marie Massey	2005	2007

CONSERVATION COMMISSION

Norman J. Beloin, Jr., Chrm.	June 30, 2005
Brian A. Morgan	June 30, 2004
Diane J. DePaso	June 30, 2007
Thomas Woodford	June 30, 2005
Ilana Freedman	June 30, 2006
Jay H. Thomas, III	June 30, 2006
Kimberly Conway	June 30, 2006

ENVIRONMENTAL INVESTIGATOR:
Martin W. Houlne

CONSTABLE (BONDED) IN THE TOWN OF BILLERICA

Kenneth Arsenault	June 30, 2006
Yvonne M. Rawson Bozek	June 30, 2006
Richard M. Carter	June 30, 2005
Joseph R. Connell	June 30, 2006
Joseph Curran	June 30, 2005
Dean DeVito	June 30, 2006
Elaine T. Horlink	June 30, 2007
Robert M. Hyde	June 30, 2007
Cheryle A. Laffey	June 30, 2006
Walter J. McAvoy, Sr.	June 30, 2007
John F. McCarthy	June 30, 2006
Harold F. Morang	June 30, 2006
David Muscovitz	June 30, 2004
Mary Ann Piacentini	June 30, 2006
William F. Pfaff, III	June 30, 2006
Donald L. Stout	June 30, 2006
Henry E. Sullivan	June 30, 2006
Anthony J. Bossi, III - Civil Process ONLY	June 30, 2006

COUNCIL FOR AGING

Billy E. Aldridge	June 30, 2005
Betty Anderson	June 30, 2006
Shirley Gullage	June 30, 2007
Dorothy A. Cox.	June 30, 2004
Gertrude Morin	June 30, 2006
Robert Hurley	June 30, 2005
Virginia Wrobel	June 30, 2006
Daniel J. Hurley	June 30, 2007

ALTERNATES:

Carmela Grieco
Catherine A. Fleurant
Virginia Musker
Virginia O'Mahoney
Richard D. Swift
Anthony Tufts
Charlotte Gearin
Marc Lombardo

EX-OFFICIO NON-VOTING MEMBERS:

Golden Agers; Senior Citizens of Billerica; Greenwood Senior Citizens' Club; Carriage Club; Board of Health; Housing Authority Chairman; Veterans' Services Agent

CO-ORDINATOR FOR COUNCIL FOR AGING:

Chester D. Sewell

DITSON SCHOOL BUILDING COMMITTEE

Milton H. Kinney (Building Inspector)		
Peter M. Coppinger (Selectmen's Appointee)		June 30, 2004
Thomas Galligani (School Committee Appointee)		
Alfred Pearson (Finance Committee Appointee)		
Robert C. Norman (Planning Board Appointee)		
Frank W. McDewell (Moderator's Appointee)		June 30, 2003
Marc E. Lally (Moderator's Appointee)(Deceased 10.04)		June 30, 2004
Maryellen Yianacopolus		June 30, 2005
Jane Kennedy (Moderator's Appointee)	Re-appt.7/00	June 30, 2003

FAMILY FIRST NIGHT COMMITTEE

Kathleen Mullen
Carol Agostino
Michael Agostino
Anthony Capaldo – Fire Chief
Judith Ciampa
Shirley Holdman
Julie Greene
William G. Greene, Jr.

Joseph Higgins
Bernie Hoar
Dorothy Murray
Martin Conway
Patricia E. Sawyer
Richard T. Sawyer
Frederick Ciampa

FINANCE COMMITTEE

Diane Milano	June 30, 2007
Rino Moriconi	June 30, 2007
Anthony Barbere	June 30, 2006
Peter Greeley	June 30, 2006
Ralph McKenna	June 30, 2006
John McKenna - Resigned 4/26/04	
Robert Smith	June 30, 2006
Alfred R. Pearson	June 30, 2005
David A. Gagliardi	June 30, 2005
Dorothy M. Callihan	June 30, 2005
Edward Giroux	June 30, 2005
Kathryn Matos	June 30, 2007

ASSOCIATE MEMBERS:

1st	Mary K. McBride	June 30, 2005
2nd	Scott Winchell	June 30, 2007

MEMBER EX-OFFICIO: Town Accountant

HISTORIC DISTRICT COMMISSION

Anne Marie Dube –(Bd. Of Realtor's Nominee)	June 30, 2005
Debra Fox (Filling Lawyer Position)	June 30, 2007
Debra Wolf (Historical Society Member)(Co-Sec.)	June 30, 2006
Joshua Kane, AIA (Society of Architects)	June 30, 2005
Kristin Norwood, (AIA) Resigned 7/1/04	June 30, 2004
David Mains, CSI, CDT (Filling architect position)	June 30, 2007
Douglas Meagher	June 30, 2006
Richard Young	

ALTERNATES

Mary Canty	
Peter Marck, Resigned	
Rosalyn M. Sovie	June 30, 2008

EX-OFFICIO MEMBER - Town Planner – Peter Kennedy (671-0962)

HISTORICAL COMMISSION

Margaret B. Ingraham	June 30, 2007
Carol P. Bruyere	June 30, 2004
Elizabeth M. Cleary	June 30, 2007
Thomas M. Paskiewicz	June 30, 2006
Helen Knight	June 30, 2005
Virginia Maguire	June 30, 2005
Alec Ingraham	June 30, 2006
Paul J. Holmes	June 30, 2007

HOUSING AUTHORITY

Helen G. Gentile	April, 2007
Stewart Wood	April, 2006
Walter F. Coakley	April, 2005
William Flaherty	April, 2004
Dorothy L. Pearson (Gov. Appt.)	Aug. 26, 2006

EXECUTIVE DIRECTOR:

Philip M. Hubbard – Eff. 1/01/2003

HOUSING PARTNERSHIP COMMITTEE

Francis M. Fraine - Selectman Appt.		June 30, 2007
Michael S. Rosa – Selectman Appt.		June 30, 2007
Dorothy L. Pearson, Housing Auth Member		June 30, 2006
Stephen Hart, Planning Board Member		June 30, 2006
Kathy Matos (Finance Committee Member)		June 30, 2006
Ronald DiOrio, Jr. - Developer	(TM)	June 30, 2005
John J. McKenna, Attorney	(TM)	June 30, 2005
Ronald DiOrio – Real Estate	(TM)	June 30, 2005
Rochelle Tayag, School Dept. Rep.		June 30, 2005
Sandra MacMillan – Member at Large	(TM)	June 30, 2007
J. Justin Woods,- Member at Large	(TM)	June 30, 2004
Shawn Hanegan	(TM)	June 30, 2007
Stephen Bruce Ryder, Member at Large	(TM)	June 30, 2007
Marc Lombardo	(TM)	June 30, 2007

LONG RANGE MASTER PLAN OVERSIGHT COMMITTEE

Francis Fraine	Selectmen's Appointee	June 30, 2007
Alfred Pearson	Finance Committee Appointee	June 30, 2005
Sal Pasciuto, Jr.	Planning Board Appointee	June 30, 2005
Robert J. Calabrese	School Committee Appointee	June 30, 2006
John R. Glennon	Moderator's Appointee	June 30, 2006

MUSEUM COMMITTEE

Francis M. Fraine – Selectman

James F. O'Donnell, Selectman's Appointee June 30, 2005

Helen Potter - Historical Society Appointee	June 30, 2006
Helen Knight - Historical Commission Appointee	June 30, 2006
Peter E. Marck	June 30, 2006
Beverly Marck – Selectman's Appointee	June 30, 2005
Priscilla DiBona - Arts Council Appointee	June 30, 2006
Ronald Turner - Town Mgr. Appointee	June 30, 2005
Richard Burtt	June 30, 2004
Joseph LaPlante – Selectman's Appointee	June 30, 2007

ALTERNATES

James F. O'Donnell (Selectman)	June 30, 2004
Francis M. Fraine	June 30, 2007
Michael C. Kelly (Selectmen's Appt.)	June 30, 2006
Thomas Paskiewicz	June 30, 2004
Philip J. Newfell – Manager's Appt.	June 30, 2005
Vacancy Historical Society Appointee	June 30, 2005
Fred B. Kenyon – Moderators Appointee	June 30, 2007

PERSONNEL BOARD

Elaine Horlink	June 30, 2006
William Collins	June 30, 2005
Harry Chronister	June 30, 2005
James Foye	June 20, 2007
Kathy Matos	June 30, 2007

PUBLIC LIBRARY BOARD OF TRUSTEES

Mary K. McBride	June 30, 2006
Devora Abramowitz	June 30, 2006
Robert M. Correnti	June 30, 2006
Peter Coppinger	June 30, 2006
Robert E. Alger	June 30, 2005
Thomas Vaughn	June 30, 2005
John Coyne, Chrm.	June 30, 2007
Marion R. Murray	June 30, 2007
William E. Foley	June 30, 2007
David A. Genereux, Treasurer	

LIBRARIAN - Barbara Flaherty - 25 Concord Road

RECREATION COMMISSION

Cynthia Rich	June 30, 2006
John T. Colbert	June 30, 2005
Donald Casey	June 30, 2005
John E. Bartlett	June 30, 2005
Steven A. Jenkins	June 30, 2005
James Spinale	June 30, 2006
Paul F. Shibles	June 30, 2007
Addie Finley	June 30, 2007

Daniel Goodwin	June 30, 2006
Maureen Dunton	June 30, 2007
Ruth A. Mingo	June 30, 2005

RECREATION SUPERVISOR:

Joseph Higgins, Jr.

SCHOLARSHIP FOUNDATION COMMITTEE

Dorothy M. Murray	June 30, 2006
Maureen M. Sullivan	June 30, 2006
Christine Hoar Dunleavy	June 30, 2006
Susan Blinn	June 30, 2006
Elaine T. Horlink	June 30, 2005
Ellen Day Rawlings	June 30, 2005
Eleanor H. Hoar	June 30, 2005
Susan Capaldo	June 30, 2005
Michael Ouellette	June 30, 2005
Patricia Annunziata	June 30, 2004
Jeannette Joyce	June 30, 2005
Elizabeth H. Davis Berube	June 30, 2007
Dolores A. King	June 30, 2007
Barbara Davis	June 30, 2006
Edward J. Giroux	June 30, 2007
Mary Aborn-Hyatt	June 30, 2005
Nancy Meuse	June 30, 2006
Nancy Pachard	June 30, 2006

ASSOCIATE MEMBERS:

Marc Lombardo	June 30, 2007
Julie M. Florio	June 30, 2007

SUPERINTENDENT OF SCHOOLS: Dr. Robert J. Calabrese

SUPT. OF BUSINESS AFFAIRS: Frank J. Antonelli

SEWER EXTENSION COMMITTEE

John F. Gray, Jr.	June 30, 2007
Edward A. Bunker	June 30, 2006
William F. Loughlin	June 30, 2006
Paul A. Odierno	June 30, 2005
Roger A. Nowicki	June 30, 2005

STREET ACCEPTANCE & DISCONTINUANCE COMMITTEE

Michael Rosa, Selectman	June 30, 2005
Richard Tortolo, Planning Board	June 30, 2005
Rino Moricni, Finance Committee	June 30, 2005
John Livsey, Town Engineer	June 30, 2005
Peter Kennedy, Town Planner	

TOWN BEAUTIFICATION COMMITTEE

Evelyn M. Haines	June 30, 2006
Susan St. Cyr	June 30, 2006
Elaine Kunicki	June 30, 2006
Neville Rivett	June 30, 2006
Doris E. Schultz	June 30,2 007
Cynthia Hawes	June 30, 2005
Diane Dexter	June 30, 2005

ALTERNATE MEMBERS:

Helen L. Potter	June 30, 2006
Marie O'Rourke	June 30, 2005

EX-OFFICIO MEMBER:

TOWN MANAGER

Jeanne Legallo

TOWN MEETING WARRANT ACTION COMMITTEE

Lillie M. Ralston	(Moderator's Appointee)	June 30, 2007
Nancy L. Smith	(Moderator's Appointee)	June 30, 2006
Alfred Pearson	(Moderator's Appointee)	June 30, 2005
Robert Smith	(Finance Committee Appointee)	June 30, 2007
Evelyn M. Haines	(Asst. Town Manager)	

WORLD WAR II VETERAN'S MEMORIAL COMMITTEE

Michael S. Rosa	Selectman Appointee
Anthony Barbere	Veteran - Finance Committee Appointee
Arthur M. Curtin	Veteran
Nicholas Rosa	Veteran
Edward J. Hurd	Veteran
Edward J. McDonald	Veteran
Andrew J. Bowen	Veteran

Kenneth Buffum, Veterans Agent Ex-Officio Member

BOWERS FUND

10/1999	Michael J. Rea, Jr.	10/2004
10/2000	Marie O'Rourke	10/2005
10/2001	Jeanne LeGallo	10/2006
10/2002	John G. Conway	10/2007
10/2003	Eleanor Shea	10.2008

PRECINCT CHAIRPERSONS & CLERKS – 2003 - 2004

PRECINCT 1

Chairman:	David A. Gagliardi, 2 Whiting Street, 01821
Clerk:	Joanne M. Gagliardi, 2 Whiting Street. 01821

PRECINCT 2

Chairman: Donald E. Wilson – 144 Pollard Street, 01862
Clerk: John Ciancio, Jr., 64 Pollard Street, 01862

PRECINCT 3

Chairman: John F. Gray, Jr.. 65 Ellingwood Avenue, 01821
Clerk: Mary E. Laundry, 30 Christina Avenue, 01821

PRECINCT 4

Chairman: Alma Elkins, 27 Glad Valley Drive, 01821
Clerk: Douglas Fogerty, 26 French Street, 01821

PRECINCT 5

Chairman: Madeline T. Sargent, 17 Gov. Fuller Road, 01821
Clerk: T. Josephine Leary, 6 Windsor Road, 01821

PRECINCT 6

Chairman: Edward R. McLaughlin, 344 Treble Cove Road, 01862
Clerk: Stephen B. Ryder, 7 Gilman Road, 01862

PRECINCT 7

Chairman: John E. Bartlett, 9 Edgar Road, 01821
Clerk: Rosalind C. Bartlett, 9 Edgar Road, 01821

PRECINCT 8

Chairman: Barbara Morrissey, 10 Sumac Street, 01821
Clerk: Teresa M. Vieira, 11 Roberts Road, 01821

PRECINCT 9

Chairman: Elaine T. Horlink, 1 Lorraine Terrace, 01821
Clerk: Robert P. Melanson, 117 Partridge Road, 01821

PRECINCT 10

Chairman: Doris M. Pearson, 25 Harjean Road, 01821
Clerk: William H. Desmond, 5 Kingston Street, 01821

PRECINCT 11

Chairman: Anthony Barbere, 7 Olde Hillside Avenue
Clerk: Donna A. Amato, 8 Janice Road

STANDING COMMITTEES

(Appointed by either the Selectmen or Town Manager)
(Not Town Meeting created Committees)

AFFORDABLE HOUSING PRODUCTIVITY PLAN

Salvatore Pasciuoto	June 30, 2007
Patricia Flemming	June 30, 2007
Robert M. Correnti	June 30, 2007
Ronald J. DiOrio	June 30, 2007

BILLERICA ACCESS TELEVISION, INC. BOARD OF DIRECTORS

Priscilla Vaughn	2006
Barbara Flaherty	2006
Jennifer Casco	2006
Anthony LaRosa	2006
Jim Woodside	2006
Thomas Revane	2005
John Coyne	2005
Priscilla DiBona	2005
Gerry Goss	2005
Maureen Sullivan	2005
Cosmo Cavicchio	2004
Gino Cugno	2004
Joan Parcewski	2004
Joe Williams	2004
Sandi Wilson	2004

BILLERICA GREEN-UP/EARTH DAY

James F. O'Donnell
Ellen Day Rawlings
Evelyn M. Haines

BIKE PATH COMMITTEE

Ellen Day Rawlings	June 30, 2005

BILLERICA PLAN

All Selectmen

CABLE ADVISORY COMMITTEE (Appt. by Bd. Of Selectmen)

Ed MacDonald
Bill Walsh
Kevin P. Conway
Anthony Iovanna
John S. Renoni

Ellen Day Rawlings, Selectman	June 30, 2005

CONTRIBUTION PARK COMMITTEE
Evelyn M. Haines

COMMUNITY FUNDS (Welch's, Nortel, Jabil)
All Selectmen

COMMUNITY TEAMWORK REPRESENTATIVE

Thomas H. Conway, Jr.	June 30, 2005

ECONOMIC DEVELOPMENT COMMITTEE

James F. O'Donnell, Jr.	June 30, 2005
Ellen Day Rawlings	June 30, 2005

FAIR HOUSING COMMITTEE
Evelyn M. Haines – Director

KENT FUND

Ellen Day Rawlings	June 30, 2005
Robert M. Correnti	June 30, 2005

LOWELL REGIONAL TRANSIT AUTHORITY

Arthur L. Doyle	June 30, 2007

MASS. SELECTMEN'S ASSOC. BD. OF DIRECTORS
Arthur L. Doyle

MBTA ADVISORY BORAD
Richard A. Montuori

MIDDLESEX COUNTY SELECTMEN'S ASSOCIATION
All Selectmen

NORTHERN MIDDLESEX COUNCIL OF GOVERNMENT

Ellen Day Rawlings	June 30, 2005
Salvatore Pascuito, Jr., Planning Bd. Rep.	June 30, 2005

OPEN SPACE & RECREATION

John E. Bartlett	June 30, 2007
Bruce E. Richardson	June 30, 2007
Isabell M. Reardon	June 30, 2007
Ellen Day Rawlings	June 30, 2005
Margaret Hannon-Rizza	June 30, 2007
Paul Marasco	June 30, 2004
Jan Wetzel	June 30, 2004
Cathy Riley	June 30, 2005

Kimberly Conway		June 30, 2007
Justin McCarthy		June 30, 2007

PRISON EXPANSION COMMITTEE

James F. O'Donnell, Jr.
Michael S. Rosa

PROJECT ADVISORY COUNCIL (formerly ROUTE 3 WIDENING COMMITTEE)

Richard A. Montuori, Town Manager

RECYCLING COMMITTEE

James F. O'Donnell, Jr.	Selectman	June 30, 2005
Arthur L. Doyle		
Peter Kennedy		
Maureen M. Sullivan		
Diane Dexter		June 30, 2007
Robert Shannon		June 30, 2007
Arthur Torrey		June 30, 2007

RIVER STEWARDSHIP COUNCIL (Formerly Wild & Scenic River Study Committee)

Ralph Bacon

SENIOR CITIZENS' ADVISORY COMMITTEE

Robert M. Correnti	June 30, 2005
Michael S. Rosa	June 30, 2005

SEWER WAIVER COMMITTEE

Alfred Pearson - (Finance Committee Appt.)
Vacant - (Selectman's Appt.)
Evelyn M. Haines
Edward J. Hurd
Kenneth Johnson, 6 Driftwood Lane
Bernard Hoar - (Board of Health Rep.)

STATE FUNDED BIKEWAYS PROGRAM

Ellen Day Rawlings	June 30, 2005

TAX TITLE LAND SALE

Francis M. Fraine	June 30, 2005
Michael S. Rosa	June 30, 2005

THREE HUNDRED FIFTIETH BIRTHDAY CELEBRATION COMMITTEE

Edward A. Bacon	Eleanor Gelinas
Ellen Day Rawlings	Salvatore Pasciuto
Robert M. Correnti	Debra Pasciuto
Shawn Hanegan	Philip J. Newfell

Lorraine Vickers	Andrew J. Bowen
Barbara Flaherty	Maureen M. Sullivan
James C. Perry	Helen R. Knight
Priscilla DiBona	Robert P. Kinsman
Rose M. Doyon	Mary Camilleri
Diane S. Dorrington	William G. Green, Jr.
Margaret Dunton	Julie Greene
Dorothy Murray	Fred Ciampa
Cindy Keesler	Judi Ciampa
Daniel E. Goodwin	Stephen Dresser
Doris Pearson	Joan Dresser
Joan Parcewski	Tony Anastasi
Ex-Officio Member Jeanne LeGallo	

TOWN MANAGER EMPLOYMENT SUB-COMMITTEE

Michael S. Rosa	June 30, 2005
Francis M. Fraine	June 30, 2005

TRAFFIC MANAGEMENT COMMITTEE

Center	David A. Gagliardi	June 30, 2007
East	Theresa Rolinson	June 20, 2006
North	Philip Newfell	June 30, 2007
Nutting Lake	Joseph E. LeBlanc	June 30, 2005
Pinehurst	Catherine E. Marshall – Secretary	June 20, 2006
South	Jan Wetzel	June 30, 2005
West	Edward Tierney	June 30, 2006
Robert M. Correnti	Board of Selectmen	June 30, 2005
Anthony Capaldo	Fire Department	
John Livsey	DPW, Vice-Chairman	
Stephen Robertson	DPW, Highway	
Jean Towsley	Billerica Plan	
Martin Conway	Police Dept.	
John McKenna	School Dept. – Chairman	
Richard Tortola	Planning Board	

TRI-TOWN REPRESENTATIVE

James F. O'Donnell	June 30, 2005

VIET NAM VETERAN'S PARK COMMITTEE

James F. O'Donnell	June 30, 2005
Ellen Day Rawlings	June 30, 2005

WATER CONSERVATION STUDY GROUP

Francis M. Fraine (Selectman)
Ilana Freedman
Carolyn Capodilupo

Alfred R. Pearson, Jr.
Edward Mallett
Jeff Kalmes
Arnold Ventresca
Richard Tracey
Mary K. McBride
Frederick A. Liberatore
Lee Dubuc

WARRANT FOR 2003 ANNUAL FALL TOWN MEETING

Greetings:

You are hereby authorized and required to notify and warn the inhabitants of said Town of Billerica qualified by law to vote in Elections and Town Affairs, to meet at the Maurice A. Buck Memorial Auditorium, Town Hall, 365 Boston Road, Billerica, Ma., Tuesday, October 7, 2003, at 7:30 p.m. and subsequent Thursdays and Tuesdays until all of the business in the Warrant shall have been acted upon, then and there to vote on the following articles:

ARTICLE 1
To see if the Town will vote to appoint one (1) member to the Bower's Fund for a term of five (5) years; or act in relation thereto. Submitted by the Board of Selectmen.

ARTICLE 2
To see if the Town will vote to transfer from available funds the sum of $419,980 from Free Cash and $158,359 from Overlay Surplus to fund various FY 2004 Budget line items or act in relation thereto.

Town:

Town System-wide	Retirements	$125,000
	Building Maintenance	$ 45,000
	Total:	$170,000

School:

	Retirements	$408,339
		$408,339

Submitted by the Town Manager authorized by the Board of Selectmen and School Committee.

ARTICLE 3
To see if the Town will vote to transfer from available funds the sum of $5,600, to fund various FY 2004 budget line items; or act in relation thereto.

Transfer from:		Transfer to:
Selectmen's Salaries	$ 2,700	Beautification Commission (for Holiday Tree Lighting)

Selectmen Salaries	550	Commission on Disability
Selectmen Salaries	250	BOH Cholesterol Screening
Selectmen Salaries	2,100	Library

Submitted by the Town Manager authorized by the Board of Selectmen.

ARTICLE 4

To see if the Town will vote to transfer from overlay surplus $550,000, to fund the recollection of the Town's property assessment data for the Department of Revenue required Fiscal 2006 revaluation and re-certification: or act in relation thereto. Submitted by the Town Manager authorized by the Board of Selectmen.

ARTICLE 5

To see if the Town will raise/transfer from Free Cash the amount of $100,000 to fund construction and renovations at the "New Senior Center"; or act in relation thereto. Submitted by the Town Manager authorized by the Board of Selectmen.

ARTICLE 6

To see if the Town will vote to raise and appropriate the amount of $238,994 to fund the Town's assessment for Shawsheen Regional Technical High School; or act in relation thereto. Submitted by the Town Manager authorized by the Board of Selectmen.

ARTICLE 7

To see if the Town will vote to authorize the Board of Selectmen to purchase all or a certain portion of a certain parcel of land located on Map 15, shown on the current Assessor's Maps as Plate 29, for conservation purposes and/or passive recreation purposes; or act in relation thereto. Submitted by the Town Manager authorized by the Board of Selectmen.

ARTICLE 8

To see if the Town will vote to authorize the Board of Selectmen to purchase all or a certain portion of a certain parcel of land located on Map 15 shown on the current Assessors Map as Parcel 87-2 for conservation and/or passive recreation purposes; or act in relation thereto. Submitted by the Town Manager authorized by the Board of Selectmen.

ARTICLE 9

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of $3,000,000, to the Stabilization Fund; or act in relation thereto. Submitted by the Finance Committee, Board of Selectmen and School Committee.

ARTICLE 10

To see if the Town will vote to transfer from Free Cash the sum of $3,000,000 to the Land Bank Account; or act in relation thereto. Submitted by the Finance Committee and Board of Selectmen.

ARTICLE 11
To see if the Town will vote to transfer from Free Cash a sum of money to be applied to the Fiscal Year 2003/2004 tax rate; or act in relation thereto. Submitted by the Finance Committee.

ARTICLE 12
To see if the Town will vote to amend by replacing Article XVII Section 3 of the General By-laws with the following:

"Section 3: Subject to approval of the licensing authority, a full service gas station may include one or more islands of self-service pumps, in addition to the full service island, if the licensing authority finds it is in the public interest. In determining whether additional self-service islands are in the public interest, the licensing authority shall consider public safety, traffic congestion, the level of automotive services (e.g. repairs, maintenance, emergency services, etc.) and other factors related to the public interest;"
or act in relation thereto. Submitted by the Board of Selectmen

ARTICLE 13
To see if the Town will vote to amend the Zoning By-law by making the following changes:
Add a definition of Wholesale Use to Section 2, to read as follows:

- **WHOLESALE USE**: The sale of goods in larger quantities as to retailers, tradesmen or jobbers rather than directly to the general public or individual consumer.

Add a new subsection 5.C.6.f.(1)(b) to read:

(b) Wholesale Use

Required Findings:
- The use will not be noxious, offensive or detrimental to the surrounding neighborhood or to the Town of Billerica due to vehicular traffic, noise or operation during early morning or late night hours.
- Accessory storage use allowed only of products available for wholesale sale from the premises.
- The use is not detrimental to the area in which it is located.
- The hours of operation are tailored to safeguard against early morning and late night disturbance of residents in nearby neighborhoods.

Add a new subsection 5.C.8.f.(2)(b) to read:

Wholesale Use
- The use is not detrimental to the area in which it is located.
- The hours of operation are tailored to safeguard against early morning and late night disturbance of residents in nearly neighborhoods.

Add the following row to Subsection 5.F "TABLE OF USE REGULATIONS" under INDUSTRIAL USES

Wholesale N/N/N/N/N/SZ/N/SZ/N/N/N/N/N/*/*/*/*/*/*

Or act in relation thereto.

Submitted by the Town Manager authorized by the Board of Selectmen

ARTICLE 14

To see if the Town will vote to amend the Zoning By-law by making the following changes:

Amend the definition of "MUNICIPAL" under Section 2 to read:

MUNICIPAL: The Town of Billerica including their utility pump stations.

Add a new section 7.D.9 to read:

9. Notwithstanding the other provisions of this section municipal utility pump stations with gross floor areas less than 900 square feet shall not be subject to a front yard requirement but shall maintain a 7 ½ foot side and rear yard in all zoning districts, measured from the property or easement line.

or act in relation thereto. Submitted by the Town Manager authorized by the Board of Selectmen

ARTICLE 15

To see if the Town will vote to amend the Zoning By-law by making the following changes:

Relocate subsections 5.C.1.k.(2)(c).1 through XXV by creating a new subsection 5.G.I through XXV respectively. And amending subsection 5.C.1.k.(2)(c) to read:

(c) Wireless Communication Facilities
See Section 5.G.I through XXV.

or act in relation thereto. Submitted by the Town Manager authorized by the Board of Selectmen

ARTICLE 16

To see if the Town will vote to amend the Zoning By-law by making the following changes:

Amend Subsection 5.E.1 "FLOOD PLAIN OVERLAY DISTRICT" by deleting the phrase

"and including an endorsement of approval from the Board of Health with all conditions of approval from the Board of Health specified on said building or special permit."

from the end of said section.

or act in relation thereto. Submitted by the Town Manager authorized by the Board of Selectmen

ARTICLE 17

To see if the Town will vote to amend the Zoning By-law by making the following changes:

Amend Subsection 10.C.1 to read:

1. Any alteration, reconstruction, extension, or structural change to a pre-existing, nonconforming single or two family dwelling, *including a currently habitable seasonal camp,* shall be permitted by right without increasing the nonconforming nature of such dwelling, so long as:

a. The dwelling is located on a lot of 5,000 square feet or greater *and with at least fifty (50) feet of frontage;*

b. In the case of a proposed alteration, extension or structural change, the proposal complies with the yard requirements in effect at the time the dwelling was constructed, but in no case shall the width of a side or rear yard be less than 7 ½ feet and in no case shall the width of a front yard be less than 20 feet, notwithstanding the non-compliance of the lot with area and frontage requirements;

c. In the case of reconstruction, such reconstruction complies with the requirements of a. and b. above;

d. In the case of reconstruction that does not meet the requirements of a and b above, such reconstruction may take place if it is within the same footprint as the pre-existing, nonconforming dwelling and does not increase the height and bulk of the pre-existing, nonconforming dwelling.

And amend Subsection 10.E.1 to read: (changes in italics)

E. ABANDONMENT, DISCONTINUANCE AND NON-USE

1. Any pre-existing, non-conforming building, structure or use that is abandoned, discontinued, or not used for a period of two or more years shall comply with all provisions of this Zoning By-law. This provision shall not apply to single or two family dwellings on lots 5,000 square feet or greater *and with at least 50 feet of frontage.* Any abandoned, discontinued, or not used single or two family dwelling shall comply with the provisions of Section C, as set forth above.

or act in relation thereto. Submitted by the Town Manager authorized by the Board of Selectmen

ARTICLE 18

To see if the Town will vote to amend the Zoning By-laws by making the following changes:

Amend Subsection 7.D.3 to read:

3. In residential districts, any legally nonconforming lot with less than 125 feet of frontage shall be required to maintain side yards of 7 ½ feet.

or act in relation thereto. Submitted by the Town Manager authorized by the Board of Selectmen

ARTICLE 19

To see if the Town will vote to amend the Zoning By-laws by making the following changes:

Amend Section 5 by deleting subsection 5.C.5.c.(1)(b) "Contractor's Yard:' adding a new subsection 5.C.8.c.(1)(e) Contractor's yard; deleting subsection 5.C.8.c.(2)(a) and amending subsection 5.F "TABLE OF USE REGULATIONS" by changing the 8th row under COMMERCIAL USES to read:

Contractor's Yard N/N/N/N/N/N/N/Y/N/N/N/N/N/*/*/*/*/*/*

or act in relation thereto. Submitted by the Town Manager authorized by the Board of Selectmen

ARTICLE 20

To see if the town will vote to amend the Zoning By-laws by making the following changes:

Amend Section 16.E "NON CRIMINAL DISPOSITION" to add Subsection (1) to read as follows:

16.E.(1)

(1) Failure to pay fines and penalties shall cause a lien to be placed on the real property located in the Town of Billerica pursuant to M.G.L. Chapter 40, Section 58.

or act in relation thereto. Submitted by the Town Manager authorized by the Board of Selectmen

ARTICLE 21

To see if the Town will vote to amend the zoning By-laws by making the following changes:

Add a definition of "SPECIAL EVENTS" to Section 2:

SPECIAL EVENTS: Events which occur on a temporary basis held for a special purpose such as a carnival, festival, car show, flea market, crafts fair, special celebration, tournament, fair, etc.

And permit special events in all districts by adding a new Subsection 5.B.7 to read:

7. In all districts special events shall be allowed for up to four (4) days in any calendar month on the condition that the proponent obtains a special events license from the Board of Selectmen and the applicable departmental approvals.

or act in relation thereto. Submitted by the town Manager authorized by the Board of Selectmen

ARTICLE 22

To see if the Town will vote to amend the Zoning By-law by making the following change:

Amend the Subsection 5.F TABLE OF USE REGULATIONS under INDUSTRIAL USES in the 11th row to read:

Temp. Construction Trailer N/N/N/Y/Y/Y/Y/Y/Y/Y/Y/Y/Y/*/*/*/*/*/*
or act in relation thereto. Submitted by the Town Manager authorized by the Board of Selectmen

ARTICLE 23

To see if the Town will vote to amend the Zoning By-law by making the following changes:

Add a definition of "NEON SIGN" under SECTION 2. DEFINITIONS to read:

NEON SIGN: A sign that utilizes neon light in its design. Neon light is produced by applying an electrical current to either neon or argon gas.

And add the following to become subsection 9.G.16.c.

c. Internal illumination is prohibited unless granted a special permit.

or act in relation thereto. Submitted by the Town Manager authorized by the Board of Selectmen

ARTICLE 24

To see if the Town will vote to amend the Zoning By-law by making the following changes:

Amend SECTION 2. DEFINITIONS so the definitions of height and story to read:

HEIGHT: See the definition in the most recent addition of the State Building Code.

STORY: See the definition in the most recent addition of the State Building Code.

or act in relation thereto. Submitted by the Town Manager authorized by the Board of Selectmen

ARTICLE 25

To see if the Town will vote to amend the Zoning By-laws by making the following changes:

Add Subsection 8.B.11 to read:

11. Parking and loading area lighting shall be designed in such a manner as to prevent objectionable light at and glare across the property line. Spill light or light trespass shall not exceed .5 foot-candles at 25 feet from the property line. Parking area lighting shall be equipped with full cut-off type fixtures, shielded to direct illumination on the target area preventing light trespass. No direct light source shall be visible at the property line. Fixtures that direct light in an upward direction is prohibited. Lighting shall be turned off after business hours with the exception of security lighting.

or act in relation thereto. Submitted by the Town Manager authorized by the Board of Selectmen

ARTICLE 26

To see if the Town will vote to amend the Zoning By-law by making the following changes:

Add a new subsection 5.C.6.c. (2) (m) to read:

(m) Fast-Order Food Establishment

Required Findings:

- Adequate safeguards are employed to control the disposal of disposable containers including requirements for use of biodegradable materials.
- The use does not adversely impact traffic or traffic circulation.

Add a new subsection 5.C.8.c. (2) (g)

(g) Fast-Order Food Establishment subject to the required findings set forth under the General Business District.

And add a new subsection 5.C.7.c. (2) (m)

(m) Fast-Order Food Establishment subject to the required findings set forth under the General Business District.

and add a row following the 9th row in the "COMMERCIAL USES" listing in the "TABLE OF USE REGULATIONS"- Subsection 5.F:

Fast-Order Food Establishments
N/N/N/N/SZ/SZ/SZ/SZ/N/N/N/N/N/SZ/*/*/*/*/*

or act in relation thereto. Submitted by the Town Manager authorized by the Board of Selectmen

ARTICLE 27

To see if the Town will vote to amend the Zoning By-Law by making the following changes:

Change the phrase "Multi-Family District" to "Multi-Family Use" in subsection 5.C.4.i.(2)(b).

or act in relation thereto. Submitted by the Town Manager authorized by the Board of Selectmen

ARTICLE 28

To see if the Town will amend the Zoning By-laws by making the following changes:

Add the following subsection to become Subsection 5.B.8:

8. The operating hours for all non-residential uses on sites within 300 feet of a residential district shall be from 7:00 a.m. to 10:00 p.m. unless granted a

special permit from the Zoning Board of Appeals. The Zoning Board of Appeals shall make a finding that operation outside these hours does not result in noise or vibration levels that are detrimental to the nearby residential area. These restrictions include but are not limited to the delivery and/or dispatch of goods and services, trash collection, and operation of outdoor mechanical equipment. These restrictions do not apply to public utilities and municipal use.

or act in relation thereto. Submitted by the Town Manager authorized by the Board of Selectmen

ARTICLE 29

To see if the Town will vote to amend the Zoning By-laws by making the following changes:

Add a new subsection 5.C.8.c.(1)(f) to read:

(f) Truck sales

And amend the 28th row under the "COMMERCIAL USES" listing in the TABLE OF USE REGULATIONS – Subsection 5.F to read:

Truck sales N/N/N/N/N/N/SZ/Y/N/N/N/N/N/*/*/*/*/*/*

And add a definition of "TRUCK SALES" to Section 2 to read:

TRUCK SALES: The sale of new trucks as defined in this by-law and including new heavy mobile machinery such as forklifts, bulldozers, bobcats, cranes, cherry pickers, street cleaners, etc.

or act in relation thereto. Submitted by the Town Manager authorized by the Board of Selectmen

ARTICLE 30

To see if the Town will vote to approve a Certified Project Application submitted by Flir Systems Boston Inc., 25 Esquire Road for facilities located within the Treble Cove Road Economic Opportunity Area (EOA) in Billerica, Massachusetts and more specifically described on Assessors Map 39, Parcel 33-1. Said approval will provide local and state tax relief to promote economic development in accordance with G.L. c.23A, ss3A-3H. In addition, the Project Certification confirms:

A). The project, as proposed, is consistent with and can reasonably be expected to benefit significantly from inclusion as a Certified Project

B). The project, as described in the Project Certification Application, will increase employment opportunities for the residents of Billerica by allowing for continued growth and expansion of facilities in the Economic Opportunity Area.

C). The Town requests that this project be designated as a certified project for a term of not less than five (5) years or more than twenty (20) years duration.

or act in relation thereto. Submitted by the Town Manager and authorized by the Board of Selectmen

ARTICLE 31

To see if the Town will vote to approve a Certified Project Application submitted by Bruker Bio-Spin Corporation, 15 Fortune Drive for facilities located within the Middlesex Turnpike North Economic Opportunity Area (EOA) in Billerica, Massachusetts and more specifically described on Assessors Map 96, Parcel 161. Said approval will provide local and state tax relief to promote economic development in accordance with G.L. c. 23A, ss 3A-3H. In addition, the Project Certification confirms:

A) The project, as proposed, is consistent with and can reasonably be expected to benefit significantly from inclusion as a Certified Project.

B) The project, as described in the Project Certification Application, will increase employment opportunities for the residents of Billerica by allowing for continued growth and expansion of facilities in the Economic Opportunity Area.

C) The Town requests that this project be designated as a certified project for a term of not less than five (5) years or more than twenty (20) years duration.

or act in relation thereto. Submitted by the Town Manager and authorized by the Board of Selectmen

ARTICLE 32

To see if the Town will vote to disband the D.A.R.E. Advisory Committee; or act in relation thereto. Submitted by the Town Manager authorized by the Board of Selectmen.

ARTICLE 33

To see if the Town will vote to transfer from Free Cash the sum of $100,000 in order to furnish the new Senior Center/Council on Aging building; or act in relation thereto.
Submitted by: Salvatore Pasciuto, Jr., Petitioner and Messrs. Pasciuto, Sr., Port, Urro and Madams Pasciuto, Pasciuto, Gardocki, Port, Urro and Cristello

ARTICLE 34

To see if the Town will vote to place a building moratorium on future housing/apartment condo developments in excess of five (5) units. This moratorium will be in effect immediately and will stay in effect until such time that the Water Department has either increased the Town's (present) water allotment by 10% or until a program is developed to control the Town's water allotment (To the end users). Furthermore, approval for the release (removal of said moratorium can only be done by a Town Meeting 2/3 majority vote; or act in relation thereto. Submitted by Richard D. Tracey, Jr., Petitioner and Messrs. VanderSteur, McKie, Copeland and Madames Tracey, VanderSteur, VanderSteur, Perry, McKie and Copeland

ARTICLE 35

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court to enact legislation to change the retirement group classification of the Town of

Billerica Ambulance Paramedics from Group 2 to Group 4 of the Massachusetts/Middlesex Retirement System; or act in relation thereto. Submitted by Brian Luttrell, Petitioner and Messrs. Keough, Krochune, Nestor, Zarro, Hancock, Elmore, McNulty, Greenhalgh and Madams Patriquin.

ARTICLE 36

To see if the Town will vote to amend in accordance with Section 17 of the Zoning By-Laws of the Town of Billerica, MA., the undersigned persons respectfully petition the Town Meeting that said By-Laws and Zoning Map be amended by zoning to a Townhouse Overlay District the land owned by Swanson Woods, LLC on Rangeway Road, a portion of Assessor's Map 38, Parcel 1, in said Town, bounded and described as follows:

Beginning at a point on Rangeway Road at the southwesterly corner of the premises thence bounded:
NORTHEASTERLY: by land of Richard J. Kelly along three courses measuring 494.69' to a point, thence:
NORTHEASTERLY: by other land of Swanson Woods, LLC in a course measuring 896.03', to a point, thence:
SOUTHEASTERLY: by land of Benn and Jessie Merritt along six courses measuring 510.00' to a point, thence:
SOUTHWESTERLY: by Rangeway Road by twelve courses measuring 967.91' to the point of beginning.

Said property contains 10.81 acres, more or less, and is shown on a plan entitled "Rezoning Plan in Billerica, MA, prepared for Swanson Woods, LLC by Raymond Engineering Service, dated March 12, 2003"; or act in relation thereto. Submitted by Barry Doherty, Petitioner and Messrs. Baia, Koenig and Madames Laramee, Penta, Baia, Amiralian, Koenig, Koenig and Koenig.

ARTICLE 37

To see if the Town will vote to amend the Zoning By-Law and Zoning Map by re-zoning from a Rural Residential District to an Industrial District a parcel of land located on Linnell Circle in said Town, bounded and described as follows:

Beginning at a point on the Industrial Zone Line which is N57°-24'-44"E, 39.48' from Linnell Circle and northwesterly corner of Lot 18A located in Billerica, MA.

Thence N57°-24'-44"E, 77.88'
ThenceN53°-57'-18"E, 153.59'
ThenceS68°-24'-24"E, 47.89'
ThenceS83°-17'-05"E, 45.84'
ThenceS70°-13'-55"E, 78.00' to Wyman Road
Thencealong Wyman Road S15°-52'-07"W, 84.96'
Thence continuing along Wyman Road S16°-45'-47"W, 65.16'
Thencecontinuing along Wyman Road S14°-34'-53"W, 50.68' to the Industrial Zone Line

Thencealong said line N79°-13'-55"W, 53.19'
Thencecontinuing along said line N83°-17'-05"W, 64.88'
Thencecontinuing along said line N68°-24'-24"W, 182.26'
Thencecontinuing along said line N48°-25'-00"W, 20.78' to the point of beginning.

Being a portion of Lot 18A as shown on a plan entitled "Plan of Land" in Billerica, MA. Prepared for Suburban Park Trust, dated September 18, 1984, and recorded at the Middlesex North Registry of Deeds, Plan Book 149, Page 62; or act in relation thereto. Submitted by James T. Dangora, Jr. and Messrs. Nicholson, Glavin, Dangora, Sr., Glavin, Abelli and Madams Nicholson, Stockton, Abelli, Glavin

ARTICLE 38

To see if the Town will vote to amend the Zoning By-Law and Zoning Map by Re-zoning a Rural Residential District to a Town House Overlay District a parcel of land located off Baldwin Road in said Town, bounded and described as follows:

Beginning at a point at the Southeast property of said boundary;
Thence S79°21'20"W a distance of 150.00';
Thence N42° 16'53"W a distance of 788.67';
Thence S 83° 38'50"W a distance of 358.21';
Thence S41° 33'04"W a distance of 139.44';
Thence N47° 29'36" W a distance of 195.24';
Thence N24° 29'36"W a distance of 491.03';
Thence N87° 40'51"E a distance of 125.10' to a dh;
Thence S 84° 43'27"E a distance of 184.19' to a dh;
Thence S 87° 45'02"E a distance of 226.47' to a dh;
Thence S87° 58'02"E a distance of 235.36';
Thence N04° 58'50"E a distance of 381.51' to a dh;
Thence N01° 55'15"W a distance of 33.49';
Thence N68° 35'11"E a distance of 402.78';
Thence S28° 45'00"E a distance of 67.44';
ThenceS10° 15'20"E a distance of 1486.67'; which is the point of beginning, having an area of 977,870 square feet, 22.45 acres; or act in relation thereto. Submitted by William Ferren, Petitioner and Messrs. DiMino, DiMino, Femia, Gaudet, Egan, Canfield, Kelley and Madames Ferren and DiMino

And you are hereby directed to serve this Warrant by posting true and attested copies, thereof, one copy at the Town Hall, one copy at the Billerica Public Library, one copy at the Billerica Police Station, one copy at the Belly Buster Restaurant, one copy at the Pinehurst Post Office, one copy at the Center Post Office, Boston Road, one copy at Market Basket, Town Plaza, Boston Road, one copy at the West Billerica Fire Station, one copy at the Nutting Lake Post Office, one copy at the Billerica Walk-In Medical Center, Boston Road, one copy at the Ninety-Nine Restaurant, Lexington Road, one copy at the Pinehurst Fire Station, one copy at the East Billerica Fire Station, one copy at the North Billerica Post Office and one copy at the North Billerica Fire Station.

Given under our hands this 29th day of September, 2003.

S/James F. O'Donnell, Chairman
S/Ellen Day Rawlings, Secretary
S/Michael S. Rosa
S/Robert M. Correnti, Vice-Chairman
S/Francis M. Fraine
BOARD OF SELECTMEN

A True Copy
ATTEST:
S/Al Melaragni; Constable, Town of Billerica

September 29, 2003

Ms. Evelyn M. Haines
Asst Town Manager
Town Hall
365 Boston Road
Billerica, MA 01821

Dear Ms. Haines:

I have posted the Warrant for the Fall Town Meeting to be held on Tuesday, October 7, at 7:30 p.m. at the Maurice A. Buck Memorial Auditorium, 365 Boston Road, Billerica, MA at the following locations:

Town Hall
Billerica Police station
Pinehurst Post Office
North Billerica Fire Station
Nutting Lake Post Office
Ninety-Nine Restaurant, Lexington Road
Market Basket, Towne Plaza, Boston Road
Billerica Walk-In Medical Center, Boston Road
Billerica Public Library
Belly Buster Restaurant
Center Post Office, Boston Road
West Billerica fire Station
East Billerica Fire Station
Pinehurst Fire Station
North Billerica Post Office

Signed:
S/Al Melaragni; Constable, Town of Billerica

ANNUAL FALL TOWN MEETING
Maurice A. Buck Memorial Auditorium
First Session - October 7, 2003

Prior to the start of Town Meeting, Donald Bears, Joanne Gagliardi, Nancy Smith, Oren D. Hunt, Jr., Sandra Giroux and Karen Miller were sworn in as tellers.

Precinct 9 held a caucus and elected Dorothy L. Pearson of 7 Ox Road and Anthony M. Ventresca, 31 Sheridan Road as Town Meeting Members

A quorum count was called. With one hundred thirty-five (135) Town Meeting Members present, the Annual Fall Town Meeting was declared in session at 7:33 p.m.

Reverend Edward Bacon, Pastor of the North Billerica Baptist Church gave the invocation. This was followed by the Pledge of Allegiance led by Doris Pearson and the National Anthem sung by Representative Joanne Gagliardi.

A moment of silence was held for the following deceased persons:

Walter W. Arakelian, died: July 19, 2003, School Committee: 1951 – 1956, Town Meeting Member: 1963 – 1969; 1973 – 1997, Conservation Commission: 1974 – 1994, Charter Commission: 1974 – 1994, Charter Committee: 1978, Charter Review Committee: 1985 – 1986, Town By-Law Review Committee: 1991 – 1995, Centralized Purchasing Committee: 1960 – 1963, Republican Town Committee: 1976 – 1979; 1990 – 1994; Florence M. Bent, died: May 16, 2003, Town Meeting Member: 1970 – 1978; Anthony E. Capaldo, Sr., died: June 18, 2003, School Custodian: 1966 – 1991; Jennifer Renna Ferreira, died: September 22, 2003, Town Meeting Member: 1987 – 1990; Carol A. Gibson, died: June 16, 2003, Associate Assessor: 1985 – 2003; Edith R. Jenkins, died: August 31, 2003, School Dept. Secretary 1977 – 1993; Myra R. Kinsman, died: May 12, 2003, Town Meeting Member: 1973 – 1985, Bennett Public Librarian: 1956 – 1980; Jean R. Loranger, died: April 9, 2003, Teacher: 1969 – 1999; Lillie M. Scott, Died: July 26, 2003, Ditson Cafeteria Worker; Herman E. Valeriani, died: May 5, 2003, Fire Department: 1957 – 1985; F. Virginia Williams, died: June 7, 2003, Town Meeting Member: 1985 – 1988, Precinct Officer: 1976 – 1992.

Plaques were given to Claire M. Babcock, Anthony Barbere, Barbara Norman and Madeline T. Sargent in recognition of twenty-five (25) years as Town Meeting Members.

Rep. Revane, President of the Board of Directors of BATV presented Jacqueline Gurney with BATV's First Amendment Award.

Deputy Moderator Moreira moved to accept the Warrant as duly posted by the Constable. Seconded. The motion PASSED.

Deputy Moderator Moreira moved to dispense with the reading of the Warrant. Seconded. The motion PASSED.

It was moved, seconded and VOTED to hear Article 33 after Article 5.

It was moved, seconded and VOTED to move Article 38 to the first order of business on Tuesday, October 9th.

It was moved, seconded and VOTED to dismiss Article 16.

It was moved, seconded and VOTED to dismiss Article 37.

ARTICLE 1

It was moved, seconded and VOTED to re-appoint Eleanor Shea to a five-year term on the Bower's Fund. The Bower's Fund Chairman Michael Rea gave the Committee report.

ARTICLE 2

It was moved and seconded to transfer $419,980 from Free Cash and $158,359 from the Overlay Surplus Account to fund the following FY 2004 Budget line items:

Town:		
Town System-wide	Retirements	$125,000
	Building Maintenance	$ 45,000
	Total:	$170,000
School:		
	Retirements	$408,339
	Total:	$408,339

The Finance Committee recommended this Article.

Town Manager Montuori explained the article. The town-side monies will be used for sick leave and vacation buy-back, Town Hall roof repairs and HVAC and plumbing repairs at the Howe Museum.

The motion as presented CARRIED.

ARTICLE 3

It was moved and seconded to transfer from available funds the sum of $5,600 to fund various FY04 Budget line items as follows:

Transfer from:		Transfer to:
Selectmen's Salaries	$ 2,700	Beautification Commission (for Holiday Tree Lighting)
Selectmen Salaries	550	Commission on Disability
Selectmen Salaries	250	BOH Cholesterol Screening
Selectmen Salaries	2,100	Library

The Finance Committee recommended this article.

The motion as presented CARRIED.

ARTICLE 4

It was moved and seconded to transfer from overlay surplus $550,000 to fund the re-collection of the Town's property assessment data for the Department of Revenue required Fiscal 2006 revaluation and re-certification.

The Finance Committee recommended this article.

Town Manager Montuori explained that this money will fund the mandatory in-depth collection of property data, done every ten years, in order to set the Tax Rate for FY 2006.

The motion as presented CARRIED.

ARTICLE 5

It was moved and seconded to transfer from Free Cash the sum of $100,000 to fund construction and renovation at the "New Senior Center".

The Finance Committee recommended this article.

The Town Manager stated that this money will cover window glass replacement, exterior lighting, additional plumbing and various small items needed to finish this project

The motion as presented CARRIED.

ARTICLE 33

Proponent Salvatore Pasciuto, Jr. moved to dismiss Article 33. Seconded.

The motion to dismiss CARRIED.

ARTICLE 6

It was moved and seconded to raise and appropriate the sum of $238,994 to fund the Town's assessment for Shawsheen Regional Technical High School.

The Finance Committee recommended this article.

Shawsheen Superintendent Charles Lyons explained that the School Budget had not changed. These monies will cover the decrease in State Aid. The FY 2004 Budget is level funded at the FY 2003 appropriation.

The motion as presented CARRIED.

ARTICLE 7

A substitute main motion was moved and seconded to authorize the Board of Selectmen to acquire through conveyance by Sudbury Valley Trustees a parcel of land located on Map 15 shown on the current Assessor's Map as Parcel 29 and that the Selectmen be authorized to enter into all agreements as may be necessary to effect the acquisition of said land, provided that said land shall be held and managed for the preservation of natural resources, and in accordance with the following requirements:

A. Said land shall be held for conservation and passive recreation purposes subject to the protection of Article 97 of the Amendments of the Massachusetts Constitution;

B. Appropriate public access to the general public at no charge shall be provided and maintained;

C. Said land shall be under the care and control of the Conservation Commission;

D. Said land shall be subject to a Conservation Restriction in perpetuity to the Department of Fisheries and Wildlife or Sudbury Valley Trustees.

The Finance Committee recommended this article.

Rep. Wetzel moved to amend the article by inserting the words "for a sum not greater than $152,000" between the words "acquisition of said land," and "provided that said land shall". Seconded.

Town Manager Montuori urged the Body to defeat the amendment. Changing the wording could jeopardize the funding. No Town monies have been requested.

The amendment was put to a vote. The amendment LOST.

Moderate discussion ensued.

The substitute main motion was put to a rising vote. With one hundred fifty-eight (158) in favor and four (4) opposed, the motion CARRIED.

ARTICLE 8

It was moved and seconded to authorize the Board of Selectmen to acquire through conveyance by Sudbury Valley Trustees a parcel of land located on Map 15 shown on the current Assessor's Map as Parcel 87-2 and that the Selectmen be authorized to enter into all agreements as may be necessary to effect the acquisition of said land, provided that said land shall be held and managed for the preservation of natural resources, and in accordance with the following requirements:

A. Said land shall be held for conservation and passive recreation purposes subject to the protection of Article 97 of the Amendments of the Massachusetts Constitution;

B. Appropriate public access to the general public at no charge shall be provided and maintained;

C. Said land shall be under the care and control of the Conservation Commission;

D. Said land shall be subject to a Conservation Restriction in perpetuity to the Department of Fisheries and Wildlife or Sudbury Valley Trustees.

The Finance Committee recommended this article.

The motion as presented CARRIED unanimously.

ARTICLE 9

It was moved and seconded to transfer from Free Cash the sum of $182,075 and from the Overlay Surplus the sum of $347,805.74 for a total of $529,880.74 into the Stabilization Fund.

The Finance Committee recommended this article.

On a rising vote, with one hundred forty-nine (149) in favor and five (5) opposed, the motion CARRIED.

ARTICLE 10
The Finance Committee moved and seconded to dismiss Article 10.

The motion to dismiss CARRIED unanimously.

ARTICLE 11
It was moved and seconded by the Finance Committee to dismiss Article 11.

The motion to dismiss CARRIED unanimously.

ARTICLE 12
It was moved and seconded to amend the General By-Laws by replacing Article XVII – Section 3 with the following:

"Section 3: Subject to approval of the licensing authority, a full service gas station may include one or more islands of self-service pumps, in addition to the full service island, if the licensing authority finds it is in the public interest. In determining whether additional self-service islands are in the public interest, the licensing authority shall consider public safety, traffic congestion, the level of automotive services (e.g. repairs, maintenance, emergency services, etc.) and other factors related to the public interest".

The Finance Committee recommended this article.

The Rules Committee recommended this article.

Building Inspector Kinney explained that this article would require self-service gas stations to have at least one full-service island. This requirement was originally in the by-law but during one of the revisions, it was left out.

Considerable discussion ensued.

Rep. Luttrell moved to end debate. Seconded. The motion to end debate CARRIED.

The motion as printed in the warrant CARRIED.

ARTICLE 13
It was moved and seconded to amend the Zoning By-Laws by making the following changes:

1. Add a definition of Wholesale Use to Section 2, to read as follows:

- **WHOLESALE USE**: The sale of goods in larger quantities as to retailers, tradesmen or jobbers rather than directly to the general public or individual consumer.

Add a new subsection 5.C.6.f.(1)(b) to read:

(b) Wholesale Use

Required Findings:

- The use will not be noxious, offensive or detrimental to the surrounding neighborhood or to the Town of Billerica due to vehicular traffic, noise or operation during early morning or late night hours.
- Accessory storage use allowed only of products available for wholesale sale from the premises.
- The use is not detrimental to the area in which it is located.
- The hours of operation are tailored to safeguard against early morning and late night disturbance of residents in nearby neighborhoods.

Add a new subsection 5.C.8.f.(2)(d) to read:

(d) Wholesale Use

Required Findings:

- The use is not detrimental to the area in which it is located.
- The hours of operation are tailored to safeguard against early morning and late night disturbance of residents in nearly neighborhoods.

Add the following row to Subsection 5.F "TABLE OF USE REGULATIONS" under INDUSTRIAL USES

Wholesale N/N/N/N/N/SZ/N/SZ/N/N/N/N/N/*/*/*/*/*/*

The Planning Board report of the public hearing held on September 22, 2003 was made part of the record. Due notice was given in the Billerica Minuteman on August 28 and September 4, 2003. On a positive motion to recommend, the Board voted five (5) in favor and two (2) absent to recommend this article.

The Finance Committee recommended this article.

Moderate discussion ensued.

Building Inspector Kinney spoke on the article.

The motion as presented was put to a rising vote. With ninety-nine (99) voting in favor and thirty-six (36) opposed, the motion CARRIED.

Ten persons questioned the count. A recount was taken. With ninety-four (94) in favor and forty-four (44) opposed, the motion CARRIED.

ARTICLE 14

It was moved and seconded to amend the Zoning By-Laws by making the following changes:

Amend the definition of "MUNICIPAL" under Section 2 to read:

MUNICIPAL: The Town of Billerica including their utility pump stations.

Add a new section 7.D.9 to read:

9. Notwithstanding the other provisions of this section municipal utility pump stations with gross floor areas less than 900 square feet shall not be subject to a front yard requirement but shall maintain a 7 ½ foot side and rear yard in all zoning districts, measured from the property or easement line.

The Planning Board report of the public hearing held on September 22, 2003 was made part of the record. Due notice was given in the Billerica Minuteman on August 28 and September 4, 2003. On a positive motion to recommend, the Board voted five (5) in favor and two (2) absent to recommend this article

The Finance Committee recommended this article.

The motion as presented CARRIED unanimously.

ARTICLE 15

It was moved and seconded to amend the Zoning By-Laws by making the following changes:

Relocate subsections 5.C.1.k.(2)(c).1 through XXV by creating a new subsection 5.G.I through XXV respectively. And amending subsection 5.C.1.k.(2)(c) to read:

(c)Wireless Communication Facilities
See Section 5.G.I through XXV.

The Planning Board report of the public hearing held on September 22, 2003 was made part of the record. Due notice was given in the Billerica Minuteman on August 28 and September 4, 2003. On a positive motion to recommend, the Board voted five (5) in favor and two (2) opposed to recommend this article. This amendment would move the Wireless Communication By-Law to its own section.

The Finance Committee concurred.

The motion as presented CARRIED unanimously.

ARTICLE 17

It was moved and seconded to amend the Zoning By-Laws by making the following changes:

Amend Subsection 10.C.1 to read:

1. Any alteration, reconstruction, extension, or structural change to a pre-existing, nonconforming single or two family dwelling, *including a currently habitable seasonal camp,* shall be permitted by right without increasing the nonconforming nature of such dwelling, so long as:
   a. The dwelling is located on a lot of 5,000 square feet or greater *and with at least fifty (50) feet of frontage;*
   b. In the case of a proposed alteration, extension or structural change, the proposal complies with the yard requirements in effect at the time the dwelling was constructed, but in no case shall the width of a side or rear yard be less than 7 ½ feet and in no case shall the width of a front yard be less than 20 feet, notwithstanding the non-compliance of the lot with area and frontage requirements;
   c. In the case of reconstruction, such reconstruction complies with the requirements of a. and b. above;
   d. In the case of reconstruction that does not meet the requirements of a and b above, such reconstruction may take place if it is within the same footprint as the pre-existing, nonconforming dwelling and does not increase the height and bulk of the pre-existing, nonconforming dwelling.

And amend Subsection 10.E.1 to read: (changes in italics)

E. ABANDONMENT, DISCONTINUANCE AND NON-USE

1. Any pre-existing, non-conforming building, structure or use that is abandoned, discontinued, or not used for a period of two or more years shall comply with all provisions of this Zoning By-law. This provision shall not apply to single or two family dwellings on lots 5,000 square feet or greater *and with at least 50 feet of frontage.* Any abandoned, discontinued, or not used single or two family dwelling shall comply with the provisions of Section C, as set forth above.

The Planning Board report of the public hearing held on September 22, 2003 was made part of the record. Due notice was given in the Billerica Minuteman on August 28 and September 4, 2003. On a positive motion to recommend, the Board voted five (5) in favor and two (2) absent to recommend this article

The Finance Committee recommended this article.

Rep. Ralph McKenna moved to amend Section 10.C.1 by inserting the words "and currently habitable" between the words "existing" and "nonconforming" and to strike the second sentence of sub-section 10.E.1. Seconded.

Slight discussion ensued as to the legal ramifications of these amendments.

Rep. Morrissey moved to table Article 17 until the legal questions could be addressed. Seconded. The motion CARRIED unanimously.

ARTICLE 18

It was moved and seconded to amend the Zoning By-Laws by making the following changes to sub-section 7.D.3:

Amend Subsection 7.D.3 to read:

3. In residential districts, any legally nonconforming lot with less than 125 feet of frontage shall be required to maintain side yards of 7 ½ feet.

The Planning Board report of the public hearing held on September 22, 2003 was made part of the record. Due notice was given in the Billerica Minuteman on August 28 and September 4, 2003. On a positive motion to recommend, the Board voted five (5) in favor and two (2) absent to recommend this article.

The Finance Committee concurred.

Much discussion ensued.

Rep. Moreira moved the question. Seconded. The motion to end debate CARRIED unanimously.

With five (5) voting in favor and one hundred thirty-four (134) opposed, the article as presented LOST.

ARTICLE 19

It was moved and seconded to amend the Zoning By-Laws by making the following changes:

Amend Section 5 by deleting subsection 5.C.5.c.(1)(b) "Contractor's Yard"; adding a new subsection 5.C.8.c.(1)(e) Contractor's yard; deleting subsection 5.C.8.c.(2)(a) and amending subsection 5.F "TABLE OF USE REGULATIONS" by changing the 8th row under COMMERCIAL USES to read:

Contractor's Yard N/N/N/N/N/N/N/Y/N/N/N/N/N/*/*/*/*/*/*

The Planning Board report of the public hearing held on September 22, 2003 was made part of the record. Due notice was given in the Billerica Minuteman on August 28 and September 4, 2003. On a positive motion to recommend, the Board voted five (5) in favor and two (2) absent to recommend this article.

The Finance Committee recommended this article.

Moderate discussion ensued.

The motion as presented CARRIED unanimously.

Rep. Wetzel moved to reconsider this article. Seconded. The motion to reconsider CARRIED.

Discussion continued relative to a contractor's yard. The Building Inspector explained that this would allow Contractor's yards in Industrial Districts by right and in Commercial Districts by Special Permit.

Representative Hadley moved the question. Seconded. The motion to end debate CARRIED.

The motion as presented was put to a rising vote. With ninety-five (95) in favor and thirty-eight (38) opposed, the motion CARRIED.

ARTICLE 20

It was moved and seconded to amend the Zoning By-laws by making the following changes:

Amend Section 16.E "NON CRIMINAL DISPOSITION" to add Subsection (1) to read as follows:

16.E.(1)

(1) Failure to pay fines and penalties shall cause a lien to be placed on the real property located in the Town of Billerica pursuant to M.G.L. Chapter 40, Section 58.

The Planning Board report of the public hearing held on September 22, 2003 was made part of the record. Due notice was given in the Billerica Minuteman on August 28 and September 4, 2003. On a positive motion to recommend, the Board voted five (5) in favor and two (2) absent to recommend this article.

The Finance Committee concurred.

Town Counsel, Gary Brackett explained that this would allow the Town to place liens for unpaid fines and penalties the same as it does for taxes and water bills, etc.

Rep. McLaughlin moved the question. Seconded. The motion to end debate CARRIED.

The motion as presented was put to a rising vote. With one hundred nineteen (119) in favor and fifteen (15) opposed, the motion CARRIED.

Deputy Moderator Moreira moved to adjourn until Thursday at 7:30 p.m. Seconded. The motion CARRIED. The first session of the Annual Fall Town Meeting stood adjourned at 10:21 p.m.

A True Copy
ATTEST:
Shirley E. Schult, CMC, CMMC, Town Clerk

ANNUAL FALL TOWN MEETING
Maurice A. Buck Memorial Auditorium
Second Session - October 9, 2003

A quorum count was called. With one hundred thirty-four (134) Town Meeting Members present, the second session of Town Meeting was declared in session at 7:35 p.m.

Planning Board Member, Sal Pasciuto gave notice of reconsideration of Article 19.

Representative Smith gave the report of the Town Meeting Warrant Action Committee. It was moved, seconded and VOTED to accept the report for filing.

ARTICLE 36
It was moved and seconded on behalf of the Petitioner to dismiss Article 36. Motion to dismiss CARRIED.

ARTICLE 38
It was moved and seconded to amend the Zoning By-Law by rezoning a Rural Residential District to a Townhouse Overlay District a parcel of land located off Baldwin Road in said Town bounded and described as follows:

Beginning at a point at the Southeast property of said boundary; thence S 79°21'20" W a distance of 150.00' thence N 42° 16'53" W a distance of 788.67': thence S83°38'50" W a distance of 358.21'; thence S 41°33'04" W a distance of 139.44'; thence N 47°29'36" W a distance of 195.24'; thence N 24°29'36" W a distance of 491.03' thence N 87° 40' 51"E a distance of 125.10' to a dh; thence S 84°43'27" E a distance of 184.19' to a dh; thence S 87°45'02" E a distance of 226.47' to a dh; thence S 87°58'02" E a distance of 235.36'; thence N 04°58'50" E a distance of 381.51' to a dh; thence N 01°55'15" W a distance of 33.49'; thence N 68°35'11" E a distance of 402.78'; thence S 28°45'00" E a distance of 67.44'; thence S 10°15'20" E a distance of 1486.67'; which is the point of beginning, having an area of 977,870 square feet, 22.45 acres.

The Finance Committee recommended.

Planning Board member Pasciuto gave the report of the public hearing held on September 22, 2003. Due notice was given in the Billerica Minuteman on August 28 and September 4, 2003. Reconsideration was discussed on October 6, 2003. On a positive to recommend, the Board voted three (3) in favor, two (2) opposed and two (2) absent to recommend this article.

Petitioner William Ferren, and James Dangora, Sr., Attorney for petitioner, were allowed forward.

Attorney Dangora made a presentation.
Richard Gorham of 19 Ferren Drive and William Furlong of 24 Ferren Drive spoke in favor of the rezoning.

Moderate discussion ensued.

Representative Morris moved the question. Seconded. The motion to end debate CARRIED. Ten people questioned the vote. With one hundred fifteen (115) in favor and thirty-four (34) opposed, debate was cut off.

The motion as presented was put to a rising vote. With one hundred thirty-nine (139) in favor and nine (9) opposed, the motion CARRIED.

Representative Morris moved for reconsideration. Seconded. Reconsideration LOST.

ARTICLE 19
It was moved and seconded to reconsider Article 19. With sixty-four (64) in favor and sixty-six (66) opposed, reconsideration LOST.

ARTICLE 21
It was moved and seconded to dismiss Article 21. The motion to dismiss CARRIED unanimously.

ARTICLE 22
It was moved and seconded to amend the Zoning By-Law by making the following change:

> Amend the Subsection 5.F TABLE OF USE REGULATIONS under INDUSTRIAL USES in the 11th row to read:
>
> Temp. Construction Trailer N/N/N/Y/Y/Y/Y/Y/Y/Y/Y/Y/Y/*/*/*/*/*/*

The Finance Committee recommended this article.

The Planning Board report of the public hearing held on September 22, 2003 was given. Due notice was given in the Billerica Minuteman on August 28 and September 4, 2003. On a positive motion to recommend, the Board voted five (5) in favor and two (2) absent to recommend this article.

Building Inspector, Mike Kinney, explained the article.

Moderate discussion ensued.

Representative McLaughlin moved the question. Seconded. The motion to end debate CARRIED.

The motion as presented was put to a rising vote. With one hundred twenty-six (126) in favor and twelve (12) opposed, the motion CARRIED.

ARTICLE 23

It was moved and seconded to amend the Zoning By-Law by making the following changes.

Add a definition of "NEON SIGN" under SECTION 2. DEFINITIONS to read:

NEON SIGN: A sign that utilizes neon light in its design. Neon light is produced by applying an electrical current to either neon or argon gas.

And add the following to become subsection 9.G.16.c.

c. Internal illumination is prohibited unless granted by a special permit.

The Finance Committee concurred.

The Planning Board report of the public hearing held on September 22, 2003 was given. Due notice was given in the Billerica Minuteman on August 28 and September 4, 2003. On a positive motion to recommend, the Board voted five (5) in favor and two (2) absent to recommend this article.

Building Inspector Kinney explained the article.

Rep. McLaughlin moved the question. Seconded. The motion to end debate CARRIED unanimously.

The main motion was put to a rising vote. With one hundred twenty-one (121) in favor and ten (10) opposed the motion CARRIED.

ARTICLE 24

It was moved and seconded to amend the Zoning By-Laws by making the following changes:

Amend SECTION 2. DEFINITIONS so the definitions of height and story will read:

HEIGHT: See the definition in the most recent edition of the State Building Code.
STORY: See the definition in the most recent edition of the State Building Code.

The Finance Committee concurred.

The Planning Board report of the public hearing held on September 22, 2003 was given. Due notice was given in the Billerica Minuteman on August 28 and September 4, 2003. On a positive motion to recommend, the Board voted five (5) in favor and two (2) absent to recommend this article.

Building Inspector Kinney explained the article.

With one hundred twenty-nine (129) voting in favor and ten (10) opposed, the motion CARRIED.

Representative Morrissey moved to reconsider Article 24. Seconded. Reconsideration LOST.

ARTICLE 25

It was moved and seconded to amend the Zoning By-Law by making the following change:

Add Subsection 8.B.11 to read:

11. Parking and loading area lighting shall be designed in such a manner as to prevent objectionable light at and glare across the property line. Spill light or light trespass shall not exceed .5 foot-candles at 25 feet from the property line. Parking area lighting shall be equipped with full cut-off type fixtures, shielded to direct illumination on the target area preventing light trespass. No direct light source shall be visible at the property line. Fixtures that direct light in an upward direction is prohibited. Lighting shall be turned off after business hours with the exception of security lighting.

The Finance Committee concurred.

The Planning Board report of the public hearing held on September 22, 2003 was given. Due notice was given in the Billerica Minuteman on August 28, and September 4, 2003. On a positive motion to recommend, the Board voted five (5) in favor, two (2) absent to recommend this article.

The Building Inspector spoke on the article.

Much discussion ensued.

Selectman Correnti moved to table Article 25. Seconded. The motion to table Article 25 CARRIED.

ARTICLE 26

It was moved and seconded to amend the Zoning By-Laws by making the following change:

Add a new subsection 5.C.6.c. (2) (m) to read:

(m) Fast-Order Food Establishment

Required Findings:

- Adequate safeguards are employed to control the disposal of disposable containers including requirements for use of biodegradable materials.
- The use does not adversely impact traffic or traffic circulation.

Add a new subsection 5.C.8.c. (2) (g)

(g) Fast-Order Food Establishment subject to the required findings set forth under the General Business District.

And add a new subsection 5.C.7.c. (2) (m)

(m) Fast-Order Food Establishment subject to the required findings set forth under the General Business District.

and add a row following the 9th row in the "COMMERCIAL USES" listing in the "TABLE OF USE REGULATIONS"- Subsection 5.F:

Fast-Order Food Establishments
N/N/N/N/SZ/SZ/SZ/SZ/N/N/N/N/N/SZ/*/*/*/*/*

The Finance Committee recommended this article.

The Planning Board report of the public hearing held on September 22, 2003 was given. Due notice was given in the Billerica Minuteman on August 28, and September 4, 2003. On a positive motion to recommend, the Board voted five (5) in favor, two (2) absent to recommend this article.

The Building Inspector spoke on the article. Rep. Luttrell moved the question. Seconded. The motion to end debate CARRIED.

The motion as presented was put to a rising vote. With ninety-five (95) in favor and thirty-nine (39) opposed, the motion CARRIED.

ARTICLE 27

It was moved and seconded to amend the Zoning By-Laws by making the following changes:

Change the phrase "Multi-Family District" to "Multi-Family Use" in subsection 5.C.4.i.(2)(b).

The Finance Committee concurred.

The Planning Board report of the public hearing held on September 22, 2003 was given. Due notice was given in the Billerica Minuteman on August 28 and September 4, 2003. On a positive motion to recommend, the Board voted five (5) in favor two (2) absent to recommend.

A rising vote was taken. With one hundred twenty-eight (128) in favor and zero (0) opposed, the motion CARRIED.

ARTICLE 28
It was moved and seconded to amend the Zoning By-Law as written in the Warrant.

The Finance Committee recommended this article.

The Planning Board report of the public hearing held on September 22, 2003 was given. Due notice was given in the Billerica Minuteman on August 28 and September 4, 2003. On a positive motion to recommend, the Board voted five (5) in favor two (2) absent to recommend.

Moderate discussion ensued.

The motion as presented LOST.

ARTICLE 29
It was moved and seconded to amend the Zoning By-Law as written in the Warrant.

The Finance Committee concurred.

The Planning Board report of the public hearing held on September 22, 2003 was given. Due notice was given in the Billerica Minuteman on August 28 and September 4, 2003. On a positive motion to recommend, the Board voted five (5) in favor two (2) absent to recommend.

Building Inspector spoke on the article.

The motion as presented LOST.

ARTICLE 30
It was moved and seconded to approve a Certified Project Application submitted by Flir Systems Boston Inc., 25 Esquire Road for facilities located within the Treble Cove Road Economic Opportunity Area (EOA) in Billerica, Massachusetts and more specifically described on Assessors Map 39, Parcel 33-1. Said approval will provide local and state tax relief to promote economic development in accordance with G.L. c.23A, ss3A-3H. In addition, the Project Certification confirms:

A). The project, as proposed, is consistent with and can reasonably be expected to benefit significantly from inclusion as a Certified Project

B). The project, as described in the Project Certification Application, will increase employment opportunities for the residents of Billerica by allowing for continued growth and expansion of facilities in the Economic Opportunity Area.

C). The Town requests that this project be designated as a certified project for a term of not less than five (5) years or more than twenty (20) years duration.

The Finance Committee concurred.

Town Manager Montuori spoke on the article.

Representative Moreira moved the question. Seconded. The motion to cut off debate CARRIED unanimously.

The motion as presented CARRIED unanimously.

ARTICLE 31

It was moved and seconded to approve a Certified Project Application submitted by Bruker Bio-Spin Corporation, 15 Fortune Drive for facilities located within the Middlesex Turnpike North Economic Opportunity Area (EOA) in Billerica, Massachusetts and more specifically described on Assessors Map 96, Parcel 161. Said approval will provide local and state tax relief to promote economic development in accordance with G.L. c. 23A, ss 3A-3H. In addition, the Project Certification confirms:

A). The project, as proposed, is consistent with and can reasonably be expected to benefit significantly from inclusion as a Certified Project.

B). The project, as described in the Project Certification Application, will increase employment opportunities for the residents of Billerica by allowing for continued growth and expansion of facilities in the Economic Opportunity Area.

C). The Town requests that this project be designated as a certified project for a term of not less than five (5) years or more than twenty (20) years duration.

The Finance Committee concurred.

Town Manager Montuori spoke on the article.

Representative Coppinger moved the question. Seconded. The motion to end debate CARRIED.

The motion as presented CARRIED unanimously.

ARTICLE 32
It was moved and seconded to disband the D.A.R.E. Advisory Committee.

The Finance Committee concurred.

The Rules Committee concurred.

Town Manager Montuori stated that due to the lack of State Funding for the D.A.R.E. Program, the Committee is no longer needed. Chief Rosa stated that although State Funding is no longer available, the Police Department will still be involved with the schools.

The motion as presented CARRIED.

ARTICLE 34
It was moved and seconded to amend Article 9 of the General By-Laws by adding a new Section 12 to place a building moratorium on future housing/apartment condo developments in excess of five (5) units. This moratorium will be in effect immediately and will stay in effect until such time that the Water Department has either increased the Town's present water allotment by 10% or until a program is developed to control the Town's water allotment (to the end users). Furthermore, approval for the release (removal) of said moratorium can only be done by a Town Meeting 2/3 majority vote.

The Finance Committee did not recommend.

The Rules Committee did not recommend.

Representative Tracy, the proponent, spoke on the article.

Town Counsel Brackett spoke on the legality of the article.

Several Representatives stated that the Town should take a hard look at building and how it impacts on schools, water, sewer, and safety issues and bring it back in the spring.

The motion as presented LOST.

ARTICLE 35
It was moved and seconded to authorize the Board of Selectmen to petition the General Court to enact legislation to change the retirement group classification of the Town of Billerica Ambulance Paramedics from Group 2 to Group 4 of the Massachusetts/ Middlesex Retirement System.

The Finance Committee concurred.

Petitioner Luttrell spoke on the article.

Town Manager Montuori spoke in favor of the article.

Representative Dampolo moved the question. Seconded. The motion to end debate CARRIED unanimously.

With one hundred thirty-nine (139) in favor and one (1) opposed, the motion CARRIED.

ARTICLE 17
It was moved, seconded and VOTED to remove Article 17 from the table.

It was moved and seconded to amend the Zoning By-Laws as printed in the warrant. The motion LOST.

ARTICLE 25
It was moved, seconded and VOTED to take Article 25 from the table.

It was moved and seconded to amend the Zoning By-Laws as printed in the warrant. The motion LOST.

Deputy Moderator Moreira moved to ratify and affirm all of the action taken at the Fall Town Meeting of October 7, 2003. Seconded. The motion CARRIED.

Deputy Moderator Moreira moved that the 2003 Fall Town Meeting be dissolved. Seconded. The motion CARRIED.

The Fall 2003 Town Meeting was declared dissolved at 10:15 p.m.

A TRUE COPY
Shirley E. Schult, CMC, CMMC,Town Clerk

WARRANT FOR 2004 STATE PRIMARY
MARCH 2, 2004

COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

SS.
To either of the Constables of the Town of BILLERICA:

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Elections to vote at:

Precinct 1	Parker School	River Street
Precinct 2 & 8	Hajjar School	Rogers Street
Precinct 3 & 9	Ditson School	Cook Street
Precinct 4 & 7	Vining School	Lexington Road

Precinct 5 & 10	Kennedy School	Kimbrough Road
Precinct 6 & 11	Dutile School	Biagiotti Way

On TUESDAY, THE SECOND DAY OF MARCH, 2004 from 7:00 a.m. to 8:00 p.m. for the following purpose:

To cast their votes in the State Primary Election for the election of candidates of political parties for the following offices:

PRESIDENTIAL PREFERENCE	FOR THE COMMONWEALTH
STATE COMMITTEE MAN	FOURTH MIDDLESEX SENATORIAL DISTRICT
STATE COMMITTEE WOMAN	FOURTH MIDDLESEX SENATORIAL DISTRICT
DEMOCRATIC TOWN COMMITTEE	TOWN OF BILLERICA
REPUBLICAN TOWN COMMITTEE	TOWN OF BILLERICA
LIBERTARIAN TOWN COMMITTEE	TOWN OF BILLERICA
GREEN-RAINBOW TOWN COMMITTEE	TOWN OF BILLERICA

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said meeting.

Given under our hands this Nineteenth day of February 2004.

S/James F. O'Donnell, Jr. S/Ellen Day Rawlings

S/Robert M. Correnti S/Michael S. Rosa
SELECTMEN OF BILLERICA

And you are hereby directed to serve this Warrant by posting true and attested copies thereof, one copy at the Town Hall, East Billerica Fire Station; one copy at the West Billerica Fire Station, Nashua Road; one copy at the Pinehurst Fire Station; one copy at the North Billerica Fire Station; one copy at the Ninety-Nine Restaurant, Lexington Road; one copy at the Billerica Walk-In Medical Center, Boston Road; one copy at the Nutting Lake Post Office; one copy at the North Billerica Post Office; one copy at the Pinehurst Post Office; one copy at the Center Post Office, Boston Road, one copy at Market Basket, Town Plaza, Boston Road; and one copy at the Billerica Public Library, one copy at the Belly Buster Restaurant, Boston Road; and one copy at the Billerica Police Station.

A True Copy
ATTEST: Al Melaragni, Constable in the Town of Billerica
February 20, 2004

February 20, 2004

Shirley E. Schult, CMC, CMMC
Town Clerk
Town Hall
Billerica, MA 01821

Dear Mrs. Schult:

I have posted the Warrant for the PRESIDENTIAL PRIMARY to be held on March 2, 2004 at the following locations:

Town Hall
East Billerica Fire Station
West Billerica Fire Station, Nashua Road
Pinehurst Fire Station
North Billerica Fire Station
Ninety-Nine Restaurant, Lexington Road
Billerica Walk-In Medical Center, Boston Road
Nutting Lake Post Office
North Billerica Post Office
Pinehurst Post Office
Center Post Office, Boston Road
Market Basket, Towne Plaza, Boston Road
Billerica Public Library
Belley Buster Restaurant, 306 Boston Road
Billerica Police Station

Sincerely,
S/ Al Melaragni, Constable, Town of Billerica

DEMOCRATIC PARTY

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Total
PRESIDENTIAL PREFERENCE - VOTE-1												
RICHARD GEPHARDT	1	1	0	0	2	0	0	0	1	2	2	9
JOSEPH LIEBERMAN	3	3	3	6	1	6	3	4	2	4	4	39
WESLEY K. CLARK	1	4	1	0	0	6	2	3	2	5	2	26
HOWARD DEAN	12	9	8	5	12	10	10	13	5	12	9	105
CAROL MOSELEY BRAUN	1	1	0	0	2	0	0	0	2	0	0	6
JOHN EDWARDS	94	101	92	66	107	73	74	93	78	96	83	957
DENNIS J. KUCINICH	7	9	6	4	5	6	10	7	2	2	4	62
JOHN F. KERRY	250	269	239	226	266	180	208	225	225	256	214	2558
LYNDON H. LAROUCHE, JR.	3	2	1	1	2	0	1	0	0	2	2	14
AL SHARPTON	1	0	2	3	5	2	5	0	1	5	9	33
NO PREFERENCE	2	7	6	3	3	2	4	2	0	4	5	38
SCATTERINGS	0	1	1	0	0	0	0	0	0	0	1	3
BLANKS	2	3	0	4	1	2	2	3	0	0	2	19
TOTAL VOTES	377	410	359	318	406	287	319	350	318	388	337	3869
STATE COMMITTEEMAN-VOTE-1												
ROBERT C. HOGAN	257	301	260	227	274	177	214	248	236	273	227	2694
SCATTERINGS	6	0	3	3	1	1	0	2	2	2	2	22
BLANKS	114	109	96	88	131	109	105	100	80	113	108	1153
TOTAL VOTES	377	410	359	318	406	287	319	350	318	388	337	3869
STATE COMMITTEE WOMAN VOTE-1												
PARTRICIA M. DEAL	260	307	260	230	275	177	215	245	233	275	226	2703
SCATTERINGS	5	1	1	1	2	1	3	3	2	2	2	23
BLANKS	112	102	98	87	129	109	101	102	83	111	109	1143
TOTAL VOTES	377	410	359	318	406	287	319	350	318	388	337	3869

TOWN COMMITTEE - VOTE-35	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Total
MAUREEN COLLLINS-REA	239	284	217	209	244	163	184	222	207	251	210	2430
MICHAEL J. REA	228	264	208	203	240	149	164	206	197	228	198	2285
JOHN GRAY	183	213	204	180	201	125	150	183	170	202	169	1980
WILLIAM GREENE, JR.	249	281	246	223	267	177	205	247	237	268	225	2625
DAVID SAVIANO	188	208	171	183	193	136	140	176	162	196	160	1913
ROSEMARY SAVIANO	191	214	174	184	192	135	141	176	163	202	163	1935
DANA KELLY	179	218	168	172	192	128	150	181	163	192	164	1907
JAMES F. O'DONNELL, JR.	213	237	195	189	220	136	159	195	185	210	179	2118
SALVATORE PASCIUTO	199	227	198	194	224	170	162	179	177	212	183	2125
JOHN ALIPERTA	171	205	162	173	183	114	138	166	155	184	156	1807
ROBERT CORRENTI	201	254	183	200	212	145	155	193	176	213	190	2122
ROBERT KEOUGH	188	223	176	183	216	131	153	185	169	216	174	2014
MICHAEL RILEY	176	208	176	180	182	122	150	178	175	184	161	1892
ELLEN CIARLONE	193	208	167	179	187	122	141	172	158	191	168	1886
FRANCIS FRAZ FRAINE	215	259	209	197	222	152	159	212	183	229	205	2242
ELLEN SARGENT	210	240	180	185	215	135	155	186	169	206	187	2068
CHARLES SARGENT	196	216	171	176	190	127	146	177	157	194	164	1914
DOROTHY GRAHAM	185	207	168	177	234	123	140	180	165	204	162	1945
JAMES DAVIS	177	227	161	173	186	119	139	172	152	186	156	1848
KEVIN DAVIS	176	223	160	169	179	116	137	172	151	186	160	1829
BRIAN KELLY	182	203	178	174	188	123	143	177	170	192	157	1887
FRANCIS FANNING	176	216	164	171	184	121	142	174	159	187	169	1863
THOMAS GALLIGANI	190	226	181	199	216	130	147	180	163	205	169	2006
BERNARD F. HOAR	206	260	194	198	223	142	159	203	190	233	198	2206
ELEANOR HOAR	191	251	176	180	212	131	152	181	171	217	176	2038
ELEANOR SHEA	186	207	175	181	206	124	149	182	175	195	172	1952
ARTHUR L. DOYLE	210	251	191	198	228	133	166	218	190	247	188	2220
ELLEN DAY RAWLINGS	217	273	206	199	232	155	171	218	189	242	200	2302
BARBARA NORMAN	178	212	167	173	190	125	141	176	158	199	182	1901
ROBERT NORMAN	175	207	168	172	186	126	140	177	154	196	176	1877
LAWRENCE R. NORMAN	171	203	172	173	187	120	135	171	158	192	169	1851

ANNEMARIE NORMAN	176	208	171	176	187	121	139	175	157	194	169	1873
MALCOLM MCDOWELL	182	197	165	169	180	132	145	171	163	189	160	1853
BRUCE MACDONALD	175	197	161	170	180	116	143	170	157	188	159	1816
JOHN G. CONWAY	197	264	179	182	205	121	156	194	177	212	195	2082
SCATTERINGS	0	0	0	0	0	0	0	0	0	0	0	0
BLANKS	6426	6359	6223	4686	7027	5400	5869	5725	5128	6338	5622	64803
TOTAL VOTES	13195	14350	12565	11130	14210	10045	11165	12250	11130	13580	11795	135415

REPUBLICAN PARTY

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	TOTAL
PRESIDENTIAL PREFERENCE V0TE-1												
GEORGE W. BUSH	56	39	43	43	59	25	39	40	39	36	46	465
NO PREFERENCE	3	2	2	5	3	2	10	4	2	5	3	41
SCATTERINGS	0	1	1	0	1	1	1	0	1	2	0	8
BLANKS	3	1	1	1	0	0	0	0	1	1	0	8
TOTAL VOTES	62	43	47	49	63	28	50	44	43	44	49	522
STATE COMMITTEE MAN VOTE-1												
AMOS J. EATON	49	34	35	35	50	17	38	36	32	33	36	395
SCATTERINGS	0	1	1	0	1	1	0	0	1	2	0	7
BLANKS	13	8	11	14	12	10	12	8	10	9	13	120
TOTAL VOTES	62	43	47	49	63	28	50	44	43	44	49	522
STATE COMMITTEE WOMAN VOTE-1												
HELEN A. HATCH	52	35	33	35	50	19	37	35	34	34	38	402
SCATTERINGS	0	0	0	0	1	0	0	0	0	0	0	1
BLANKS	10	8	14	14	12	9	13	9	9	10	11	119
TOTAL VOTES	62	43	47	49	63	28	50	44	43	44	49	522

TOWN COMMITTEE VOTE-35	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Total
CHARLENE MCGOWAN	45	28	28	32	36	17	30	29	27	25	26	323
JAMES MOLLISON	38	30	27	33	33	18	33	29	25	21	24	311
DOROTHY L. PEARSON	43	31	30	34	39	16	32	29	29	24	26	333
GLENDA LOVEGROVE	42	27	28	32	36	17	27	27	25	19	22	302
ILANA FREEDMAN	43	31	28	34	40	19	32	29	24	21	29	330
RICHARD FREEDMAN	42	29	27	34	36	18	32	28	25	21	29	321
SANDRA MACMILLAN	43	32	29	33	34	17	29	28	25	22	26	318
JOHN MACMILLAN	43	27	27	34	33	17	31	29	25	21	25	312
MICHAEL ROSA	53	36	35	36	45	21	39	32	32	25	40	394
CLAIRE MOORE	40	28	27	32	38	17	28	29	25	21	22	307
THOMAS GELINAS	40	27	28	35	37	17	30	28	27	21	22	312
KEVIN MCGOWAN	43	26	29	34	36	17	30	27	25	20	21	308
VICKY ROY	39	27	29	32	36	17	27	29	26	20	22	304
JOHN MULLOY	41	28	28	33	34	17	29	29	24	17	23	303
ROBERT ROY	40	29	28	33	34	18	27	28	25	21	23	306
CLARENCE PEARSON	41	25	28	33	34	16	29	30	25	18	25	304
JUDY LIEBERMAN	39	29	27	33	36	16	27	28	24	21	25	305
SANDRA BAZZA	38	28	28	32	38	17	29	30	26	21	22	309
RONALD BAZZA	38	27	28	33	38	18	31	28	25	19	22	307
DONALD LOVEGROVE	42	27	28	33	35	16	27	27	24	19	23	301
OLGA SYMES	41	32	27	32	35	16	29	28	26	22	25	313
CARMINE ABEL EGIDIO	40	27	28	33	34	16	27	30	24	18	24	301
VIRGINIA ROGERS	42	34	28	33	37	16	29	29	24	22	29	323
MARTHA DEWALLACE	39	24	28	32	35	17	27	28	24	21	23	298
ERIC DEWALLACE	39	26	28	33	33	17	28	28	24	18	23	297
WAYNE MACMILLAN	39	27	29	34	34	17	32	28	27	20	26	313
JAMES C. PERRY	1	1	0	0	0	0	0	0	0	3	1	6
SCATTERINGS	2	0	1	0	1	0	1	1	3	0	0	9
BLANKS	1094	762	909	853	1268	535	978	795	840	999	1067	10100
TOTAL VOTES	2170	1505	1645	1715	2205	980	1750	1540	1505	1540	1715	18270

LIBERTARIAN PARTY

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Total
PRESIDENTIAL PREFERENCE- VOTE-1												
JERRREY DIKET	0	0	0	0	0	0	0	0	0	0	1	1
RUBEN PEREZ	0	0	0	0	0	0	0	0	0	0	0	0
AARON RUSSO	0	0	0	0	0	0	0	1	0	0	0	1
MICHAEL BADNARIK	0	1	0	0	0	0	0	0	0	1	2	4
GARY NOLAN	0	0	0	0	0	1	0	1	0	1	0	3
NO PREFERENCE	1	0	0	0	1	0	0	1	0	0	1	4
SCATTERINGS	1	0	0	0	0	0	1	0	0	0	0	1
BLANKS	0	0	1	0	0	0	1	0	0	0	0	3
TOTAL VOTES	2	1	1	0	1	1	2	3	0	2	4	17
STATE COMMITTEE MAN - VOTE-1												
SCATTERINGS	0	0	0	0	0	0	0	0	0	0	0	0
BLANKS	2	1	1	0	1	1	2	3	0	2	4	17
TOTAL VOTES	2	1	1	0	1	1	2	3	0	2	4	17
STATE COMMITTEE WOMAN - Vote-1												
SCATTERINGS	0	0	0	0	0	0	0	0	0	0	0	0
BLANKS	2	1	1	0	1	1	2	3	0	2	4	17
TOTAL VOTES	2	1	1	0	1	1	2	3	0	2	4	17
TOWN COMMITTEE - Vote-3												
SCATTERINGS	0	0	0	0	0	0	0	0	0	0	0	0
BLANKS	6	3	3	0	3	3	6	9	0	6	12	51
TOTAL VOTES	6	3	3	0	3	3	6	9	0	6	12	51

GREEN PARTY

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	TOTAL
PRESIDENTIAL PREFERENCE - VOTE-1												
KENT MESPLAY	0	0	0	0	0	0	0	0	0	0	0	0
LORNA SALZMAN	1	0	0	0	0	0	1	0	1	0	0	3
PAUL GLOVER	0	0	0	0	0	0	0	1	0	0	0	1
DAVID COBB	0	0	1	0	0	0	0	0	0	0	0	1
NO PREFERENCE	1	0		0	0	0	0	0	0	0	0	1
SCATTERINGS	0	0	0	0	0	0	0	0	0	0	1	1
BLANKS	0	0	0	0	0	0	0	0	0	0	1	0
TOTAL VOTES	2	0	1	0	0	0	1	1	1	0	0	7
STATE COMMITTEE MAN - VOTE-1												
SCATTERINGS	0	0	0	0	0	0	0	0	0	0	0	0
BLANKS	2	0	1	0	0	0	1	1	1	0	1	0
TOTAL VOTES	2	0	1	0	0	0	1	1	1	0	1	7
STATE COMMITTEE WOMAN - Vote-1												
SCATTERINGS	0	0	0	0	0	0	0	0	0	0	0	0
BLANKS	2	0	1	0	0	0	1	1	1	0	1	0
TOTAL VOTES	2	0	1	0	0	0	1	1	1	0	1	7
TOWN COMMITTEE - Vote-10												
SCATTERINGS	1	0	0	0	0	0	0	0	0	0	0	1
BLANKS	19	0	10	0	0	0	10	10	10	0	10	69
TOTAL VOTES	20	0	10	0	0	0	10	10	10	0	10	70

WARRANT FOR ANNUAL TOWN ELECTION

Middlesex, ss
To Any Constable in the Town of Billerica:

Greetings:

You are hereby authorized and required to notify and warn the inhabitants of said Town of Billerica, qualified by law, to vote in Elections and Town Affairs, to meet at the Parker School, Billerica Center; Solomon Gunther Hajjar School, North Billerica; Ditson School, Pinehurst; Eugene C. Vining School, Nutting Lake, Dutile School, West Billerica and the John F. Kennedy School, East Billerica at 10:00 A.M., Saturday, April 3, 2004, to bring in their votes on one ballot for the following Town Officers:

Two members of the Board of Selectmen, Three members of the Planning Board, Two members of the School Committee, all for three-year terms, and One member of the Housing Authority for a five-year term;

Also for the election of Seven (7) Town Meeting Members for Precinct One; Seven (7) Town Meeting Members for Precinct Two; Seven (7) Town Members for Precinct Three; Seven (7) Town Meeting Members for Precinct Four; Seven (7) Town Meeting Members for Precinct Five; Seven (7) Town Meeting Members for Precinct Six; Seven (7) Town Meeting Members for Precinct Seven; Seven (7) Town Meeting Members for Precinct Eight; Seven (7) Town Meeting Members for Precinct Nine; Seven (7) Town Meeting Members for Precinct Ten and Seven (7) Town Meeting Members for Precinct Eleven, all for three years.

Three (3) Town Meeting Members for an unexpired term of two years and Two (2) Town Meeting Members for an unexpired term of one year for Precinct One; One (1) Town Meeting Member for an unexpired term of two years Precinct Three; One (1) Town Meeting Member for an unexpired term of one year for Precinct Four; One (1) Town Meeting Member for an unexpired term of one year in Precinct Six;; Three (3) Town Meeting Members for an unexpired term of two years and Two (2) Town Meeting Members for an unexpired term of one year for Precinct 8; Five (5) Town Meeting Members for an unexpired term of two years and Three (3) Town Meeting Members for an unexpired term of one year for Precinct Nine; One (1) Town Meeting Member for an unexpired term of two years and One (1) Town Meeting Member for an unexpired term of one year for Precinct Ten

And you are hereby directed to serve this Warrant by posting true and attested copies thereof, one copy at the East Billerica Fire Station; one copy at the Ninety-Nine Restaurant, Lexington Road; one copy at the Billerica Walk-In Medical Center on Boston Road; one copy at the Nutting Lake Post Office; one copy at the North Billerica Post Office; one copy at the West Billerica Fire Station, Nashua Road; one copy at DeMoulas Market Basket, Towne Plaza, Boston Road; one copy at the Center Post Office, Boston Road, one copy at the Pinehurst Fire Station; one copy at the Pinehurst Post Office; one copy at the Belley Buster Restaurant, Boston Road; one copy at the North Billerica Fire Station; one copy at the Billerica Public Library; one copy at the Town Hall, Boston Road; and one copy at the Billerica Police Department.

Given under our hands this fifteenth day of March 2004.

_____	S/ Robert M. Correnti
James F. O'Donnell, Chairman	Robert M. Correnti, Vice-Chairman
S/Ellen Day Rawlings	S/Michael S. Rosa
Ellen Day Rawlings, Secretary	Michael S. Rosa
_____	**BOARD OF SELECTMEN**
Francis M. Fraine	

A True Copy
S/Al Melaragni
Constable, Town of Billerica

Shirley E. Schult, CMC, CMMC
Town Clerk
Town Hall
Billerica, MA 01821

Dear Mrs. Schult:

I have posted the Warrant for the ANNUAL TOWN ELECTION to be held on April 3, 2004 at the following locations:

Town Hall
East Billerica Fire Station
West Billerica Fire Station, Nashua Road
Pinehurst Fire Station
North Billerica Fire Station
Ninety-Nine Restaurant, Lexington Road
Billerica Walk-In Medical Center, Boston Road
Nutting Lake Post Office
North Billerica Post Office
Pinehurst Post Office
Center Post Office, Boston Road
Market Basket, Towne Plaza, Boston Road
Billerica Public Library
Belley Buster Restaurant, 306 Boston Road
Billerica Police Station

Signed: Al Melaragni; Constable, Town of Billerica

ELECTION RESULTS - ANNUAL TOWN ELECTION - BILLERICA, MASSACHUSETTS - APRIL 5, 2003												
	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Prt.11	Total
SELECTMAN - 3-Year Term - Vote 2												
WILLIAM T. DESMOND.	58	38	36	31	48	43	53	61	49	52	47	516
SALVATORE PASCIUTO	174	193	157	143	189	252	116	154	128	162	154	1822
*MICHAEL S. ROSA	256	301	259	213	306	162	274	276	253	287	259	2846
*ELLEN DAY RAWLINGS	265	394	255	228	299	231	271	309	202	287	262	3003
SCATTERINGS	0	3	1	0	2	0	3	0	1	1	1	12
BLANKS	95	71	78	59	100	84	55	80	95	103	75	895
TOTAL VOTES	848	1000	786	674	944	772	772	880	728	892	798	9094
PLANNING BOARD - 3-Year Term Vote 3												
*WALTER J. BRADBURY	214	273	196	192	268	208	186	241	240	252	219	2489
*PAUL MARASCO	220	297	192	174	247	195	249	237	201	261	218	2491
JAMES C. PERRY	217	274	168	176	219	192	205	245	182	226	207	2311
*JUSTIN MCCARTHY	214	276	244	182	245	186	206	242	182	249	238	2464
SCATTERINGS	0	2	3	3	2	2	0	3	0	3	1	19
BLANKS	407	378	376	284	435	375	312	352	287	347	314	3867
TOTAL VOTES	1272	1500	1179	1011	1416	1158	1158	1320	1092	1338	1197	13641

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Prt.11	Total
SCHOOL COMMITTEE - 3-Year Term -Vote 2												
MARGARET M. SPENCER	79	105	94	63	105	89	99	102	83	103	118	1040
JEANNE LANDERS	96	110	85	72	102	109	107	123	103	111	113	1131
*MAUREEN COLLINS-REA	317	392	278	241	317	263	243	296	244	300	267	3158
*MARIE P. BLANCHETTE	219	270	192	198	274	169	191	217	171	262	200	2363
SCATTERINGS	0	0	1	1	0	1	1	0	0	2	0	6
BLANKS	137	123	136	99	146	141	131	142	127	114	100	1396
TOTAL VOTES	848	1000	786	674	944	772	772	880	728	892	798	9094
HOUSING AUTHORITY - 5-Year Term-Vote 1												
*RONALD J. DIORIO, JR	128	156	168	110	175	92	149	132	140	186	94	1530
MILTON SAUNDERS	51	165	50	41	47	51	55	75	36	38	119	728
CAROL A. FORD	151	98	93	106	157	76	84	111	96	138	99	1209
S. BRUCE RYDER	30	24	15	26	26	90	38	40	23	29	32	373
SCATTERINGS	0	0	0	2	0	1	0	1	0	1	0	5
BLANKS	64	57	67	52	67	76	60	81	69	54	55	702
TOTAL VOTES	424	500	393	337	472	386	386	440	364	446	99	4547
PCT 1 TOWN MTG MEMBERS - 3 Year Term - Vote 7												
*SANDRA A. MACMILLAN	268											
*PAUL J. KELLEY	271											
*SHARONANNE CAPONE	243											
*SANDRA PORTER LIBBY	256											
*FREDERIK R. WIJNEN-RIEMS	232											
*GEORGE A. MERRILL, JR.	263											
SCATTERINGS	19											
BLANKS	1416											
TOTAL VOTES	2968											

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Prt.11	Total
PCT. 1 TOWN MTG MEMBERS - Unexpired 2-Year - Vote 3												
*BONNIE MACNEIL	305											
SCATTERINGS	15											
BLANKS	952											
TOTAL VOTES	1272											
PCT. 1 - TOWN MEETING MEMBERS -Unexpired 1-Year - Vote 2												
*LINDA A. LITTLE	297											
*KEVIN GILLIGAN	292											
SCATTERINGS	2											
BLANKS	257											
TOTAL VOTES	848											
PCT 2 - TOWN MEETING MEMBERS-3-Year Term-Vote 7												
*PAUL O'DONNELL		294										
*JOHN COYNE		294										
*BRANDFORD O'NEILL		256										
JOHN A. HARLOW		207										
BEVERLY MARCH		182										
PETER E. MARCK		137										
*ALLEN J. METIVIER, JR.		335										
*HELEN R. BARNETT		238										
*DANIEL J. LOONEY, JR.		246										
*JOHN CIANCIO, JR.		220										
JAMES C. PERRY		192										
SCATTERINGS		5										
BLANKS		894										
TOTAL VOTES		3500										

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Prt.11	Total
PCT 3 - TOWN MEETING MEMBERS-3-Year Term-Vote 7												
*MARIE C. LOUGLIN			191									
*MARY A. PETTY			246									
*DEAN SOUSA			193									
*CLAIRE M. BABCOCK			247									
*WILLIAM F. LOUGHLIN			186									
DAVID RICCI			132									
DAVID JENKINS			183									
TRACY LYNN CHESBRO-LEEDBERG			158									
*ROBERT F. SMITH			201									
*HELEN B. SMITH			207									
SCATTERINGS			2									
BLANKS			805									
TOTAL VOTES			2751									
PCT 3 - TOWN MEETING MEMBERS - Unexpired - 2-Years - Vote 1												
*NANCY E. SCHUSTER			291									
SCATTERINGS			1									
BLANKS			101									
TOTAL VOTES			393									
PCT 4 - TOWN MEETING MEMBERS –3 Year Term -Vote 7												
*KRISTI-RAE GORDON				195								
*LORA BOJSEN				146								
*ROMOLO CAPOBIANCO				163								
*SCOTT H. GARON				178								
*KATHRYN M. MATOS				210								
*ELMA J. ELKINS				202								
ANGELA J. ORENSTEIN				138								

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Prt.11	Total
*MICHAEL O'BRIEN				192								
*MARTI MAHONEY				196								
SCATTERINGS				4								
BLANKS				735								
TOTAL VOTES				2359								
PCT 4 - TOWN MEETING MEMBER - Unexpired 1-Year - Vote 1												
SCATTERINGS				20								
BLANKS				317								
TOTAL VOTES				337								
PCT 5 - TOWN MEETING MEMBERS 3-Year Term -Vote 7												
*SALVATORE A. DAMPOLO					276							
*WILLIAM P. HADLEY					270							
GINA MANISCALCO					203							
*JOHN W. MORRIS					270							
*WALTER J. BRADBURY					213							
*LILLIE M. RALSTON					254							
T. JOSEPHINE LEARY					168							
*STEWART WOOD					230							
*MADELINE T. SARGENT					272							
KENNETH G. TRAVERSE					165							
SCATTERINGS					7							
BLANKS					976							
TOTAL VOTES					3304							

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Prt.11	Total
PCT 6 – TOWN MEETING MEMBERS – 3-Year Term – Vote 7												
*DONALD F. MACDONALD						246						
*S. BRUCE RYDER						242						
*PIERRE J. ALLAIN						245						
*BRITA LEARNED						230						
*MALCOLM P. MCDOWELL						231						
DAVID SULLIVAN						6						
SCATTERINGS						28						
BLANKS						1474						
TOTAL VOTES												
PCT. 6 - TOWN MEETING MEMBER - Unexpired 1-Year - Vote 1												
FREDERICK LIBERATORE						272						
SCATTERINGS						3						
BLANKS						111						
TOTAL VOTES						386						
PCT 7 - TOWN MEETING MEMBERS - 3-Year Term - Vote 7												
*JAN WETZEL							228					
*DIANE J. DEPASO							275					
*BARBARA A. HAGAN							280					
*JEANNE LANDERS							250					
*JAMES M. MCDONOUGH							273					
*STEPHEN K. WETZEL							227					
STEPHEN HART							8					
SCATTERINGS							27					
BLANKS							1134					
TOTAL VOTES							2702					

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Prt.11	Total
PCT 8 – TOWN MEETING MEMBERS 3-Year Term – Vote 7												
*CHRISTIAN PETERSEN								286				
*BARBARA MORRISSEY								311				
*WILLIAM T. MERNIN								273				
*OREN D. HUNT, JR.								281				
*JACQUELINE G. GURNEY								285				
SCATTERINGS								16				
BLANKS								1628				
TOTAL VOTES								3080				
PCT 8 - TOWN MEETING MEMBERS - Unexpired 2-Years - Vote 3												
*DAVID L. JOHNSON								299				
*LINDA HUTCHINSON								292				
SCATTERINGS								1				
BLANKS								728				
TOTAL VOTES								1320				
PCT 8 TOWN MEETING MEMBERS 1-Year Term Vote 2												
SCATTERINGS								19				
BLANKS								861				
TOTAL VOTES								880				
PCT 9. TOWN MEETING MEMBERS – 3-Year Term – Vote 7												
*PATRICIA C. FLEMMING									248			
*MICHAEL J. CASEY									247			
*ANTHONY M. VENTRESCA									226			
*JAMES PATRICK LALLY									234			
*DOROTHY L. PEARSON									233			

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Prt.11	Total
SCATTERINGS									16			
BLANKS									1344			
TOTAL VOTES									2548			
PCT 9 TOWN MEETING MEMBERS - Unexpired 2-Year Vote 5												
*KATHLEEN PAULSEN									263			
SCATTERINGS									5			
BLANKS									1552			
TOTAL VOTES									1820			
PCT 9 - TOWN MEETING MEMBERS – Unexpired 1-Year Vote 3												
SCATTERINGS									9			
BLANKS									1083			
TOTAL VOTES									1092			
PCT 10 - TOWN MEETING MEMBERS - 3-Year - Vote 7												
*EVELYN M. HAINES									340			
*RONALD J. DIORIO, JR.									313			
*LORRAINE D. KOVACS									306			
*ROGER ADAM NOWICKI									299			
*ALFRED R. PEARSON, JR.									323			
*PETER D. GREELEY									319			
*NANCY L. SMITH									320			
SCATTERINGS									6			
BLANKS									896			
TOTAL VOTES									3122			

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Prt.11	Total
PCT 10 - TOWN MEETING MEMBERS - Unexpired 2-Year – Vote 1												
SCATTERINGS										33		
BLANKS										413		
TOTAL VOTES										446		
PCT 10 - TOWN MEETING MEMBERS - Unexpired 1-Year - Vote 1												
SCATTERINGS										25		
BLANKS										421		
TOTAL VOTES										446		
PCT 11 - TOWN MEETING MEMBERS - 3-Year Term - Vote 7												
*PAUL E. SHIBLES											271	
*ANTHONY BARBERE											264	
*ILANA FREEDMAN											271	
*DONALD P. BURLAMACHI											272	
*LISA MOSCONE											266	
SCATTERINGS											29	
BLANKS											1420	
TOTAL VOTES											2793	

TOWN ELECTION WORKERS
April 3, 2004

PRECINCT ONE
R-Donna McCoy, WARDEN
U-Nicholas Aalerud, CLERK
D-Ellen Sargent, DEP.WARDEN
D-Barbara L. Arey, DEP. CLERK
D-Claire Henry, INSPECTOR
U-Dorothy L. O'Brien, INSPECTOR
D-Charles Sargent, DEP. INSPECTOR
U-Katherine Graham, DEP. INSPECTOR

PRECINCT TWO
U-Joan C. McDonald, WARDEN
U-Sandra E. Crandall, CLERK
R-Susan Lorigan, DEP. WARDEN
U-Sandra McKenna DEP. CLERK
U-Agnes Walsh, INSPECTOR
D-Margaret Metivier, INSPECTOR
U-Joseph E. Walsh, DEP. INSPECTOR
R-Joseph E. McDonald, DEP. INSPECTOR

PRECINCT THREE
U-Carol A. Ryan, WARDEN
R-Catherine A. Fleurant, CLERK
D-Joan C. Kilday, DEP.WARDEN
R-Edna G. McDewell, DEP. CLERK
D-Ralph Morrison, INSPECTOR
D-Roy Griffin, INSPECTOR
U-George Tsoukalas,DEP. INSPECTOR
D-Philip A. Collins, DEP. INSPECTOR

PRECINCT FOUR
D-Dorothy M. Ryan, WARDEN
U-Mary K. McBride, CLERK
U-Marilyn Treanor, DEP. WARDEN
U-Eleanor A. Sievert, DEP. CLERK
R-Gail P. Gionet, INSPECTOR
D-Eileen S. Flaherty, INSPECTOR
U- Ruth Boutilier, DEP. INSPECTOR
U-Stephanie O'Dell, DEP. INSPECTOR

PRECINCT FIVE
D-Marie O'Rourke, WARDEN
R-Barbara Brostowin, CLERK
U-Alfred Pearson Jr., DEP WARDEN
U-Lilli M. Ralston, DEP. CLERK
R-Shirley Smith, INSPECTOR,
U-Domenic Ciotti, INSPECTOR

R-Gilmore L. Smith, DEP. INSPECTOR
U-Debra Hawkins, DEP. INSPECTOR

PRECINCT SIX
D-Anita Gass, WARDEN
R-Yoshiko A. Wright, CLERK
U-Ellen L. Bordieri, DEP. WARDEN
U-Janice R. Aalerud, DEP CLERK
U-Lisa Moscone, INSPECTOR
D-Jeannette Rohnstock, INSPECTOR
D-Margaret DiPietro, INSPECTOR
D-Robert H. Norman, DEP. INSPECTOR
R-Richard Freedman, DEP. INSPECTOR

PRECINCT SEVEN
R-Rachel L. Goding, WARDEN
D-Donald J. Ryan, CLERK
R-Dorothy L. Pearson, DEP. WARDEN
D-Margaret Palasek, DEP. CLERK
U-Oren D. Hunt, DEP. INSPECTOR
U-Angela DeMeo, INSPECTOR
D-Caroline K. Noel, DEP. INSPECTOR
R-Domenic DiMartino, DEP. INSPECTOR

PRECINCT EIGHT
D- JoAnn B. Costedio, WARDEN
R-Alec Ingraham, CLERK
D-Catherine J. Mullen, DEP. WARDEN
U-Patricia Gualtieri, DEP. CLERK
D-Donna Burlamachi, INSPECTOR
U-Susan A. Hutchinson, INSPECTOR
D-Joseph C. Pangaze,DEP. INSPECTOR
D-Warren Costedio, DEP. INSPECTOR

PRECINCT NINE
D- A. Kathleen Revan, WARDEN
U-Brigitte Buzalsky, CLERK
R-Barbara A. Bailey, DEP. WARDEN
R-Nancy M. McIntosh, DEP. CLERK
D-Mary J. Griffin, INSPECTOR
D-Toni Trainor, INSPECTOR
D-Anita Thomas, DEP INSPECTOR
U-Jean Roach, DEP. INSPECTOR

PRECINCT TEN
U-Audrey Rose, WARDEN
U-James V. Hoyt, Jr., CLERK
D-David Rose, DEP. WARDEN
D-Carol Mills, DEP. CLERK
U-Mary A. Pasho, INSPECTOR
R-Earle F. Merrow, DEP. INSPECTOR

U-Goldie Coburn, DEP. INSPECTOR
D-Gloria Ciotti, DEP. INSPECTOR

PRECINCT ELEVEN
U-Dianne Bone, WARDEN
R-Alan Wright, CLERK
D-Evelyn Haines, DEP. WARDEN
D-Barbara G. Norman, DEP. CLERK
D-Helen Gentile, DEP. INSPECTOR
U-Steward Wood, INSPECTOR
U-James W. Sargent, Jr., DEP. INSPECTOR
D-Mary Bryan, DEP. INSPECTOR

WARRANT FOR 2004 ANNUAL SPRING TOWN MEETING

Middlesex, ss.
To any Constable in the Town of Billerica

Greetings,

You are hereby authorized and requested to notify and warn the inhabitants of said Town of Billerica qualified by law to vote in Elections and Town Affairs, to meet at the Maurice A. Buck Memorial Auditorium, Town Hall, 365 Boston Road, Billerica, MA, Tuesday, May 4, 2004, at 7:30 PM and subsequent Thursdays and Tuesdays until all of the business in the Warrant shall have been acted upon, then and there to vote on the following articles:

ARTICLE 1

To see if the Town will vote to fix the compensation of the following six elected officers of the Town and determine any salary increase that shall become effective July 1, 2004; or act in relation thereto.

Selectmen, Chairman - $2,000
Selectmen, Members - $1,800
Town Clerk - $81,993; or act in relation thereto.

Submitted by the Billerica Finance Committee

ARTICLE 2

To see if the Town will vote to hear and act upon the Reports of Town Departments and Officers; or act in relation thereto. Submitted by the Town Manager authorized by the Board of Selectmen.

ARTICLE 3

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of money needed to fund the Collective Bargaining Agreement between the Town and B.P.A.A. (Billerica Professional Administrators Association); or act in relation thereto. Submitted by the Town Manager authorized by the Board of Selectmen.

ARTICLE 4
To see if the Town will vote to raise and appropriate or transfer from available funds the sum of money needed to fund the Collective Bargaining Agreement between the Town and N.A.G.E. (National Association of Government Employees); or act in relation thereto. Submitted by the Town Manager authorized by the Board of Selectmen.

ARTICLE 5
To see if the Town will vote to raise and appropriate or transfer from available funds the sum of money needed to fund the Collective Bargaining Agreement between the Town and the B.E.S.T. Association (Billerica Emergency Service Telecommunicators); or act in relation thereto. Submitted by the Town Manager authorized by the Board of Selectmen.

ARTICLE 6
To see if the Town will vote to raise and appropriate or transfer from available funds the sum of money needed to fund the Collective Bargaining Agreement between the Town and the E.M.T. Association (Emergency Medical Technicians); or act in relation thereto. Submitted by the Town Manager authorized by the Board of Selectmen.

ARTICLE 7
To see if the Town will vote to raise and appropriate or transfer from available funds the sum of money needed to fund the Collective Bargaining Agreement between the Town and the I.A.F.F. (Fire Union); or act in relation thereto. Submitted by the Town Manager authorized by the Board of Selectmen.

ARTICLE 8
To see if the Town will vote to raise and appropriate or transfer from available funds the sum of money needed to fund the Collective Bargaining Agreement between the Town and the I.B.P.O. (Police Union); or act in relation thereto. Submitted by the Town Manager authorized by the Board of Selectmen.

ARTICLE 9
To see if the Town vote to raise and appropriate or transfer from available funds the sum of money needed to fund the Collective Bargaining Agreement between the Town and the B.M.E.A. (DPW Union); or act in relation thereto. Submitted by the Town Manager authorized by the Board of Selectmen.

ARTICLE 10
To see if the Town will vote to amend the General By-Laws Article XII-Personnel By-Law Sections 10-Holidays, 13-Vacation, 15-Retirement Incentive, and 23-Sick Days and Sick Leave as follows; or act in relation thereto.

HOLIDAYS
The Town shall agree to the following twelve (12) holidays, which fall on or are observed on regularly scheduled workdays, and shall be granted as paid holidays:

New Year's Day Labor Day

Martin Luther King Day	Columbus Day
Washington's Birthday	Veteran's Day
Patriot's Day	Thanksgiving Day
Memorial Day	Day after Thanksgiving
Independence Day	Christmas Day

Release time for the day before Christmas, the day before New Year's Day and the Day before Thanksgiving Day will be 12 Noon.

VACATION

The vacation leave shall be accrued by all employees covered by the provisions of the Personnel By-Law, pro-rated according to the normal and established number of hours worked per week or the number of days worked per week, in the following schedule:

5 years of service or less	2 weeks vacation
More than five, but less than 10	3 weeks vacation
More than 10 but less than ~~20~~ 15	4 weeks vacation
~~More than 20 years of service~~	~~5 weeks vacation~~
More than 15 years of service	5 weeks vacation

Upon completion of six (6) months of consecutive employment, a newly hired Employee may use one (1) of the two (2) weeks vacation. All vacation requests must be approved by the appropriate department supervisor; a minimum of 24 hours advance notice is required.

Any employee may accumulate, for paid compensation, a maximum of ~~thirty (30)~~ forty (40) vacation days.

Upon separation or termination of employment, the employee shall receive cash compensation for any and all unused vacation leave allowable under Section 13, not to exceed ~~thirty (30)~~ forty (40) days.

RETIREMENT INCENTIVE

Optional to the Employee, an employee with 25 years of full time service as recognized by MGL Chapter 32 with the last 10 years of such full time service being in the Town of Billerica, and has a minimum 100 sick days accumulated, may request to be designated a "Senior" employee for a period of three (3) consecutive years. During the period of time that the employee is designated as "Senior" shall be the period of time not to exceed three (3) consecutive years selected by the employee. During the period of time that the employee is designated as "Senior" they shall receive a base salary increase of 6% above what their annual salary would have been that year. In addition, during the period of time that each employee is designated "Senior" they will be required to provide a Doctor's certificate for each three (3) consecutive days of sick leave or for reach day in excess of ten (10) sick days in a year, if requested to do so by the Town. Employees will be designated as "Senior" only once in their career and for only one (1) three year period. An employee who requests to be designated as Senior under this section forever forfeit

their rights to sick leave buy back. Also any such employee will not be eligible for Sick Leave Buy back as outlined under Section 23, 23.3 nor will they be eligible for the Retirement Incentive benefits outlined in Section 15, 15.1 - 15.7. Finally, when an employee requests "Senior" status it is an irrevocable decision regardless whether or not the employee completes three years of service from the date of request.

SICK DAYS AND SICK LEAVE

A yearly bonus shall be paid to employees in group 2, (clerical staff) in July for non-use of sick leave for the prior fiscal year:

~~0 Days~~		~~$350~~
~~1-3 Days~~		~~$275~~
0 Days	-	$500
1 Day	-	$400
2 Days	-	$300
3 Days	-	$100
3+ Days	-	$0

An employee who has been employed by the Town for one (1) year of service will receive this benefit. Payments will be made no later than August 1st for the prior fiscal year and prorated for an employee whose incentive is less than one year. Part time employees will receive a prorated incentive based upon their hours worked. Work related absences would not be used to determine whether an employee would receive the sick leave bonus. Employees will still have the option of the day off every 6 months as currently written in the contract but not both and they must declare prior to the start of the Fiscal Year.

~~Employees in group 1 (Administrators) and group 3 (Library)~~ An employee who has not utilized any sick leave in any six (6) month period shall receive one (1) additional paid day. Said day(s) may be used at the employee's discretion with appropriate prior notice. Eligibility for these incentive days shall commence July 1, 2001, and shall commence again upon the employee's return from sick leave. Submitted by the Town Manager authorized by the Board of Selectmen

ARTICLE 11

To see if the Town will vote a sum of money, previously appropriated in the FY04 School Budget to fund the Collective Bargaining Agreement between the Town of Billerica School Committee and the Billerica Administrator's Group; or act in relation thereto. Submitted by the Billerica School Committee.

ARTICLE 12

To see if the Town will vote a sum of money, previously appropriated in the FY04 School Budget to fund the Collective Bargaining Agreement between the Town of Billerica School Committee and the Nurses Unit of the BFT Local 1677, AFT, AFL-CIO; or act in relation thereto. Submitted by the Billerica School Committee.

ARTICLE 13

To see if the Town will vote a sum of money, previously appropriated in the FY04 School Budget to fund the Collective Bargaining Agreement between the Town of Billerica School Committee and the Paraprofessionals Unit of the BFT Local 1677, AFT, AFL-CIO; or act in relation thereto. Submitted by the Billerica School Committee.

ARTICLE 14

To see if the Town will vote a sum of money, previously appropriated in the FY04 School Budget to fund the Collective Bargaining Agreement between the Town of Billerica School Committee and the Custodial Employees of AFSCME Local 2747; or act in relation thereto. Submitted by the Billerica School Committee.

ARTICLE 15

To see if the Town will vote a sum of money, previously appropriated in the FY04 School Budget to fund the Collective Bargaining Agreement between the Town of Billerica School Committee and the Clerical Employees of AFSCME Local 2747; or act in relation thereto. Submitted by the Billerica School Committee.

ARTICLE 16

To see if the Town will vote a sum of money, previously appropriated in the FY04 School Budget to fund the Collective Bargaining Agreement between the Town of Billerica, School Committee and the Federation of Teachers; or act in relation thereto. Submitted by the Billerica School Committee.

ARTICLE 17

To see if the Town will vote to transfer from available funds the sum of $397,000, to fund various FY 2004, budget line items; or act in relation thereto.

From:

Highway Full Time Salaries	$44,000
Water Full Time Salaries	$16,000
Engineering Full Time Salaries	$41,000
Wastewater Full Time Salaries	$14,000
Wastewater Utilities	$ 6,000
DPW Admin. Full Time Salaries	$ 9,000
Parks Cemetery and Trees Full Time Salaries	$13,000
Town Manger Full Time Salaries	$12,000
Treasurer Collector Full Time Salaries	$26,000
Treasurer Collector Medicare	$17,000
Debt Short Term Interest	$44,000
Police Full time Salaries	$155,000
Total:	$397,000

To:

Treasurer Collector Health Insurance	$38,000
Town System Wide Solid Waste	$25,000

Veterans Benefits	$10,000
Engineering Overtime	$ 3,000
Parks Cemetery and Trees Overtime	$23,000
Water Contract Services	$31,000
Water Overtime	$70,000
Wastewater Contract Services	$119,000
Wastewater Overtime	$37,000
Wastewater Supplies/Expenses	$41,000
	Total: $397,000

Submitted by the Town Manager authorized by the Board of Selectmen

ARTICLE 18

To see if the Town will vote to authorize the transfer of $370,664, from the Town Stabilization Fund (81524-4000) to fund the following Fiscal Year 2004 Budget line items; or act in relation thereto.

Police Department Capital Outlay	$130,000
Animal Control Capital Outlay	$ 15,000
Water Chemicals	$ 70,000
Fire Capital Outlay	$ 30,000
Debt Service Interest	$125,664
	Total: $370,664

Submitted by the Town Manager authorized by the Board of Selectmen.

ARTICLE 19

To see if the Town will vote to authorize the transfer of $943,348 from the Town Stabilization Fund (81524-4000) to fund the Town Debt Service, Debt Principal (71070-7150); or act in relation thereto. Submitted by the Town Manager authorized by the Board of Selectmen.

ARTICLE 20

To see if the Town will vote to authorize the transfer of $42,375 from the Hallenborg Rink Fund to fund the Rink Debt Service; or act in relation thereto. Submitted by the Billerica School Committee.

ARTICLE 21

To see if the Town will vote to authorize the transfer of $950,000 from the Stabilization Fund for debt payment for the new Ditson School ($359,014), Elementary Mathematics textbooks ($225,000), roof repairs Dutile Elementary School ($70,000), roof repairs Vining Elementary School ($80,000), fire alarm Locke Middle School ($125,000), and asbestos tile abatement ($90,986); or act in relation thereto. Submitted by the Billerica School Committee.

ARTICLE 22

To see if the Town will vote to adopt, pursuant to Article 5, of the Billerica Home Rule Charter, the following proposed line item budget for fiscal year 2004– 2005 (FY05).

This budget was produced under the direction of the Board of Selectmen and represents a complete financial plan of all Town funds and activities that are subject to appropriation, including the budget as requested by the School Committee (Department Account #300-5100 - #300-5800) and provisions for a Reserve Fund (Account #910-7090) administered by the Finance Committee.

The line item budget is arranged to show the actual expenditures for the current year and the proposed budget for the ensuing fiscal year. It is summarized by Town agency, function and/or program including any proposed capital expenditures. The Town Manager's detailed budget and all explanatory information is available to the Town Meeting Representatives and the general public for inspection in the Town Manager's Office, the public library and the Town Clerk's Office.

The following budget, when considered by the Town Meeting shall first be subject to amendment, if any, as may be proposed by the Finance Committee; or act in relation thereto.

Submitted by the Board of Selectmen, Town Manager and Finance Committee

		EXPENDED FY2001	EXPENDED FY2002	EXPENDED FY2003	BUDGET FY2004	DEPT REQ FY2005	TOWN MGR FY2005	FIN COM FY2005
122 - Board of Selectmen								
5110	Personnel	58,782	59,430	59,413	63,902	64,951	64,951	64,951
5190	Contractual Obligations	2,610	3,393	3,393	3,743	3,743	3,743	3,743
5400	Supplies & Expenses	7,349	1,464	1,603	1,000	1,000	1,000	1,000
5200	Contract Services/Leases	9,026	7,560	8,400	6,720	6,720	6,720	6,720
7044	NMCOG Assessment	9,769	9,769	9,389	9,389	9,389	9,389	9,389
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	**87,536**	**81,616**	**82,198**	**84,754**	**85,803**	**85,803**	**85,803**
123 - Town Manager								
5110	Personnel	234,671	268,019	252,035	254,089	249,205	249,205	249,205
5120	Permanent Part Time	12,924	13,776	14,825	15,392	15,777	15,777	15,777
5130	Overtime	-	4,746	2,661	3,000	3,000	3,000	3,000
5190	Contractual Obligations	5,220	6,003	6,465	6,878	3,877	3,877	3,877
5400	Supplies & Expenses	-	11,182	12,069	9,000	9,000	9,000	9,000
5200	Contract Services/Leases	1,394	13,060	1,070	1,000	1,000	1,000	1,000
7037	Comm. Plan./Proj./Tech. Asst.	33,924	14,146	28,000	8,000	8,000	8,000	8,000
7050	Pensions	475	-	-	475	475	475	475
7051	Emp. Medical Exams	36,436	2,198	25,087	10,000	10,000	10,000	10,000
7053	Prof. Training/Development	2,957	7,933	5,301	8,000	8,000	8,000	8,000
7061	Pr. Town Rep./TM Handouts	7,288	10,140	11,190	12,000	12,000	12,000	12,000
7064	Uniforms	2,409	2,191	2,000	2,000	2,000	2,000	2,000
7094	Assessment Center	-	11,600	-	-	-	-	-
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	**337,698**	**364,994**	**360,703**	**329,834**	**322,334**	**322,334**	**322,334**
125 - Systems Admin.								
5110	Personnel	79,842	78,742	64,547	62,783	66,670	66,670	66,670
5190	Contractual Obligations	783	-	350	350	1,133	1,133	1,133
5400	Supplies & Expenses	30,636	56,707	53,729	46,845	46,845	46,845	46,845
5200	Contract Services/Leases	126,816	323,676	386,225	356,060	359,266	359,266	359,266
5800	Capital Outlay	15,664	10,596	-	-	-	-	-
	TOTAL	**253,741**	**469,721**	**504,851**	**466,038**	**473,914**	**473,914**	**473,914**
135 - Town Accountant								
5110	Personnel	143,454	162,670	143,606	143,342	150,637	150,637	150,637
5190	Contractual Obligations	1,939	700	350	700	3,474	3,474	3,474
5400	Supplies & Expenses	3,193	2,500	1,961	2,000	2,000	2,000	2,000
5200	Contract Services/Leases	1,237	2,432	730	2,000	2,000	2,000	2,000
7062	Town Audit	39,000	32,000	32,000	35,000	45,000	45,000	45,000
5800	Capital Outlay	623	-	-	-	-	-	-
	TOTAL	**189,446**	**200,302**	**178,647**	**183,042**	**203,111**	**203,111**	**203,111**
141 - Assessor								
5110	Personnel	232,172	242,193	245,971	191,621	189,891	189,891	189,891
5120	Permanent Part Time	23,922	24,426	25,037	25,038	25,664	25,664	25,664
5190	Contractual Obligations	10,238	10,763	11,715	12,353	7,940	7,940	7,940
5400	Supplies & Expenses	1,416	644	632	2,400	2,400	2,400	2,400
5200	Contract Services/Leases	19,290	16,130	16,882	57,000	47,000	47,000	47,000

5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	**287,038**	**294,156**	**300,237**	**288,411**	**272,895**	**272,895**	**272,895**
145 - Treasurer/Collector								
5110	Personnel	500,632	510,512	526,022	544,457	519,565	519,565	519,565
5120	Permanent Part Time	18,400	18,860	17,721	19,332	19,332	19,332	19,332
5130	Overtime	-	-	1,139	2,000	2,000	2,000	2,000
5190	Contractual Obligations	9,926	10,963	9,284	15,572	17,090	17,090	17,090
5400	Supplies & Expenses	26,059	1,300	12,345	17,427	20,233	20,233	20,233
5200	Contract Services/Leases	86,914	78,236	72,469	27,505	86,335	86,335	86,335
7012	Town Health Insurance	2,042,076	2,425,132	2,825,197	3,145,853	3,611,013	3,611,013	3,611,013
7042	Town Medicare	163,123	183,855	195,089	217,775	217,775	217,775	217,775
5235	Tax Revenue Collection	54,090	72,518	74,000	74,000	74,000	74,000	74,000
5800	Capital Outlay	-	4,943	-	-	-	-	-
	TOTAL	**2,901,220**	**3,306,319**	**3,733,266**	**4,063,921**	**4,567,343**	**4,567,342**	**4,567,342**
161 - Town Clerk								
5110	Personnel	182,157	176,230	183,304	189,414	194,292	194,292	194,292
5190	Contractual Obligations	10,440	7,486	7,512	7,836	7,836	7,836	7,836
5400	Supplies & Expenses	330	340	315	405	405	405	405
5200	Contract Services/Leases	1,390	477	1,849	3,575	3,575	3,575	3,575
5800	Capital Outlay	8,346	-	-	-	-	-	-
	TOTAL	**202,663**	**184,533**	**192,980**	**201,230**	**206,108**	**206,108**	**206,108**
192 - Town Hall								
5110	Personnel	36,150	35,874	37,940	38,085	38,829	38,829	38,829
5190	Contractual Obligations	300	800	450	800	800	800	800
5400	Supplies & Expenses	94,770	97,248	107,773	97,298	97,298	97,298	97,298
5400	Custodial Supplies	4,925	5,359	2,891	4,800	4,800	4,800	4,800
5200	Contract Services/Leases	94	1,059	39,812	25,460	25,460	25,460	25,460
7059	Cleaning Services	-	-	753	-	-	-	-
5256	Utilities	130,859	127,154	127,440	127,440	127,440	127,440	127,440
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	**267,098**	**267,494**	**317,059**	**293,883**	**294,627**	**294,627**	**294,627**
543 - Veterans Services								
5110	Personnel	93,461	95,993	98,367	98,743	98,367	98,367	98,367
5190	Contractual Obligations	4,510	5,993	6,039	6,039	6,039	6,039	6,039
5400	Supplies & Expenses	1,750	2,260	2,540	2,540	2,545	2,545	2,545
5200	Contract Services/Leases	1,060	40	1,085	360	1,085	1,085	1,085
5280	Veterans Benefits	256,331	294,181	320,000	270,000	270,000	270,000	270,000
	TOTAL	**357,112**	**398,467**	**428,031**	**377,682**	**378,036**	**378,036**	**378,036**
TOTAL GENERAL GOVERNMENT		***4,883,553***	***5,567,602***	***6,097,972***	***6,288,794***	***6,804,170***	***6,804,170***	***6,804,170***
129 - Cable Advisory Committee								
5120	Permanent Part Time	-	-	-	-	-	-	-
5400	Supplies & Expenses	-	-	-	-	-	-	-
	TOTAL	-	-	-	-	-	-	-
131 - Finance Committee								
5120	Permanent Part Time	297	297	132	1,000	1,000	1,000	1,000
5400	Supplies & Expenses	-	-	-	50	50	50	50
5200	Contract Services/Leases	-	-	275	1,520	1,520	1,520	1,520
7063	Reserve Fund	-	11,764	-	40,000	40,000	40,000	40,000
	TOTAL	**297**	**12,061**	**407**	**42,570**	**42,570**	**42,570**	**42,570**
163 - Board of Registrars								
5110	Personnel	62,580	63,390	65,741	67,197	68,179	68,179	68,179
5120	Permanent Part Time	1,352	3,342	3,610	3,615	3,615	3,615	3,615
5130	Overtime	-	-	-	518	777	777	777
5190	Contractual Obligations	3,304	3,638	3,439	3,789	3,789	3,789	3,789
5400	Supplies & Expenses	2,796	1,966	2,073	6,275	5,815	5,815	5,815
5200	Contract Services/Leases	2,737	2,576	2,912	3,750	3,745	3,745	3,745
5800	Capital Outlay	746	-	-	-	-	-	-
	TOTAL	**73,515**	**74,912**	**77,775**	**85,144**	**85,920**	**85,920**	**85,920**
162 - Election Department								
5120	Permanent Part Time	29,081	8,795	34,475	22,934	35,546	35,546	35,546
5400	Supplies & Expenses	1,239	423	1,087	1,200	1,800	1,800	1,800
5200	Contract Services/Leases	22,471	11,231	25,966	25,004	36,970	36,970	36,970
5800	Capital Outlay	-	17,290	-	-	42,000	-	-
	TOTAL	**52,791**	**37,739**	**61,528**	**49,138**	**116,316**	**74,316**	**74,316**
171 - Conservation Commission								
5110	Personnel	92,210	73,694	97,397	99,431	102,574	102,574	102,574
5120	Permanent Part Time	25,141	26,403	26,902	27,006	27,575	27,575	27,575
5190	Contractual Obligations	3,689	4,237	4,612	5,106	7,069	7,069	7,069
5400	Supplies & Expenses	110	-	29	80	80	80	80
5200	Contract Services/Leases	790	781	566	824	7,059	7,059	7,059
7092	Beaver Dam Control	15,577	7,500	5,563	7,500	7,500	7,500	7,500
5800	Capital Outlay	2,537	1,089	165	-	5,400	-	-
	TOTAL	**140,054**	**113,704**	**135,234**	**139,947**	**157,257**	**151,857**	**151,857**
175 - Planning Board								
5110	Personnel	98,244	100,938	103,490	103,887	103,490	103,490	103,490
5120	Permanent Part Time	-	-	-	-	-	-	-
5130	Overtime	3,435	2,337	1,941	2,587	2,587	2,587	2,587

5190	Contractual Obligations	3,414	4,569	4,956	4,956	4,956	4,956	4,956
5400	Supplies & Expenses	493	363	555	410	410	410	410
5200	Contract Services/Leases	604	616	928	710	710	710	710
5800	Capital Outlay	-	763	250	-	-	-	-
	TOTAL	**106,190**	**109,586**	**112,120**	**112,550**	**112,153**	**112,153**	**112,153**
176 - Board of Appeals								
5110	Personnel	39,004	40,382	41,146	41,303	41,145	41,145	41,145
5120	Permanent Part Time	295	503	727	750	750	750	750
5130	Overtime	2,488	3,028	2,719	2,838	2,838	2,838	2,838
5190	Contractual Obligations	3,229	3,393	3,364	3,439	3,439	3,439	3,439
5400	Supplies & Expenses	15	15	-	160	160	160	160
5200	Contract Services/Leases	-	250	70	80	80	80	80
5800	Capital Outlay	1,995	-	-	-	-	-	-
	TOTAL	**47,026**	**47,571**	**48,026**	**48,570**	**48,412**	**48,412**	**48,412**
541 - Council on Aging								
5110	Personnel	103,280	107,134	116,267	120,798	147,862	120,447	120,447
5120	Permanent Part Time	42,138	43,639	46,827	48,130	13,928	41,343	41,343
5190	Contractual Obligations	1,500	1,500	1,500	2,012	1,825	1,825	1,825
5400	Supplies & Expenses	4,503	4,500	3,430	3,000	3,000	3,000	3,000
5200	Contract Services/Leases	13,182	16,969	14,396	8,000	20,000	20,000	20,000
5256	Utilities	199	173	191	5,000	12,000	12,000	12,000
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	**164,802**	**173,915**	**182,611**	**186,940**	**198,615**	**198,615**	**198,615**
561 - Commission on Disabilities								
5400	Supplies & Expenses	-	-	-	-	-	-	-
5200	Contract Services/Leases	2,000	1,345	1,539	200	200	200	200
	TOTAL	**2,000**	**1,345**	**1,539**	**200**	**200**	**200**	**200**
563 - Housing Partnership								
5150	Temporary/Seasonal	-	-	-	-	-	-	-
5400	Supplies & Expenses	-	-	-	120	120	120	120
	TOTAL	**-**	**-**	**-**	**120**	**120**	**120**	**120**
691 - Historical Commission								
5400	Supplies & Expenses	60	77	100	100	100	100	100
5200	Contract Services/Leases	500	500	480	380	300	300	300
	TOTAL	**560**	**577**	**580**	**480**	**400**	**400**	**400**
TOTAL BOARDS & COMMISSIONS		***587,235***	***571,410***	***619,820***	***665,659***	***761,964***	***714,564***	***714,564***
210 - Police Department								
5110	Personnel	3,262,300	3,380,447	3,482,745	3,708,236	3,689,604	3,684,505	3,684,505
5120	Permanent Part Time	-	2,760	-	-	-	-	-
5130	Overtime	505,931	544,000	524,144	524,160	524,160	524,160	524,160
5190	Contractual Obligations	1,079,475	1,016,619	1,062,718	1,144,777	1,163,110	1,163,110	1,163,110
5400	Supplies & Expenses	243,295	226,524	290,571	268,755	273,505	273,505	273,505
5200	Contract Services/Leases	80,086	82,833	94,899	84,250	83,250	83,250	83,250
5800	Capital Outlay	185,862	191,670	155,388	105,964	152,590	-	-
	TOTAL	**5,356,949**	**5,444,853**	**5,610,465**	**5,836,142**	**5,886,218**	**5,728,530**	**5,728,530**
220 - Fire Department								
5110	Personnel	3,500,946	3,770,714	3,972,721	4,025,354	4,046,545	4,046,545	4,046,545
5120	Permanent Part Time	-	4,732	10,402	10,932	10,932	10,932	10,932
5130	Overtime	607,749	586,561	638,953	600,000	675,000	675,000	675,000
5190	Contractual Obligations	652,030	648,196	728,500	806,348	802,446	802,446	802,446
5400	Supplies & Expenses	147,024	143,440	144,030	155,950	155,950	155,950	155,950
5200	Contract Services/Leases	168,450	92,449	98,755	91,955	101,153	101,153	101,153
5256	Utilities	53,205	57,027	59,908	62,340	64,576	64,576	64,576
5800	Capital Outlay	63,992	61,171	62,822	-	32,000	-	-
	TOTAL	**5,193,396**	**5,364,290**	**5,716,091**	**5,752,879**	**5,888,602**	**5,856,602**	**5,856,602**
231 - Ambulance								
5110	Personnel	369,570	384,174	391,408	394,295	546,908	489,334	489,334
5120	Permanent Part Time	3,598	5,000	12,438	15,000	15,000	15,000	15,000
5130	Overtime	78,707	80,182	92,693	103,800	137,800	110,000	110,000
5190	Contractual Obligations	47,258	45,118	47,057	48,529	61,236	56,486	56,486
5400	Supplies & Expenses	37,930	35,500	41,849	37,544	46,544	46,544	46,544
5200	Contract Services/Leases	4,431	4,593	7,147	9,953	30,778	30,778	30,778
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	**541,494**	**554,567**	**592,592**	**609,121**	**838,266**	**748,141**	**748,141**
291 - Emergency Management								
5110	Personnel	8,574	8,806	9,027	9,027	9,253	9,253	9,253
5400	Supplies & Expenses	16,592	14,322	15,242	3,000	3,000	3,000	3,000
5800	Capital Outlay	-	3,790	-	-	-	-	-
	TOTAL	**25,166**	**26,918**	**24,269**	**12,027**	**12,253**	**12,253**	**12,253**
292 - Dog Officer								
5110	Personnel	38,471	41,021	33,817	35,227	36,497	36,497	36,497
5120	Permanent Part Time	14,935	15,190	15,427	15,190	15,190	15,190	15,190
5130	Overtime	335	-	-	-	-	-	-
5190	Contractual Obligations	-	-	-	-	-	-	-
5400	Supplies & Expenses	1,456	1,700	429	1,360	1,360	1,360	1,360
5200	Contract Services/Leases	1,932	2,555	2,201	2,044	2,044	2,044	2,044
5256	Utilities	3,040	3,241	3,360	2,840	2,840	2,840	2,840

5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	**60,169**	**63,707**	**55,234**	**56,661**	**57,931**	**57,931**	**57,931**
TOTAL PUBLIC SAFETY		***11,177,174***	***11,454,335***	***11,998,651***	***12,266,830***	***12,683,271***	***12,403,457***	***12,403,457***
241 - Building Department								
5110	Personnel	391,597	410,070	423,101	430,206	431,771	431,771	431,771
5130	Overtime	-	-	-	-	-	-	-
5150	Temporary/Seasonal	4,423	3,746	3,944	5,000	5,000	5,000	5,000
5190	Contractual Obligations	8,386	8,506	9,995	12,195	12,195	12,195	12,195
5400	Supplies & Expenses	7,623	7,116	4,400	6,950	6,950	6,950	6,950
5200	Contract Services/Leases	15,334	14,755	18,781	19,025	19,025	19,025	19,025
5800	Capital Outlay	3,535	11,713	19,775	-	-	-	-
	TOTAL	**430,898**	**455,906**	**479,996**	**473,376**	**474,941**	**474,941**	**474,941**
244 - Sealer Weights and Measures								
5120	Permanent Part Time	4,893	5,015	1,285	-	-	-	-
5400	Supplies & Expenses	-	17	4,170	350	350	350	350
5200	Contract Services/Leases	-	-	-	6,000	6,000	6,000	6,000
	TOTAL	**4,893**	**5,032**	**5,455**	**6,350**	**6,350**	**6,350**	**6,350**
TOTAL BUILDING/INSPECTIONS		***435,791***	***460,938***	***485,451***	***479,726***	***481,291***	***481,291***	***481,291***
510 - Board of Health								
5110	Personnel	225,030	237,053	249,635	248,476	221,962	197,010	197,010
5120	Permanent Part Time	52,736	46,672	47,996	55,344	84,766	84,766	84,766
5130	Overtime	-	919	912	4,411	5,491	5,491	5,491
5190	Contractual Obligations	15,816	11,816	14,133	15,349	20,329	20,329	20,329
5400	Supplies & Expenses	2,932	3,629	2,414	2,920	2,920	2,920	2,920
5200	Contract Services/Leases	14,753	18,832	15,059	12,856	12,856	19,956	19,956
5800	Capital Outlay	-	6,249	-	-	-	-	-
	TOTAL	**311,267**	**325,170**	**330,149**	**339,356**	**348,324**	**330,472**	**330,472**
TOTAL HEALTH DEPARTMENT		***311,267***	***325,170***	***330,149***	***339,356***	***348,324***	***330,472***	***330,472***
410 - Engineering								
5110	Personnel	306,529	325,178	335,025	372,032	376,135	376,135	376,135
5130	Overtime	9,830	21,075	18,755	16,300	16,300	16,300	16,300
5190	Contractual Obligations	4,450	4,578	4,350	4,950	4,775	4,775	4,775
5400	Supplies & Expenses	6,970	6,997	6,733	8,000	8,000	8,000	8,000
5200	Contract Services/Leases	2,981	2,952	3,870	5,600	5,600	5,600	5,600
5800	Capital Outlay	11,537	20,913	33,775	-	12,000	-	-
	TOTAL	**342,297**	**381,693**	**402,508**	**406,882**	**422,810**	**410,810**	**410,810**
421 - Public Works Administration								
5110	Personnel	325,826	338,377	370,329	340,727	360,569	335,368	335,368
5120	Permanent Part Time	20,273	8,110	-	-	-	-	-
5130	Overtime	600	591	47	600	600	-	-
5190	Contractual Obligations	17,735	17,955	11,923	14,311	12,533	12,533	12,533
5400	Supplies & Expenses	2,450	2,500	2,052	2,000	2,000	2,000	2,000
5200	Contract Services/Leases	19,426	21,200	11,999	14,500	14,500	14,500	14,500
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	**386,310**	**388,733**	**396,350**	**372,138**	**390,202**	**364,401**	**364,401**
422 - Highway Department								
5110	Personnel	630,161	718,738	809,110	874,579	882,311	882,311	882,311
5130	Overtime Regular	80,396	71,919	60,000	60,000	60,000	60,000	60,000
5150	Temporary/Seasonal	24,847	24,790	21,758	-	-	-	-
5190	Contractual Obligations	13,860	11,653	13,313	16,265	15,115	15,115	15,115
5400	Supplies & Expenses	338,982	336,851	315,228	280,000	280,000	280,000	280,000
5200	Contract Services/Leases	214,004	197,092	136,680	112,000	147,000	147,000	147,000
5256	Utilities	12,000	7,944	12,000	10,000	10,000	10,000	10,000
5800	Capital Outlay	-	71,020	19,160	-	79,000	-	-
	TOTAL	**1,314,250**	**1,440,007**	**1,387,249**	**1,352,844**	**1,473,426**	**1,394,426**	**1,394,426**
Snow and Ice								
5131	Snow Overtime	277,695	96,234	239,649	70,000	70,000	70,000	70,000
5278	Snow and Sand Expenses	967,715	334,796	656,925	350,000	350,000	350,000	350,000
	TOTAL	**1,245,410**	**431,030**	**896,574**	**420,000**	**420,000**	**420,000**	**420,000**
441 - Sewer Department								
5110	Personnel	809,658	854,914	825,791	890,143	890,851	890,851	890,851
5150	Temporary/Seasonal	6,796	4,320	6,264	-	-	-	-
5130	Overtime	113,100	89,740	113,472	91,535	91,535	91,535	91,535
5190	Contractual Obligations	36,524	36,373	34,998	38,970	36,711	36,711	36,711
5400	Supplies & Expenses	391,821	432,681	448,542	395,700	409,700	409,700	409,700
5200	Contract Services/Leases	310,666	325,537	359,340	277,000	552,000	552,000	552,000
5256	Utilities	299,100	303,420	303,802	330,000	330,000	330,000	330,000
5800	Capital Outlay	-	11,875	-	-	-	-	-
	TOTAL	**1,967,665**	**2,058,860**	**2,092,210**	**2,023,348**	**2,310,797**	**2,310,797**	**2,310,797**
450 - Water Division								
5110	Personnel	892,337	888,758	929,986	999,844	1,003,375	1,003,375	1,003,375
5120	Permanent Part Time	23,726	25,779	23,281	26,613	39,767	26,511	26,511
5130	Overtime	150,132	265,380	266,973	179,520	204,000	204,000	204,000
5132	Flushing Program	38,627	61,596	45,900	45,900	60,900	45,900	45,900
5190	Contractual Obligations	30,238	35,355	35,619	36,540	36,367	36,187	36,187
5400	Supplies & Expenses	498,680	578,273	599,166	509,046	606,000	606,000	606,000
5200	Contract Services/Leases	120,648	131,863	169,568	128,000	164,000	164,000	164,000

5256	Utilities	360,360	432,617	342,034	385,000	385,000	385,000	385,000
5800	Capital Outlay	10,000	6,000	64,116	-	2,500	-	-
	TOTAL	**2,124,748**	**2,425,621**	**2,476,643**	**2,310,463**	**2,501,909**	**2,470,973**	**2,470,973**
491 - Cemetery Parks/Trees								
5110	Personnel	317,157	403,610	401,762	415,280	414,805	414,805	414,805
5120	Permanent Part Time	15,232	19,899	21,798	-	37,800	37,800	37,800
5130	Overtime	61,722	58,626	71,093	58,415	58,415	58,415	58,415
5190	Contractual Obligations	9,788	7,470	7,904	7,850	8,300	8,300	8,300
5400	Supplies & Expenses	27,687	50,408	49,819	40,328	40,300	40,300	40,300
7093	Mosquito Control	20,000	11,591	11,681	12,000	12,000	12,000	12,000
5200	Contract Services/Leases	15,690	19,386	17,047	14,144	14,100	14,100	14,100
5256	Utilities	4,989	4,758	5,994	6,000	7,500	7,500	7,500
5800	Capital Outlay	12,967	10,020	17,453	-	19,750	-	-
5100	Perpetual Care	(11,169)	(45,000)	(34,035)	(45,000)	(45,000)	(45,000)	(45,000)
	TOTAL	**474,063**	**540,769**	**570,516**	**509,017**	**567,970**	**548,220**	**548,220**
TOTAL PUBLIC WORKS		***7,854,743***	***7,666,713***	***8,222,050***	***7,394,691***	***8,087,115***	***7,919,627***	***7,919,627***
300 - Billerica Public Schools								
5160	Professional Salaries	31,286,015	32,926,760	34,146,886	33,659,466	34,487,606	34,487,606	34,487,606
5170	Clerical Salaries							
5180	Other Salaries							
5400	Supplies & Expenses	1,759,928	1,180,028	1,006,370	882,716	1,188,247	1,188,247	1,188,247
5200	Contract Services/Leases	6,789,738	8,063,550	8,493,835	8,207,947	7,686,737	7,686,737	7,686,737
5256	Utilities	820,743	1,017,949	1,105,511	1,100,325	1,105,203	1,105,203	1,105,203
7011	Bldg/Auto/Liab. Insurance	62,502	89,806	128,349	140,000	154,000	154,000	154,000
7021	Workers Compensation	222,195	266,758	271,859	330,000	386,000	386,000	386,000
7013	Group Health Insurance	2,424,438	2,901,403	3,323,074	3,756,387	4,309,077	4,309,077	4,309,077
7031	Unemployment Insurance	11,767	19,045	28,679	25,000	34,000	34,000	34,000
7043	Medicare	189,294	208,692	246,496	260,000	303,000	303,000	303,000
7160	Debt Principal	360,000	200,000	200,000	200,000	-	-	-
7560	Debt Interest	44,455	30,900	20,800	53,750	-	-	-
7140	Temporary Borrowing	462,410	845,430	599,469	448,767	-	-	-
5800	Capital Outlay	79,839	34,711	28,391	23,500	-	-	-
	TOTAL	**44,513,324**	**47,785,032**	**49,599,719**	**49,087,858**	**49,653,870**	**49,653,870**	**49,653,870**
310 - Shawsheen Technical School								
5300	Operating Costs	4,423,858	4,866,360	5,168,094	5,741,088	6,059,561	6,059,561	6,059,561
5800	Capital Outlay	213,655	-	-	-	-	-	-
	TOTAL	**4,637,513**	**4,866,360**	**5,168,094**	**5,741,088**	**6,059,561**	**6,059,561**	**6,059,561**
TOTAL PUBLIC EDUCATION		***49,150,837***	***52,651,392***	***54,767,813***	***54,828,946***	***55,713,431***	***55,713,431***	***55,713,431***
610 - Public Library								
5110	Personnel	272,634	308,925	327,281	337,857	351,238	351,238	351,238
5120	Permanent Part Time	380,924	380,891	405,403	387,358	406,409	406,409	406,409
5190	Contractual Obligations	12,981	14,338	14,350	14,350	24,363	24,363	24,363
5400	Supplies & Expenses	128,926	138,942	150,400	133,206	133,200	133,200	133,200
5200	Contract Services/Leases	38,043	40,260	44,105	48,805	48,805	48,805	48,805
7059	Cleaning Service	16,200	16,500	15,588	17,000	17,000	17,000	17,000
5256	Utilities	60,048	64,249	60,045	65,500	65,500	65,500	65,500
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	**909,756**	**964,105**	**1,017,172**	**1,004,075**	**1,046,514**	**1,046,514**	**1,046,514**
TOTAL PUBLIC LIBRARY		***909,756***	***964,105***	***1,017,172***	***1,004,075***	***1,046,514***	***1,046,514***	***1,046,514***
630 - Recreation Department								
5110	Personnel	106,802	132,516	152,180	153,972	154,801	154,801	154,801
5120	Permanent Part Time	63,221	68,000	67,961	68,000	68,000	68,000	68,000
5190	Contractual Obligations	3,250	3,750	3,750	4,100	4,425	4,425	4,425
5400	Supplies & Expenses	24,845	16,843	16,095	12,100	12,100	12,100	12,100
	Warrant Articles	-	-	-	-	-	-	-
5200	Contract Services/Leases	29,699	44,488	48,465	35,580	35,580	35,580	35,580
5256	Utilities	7,013	6,966	4,605	7,000	7,000	7,000	7,000
5800	Capital Outlay	18,384	36,055	32,160	-	50,000	-	-
	TOTAL	**253,214**	**308,618**	**325,216**	**280,752**	**331,906**	**281,906**	**281,906**
TOTAL RECREATION DEPARTMENT		***253,214***	***308,618***	***325,216***	***280,752***	***331,906***	***281,906***	***281,906***
710 - Debt and Interest								
7150	Town Debt - Principal	2,785,821	2,713,737	3,889,237	4,261,346	5,003,473	5,003,473	5,003,473
7550	Town Debt - Interest	1,692,116	1,492,850	1,683,893	1,819,372	1,891,303	1,891,303	1,891,303
7580	New Debt Int. - Town	-	161,174	77,744	-	-	-	-
7130	Temporary Borrowing	13,812	44,628	8,033	100,000	100,000	100,000	100,000
7170	Exempt 2.5 Principal	90,000	50,000	-	-	-	-	-
7180	New Debt - Town Principal	-	-	-	-	-	-	-
7570	Exempt 2.5 Interest	6,175	1,625	-	-	-	-	-
	TOTAL	**4,587,924**	**4,464,014**	**5,658,907**	**6,180,718**	**6,994,777**	**6,994,777**	**6,994,777**
TOTAL DEBT AND INTEREST		***4,587,924***	***4,464,014***	***5,658,907***	***6,180,718***	***6,994,777***	***6,994,777***	***6,994,777***
91070 - Civic Events/Organizations								
7067	VFW-P, DAV, VFW-S	600	600	600	600	600	600	600
7068	Memorial Day/Homecoming	11,997	7,718	16,999	8,500	8,500	8,500	8,500
7097	Family First Night	-	-	9,864	5,000	5,000	5,000	5,000
	350th Celebration	-	-	-	-	5,000	5,000	5,000
7076	Middlesex Canal	3,000	4,829	4,195	1,500	1,500	1,500	1,500

7077	Beautification	5,630	6,483	8,846	1,000	1,000	1,000	1,000
7084	Scholarship Account	5,671	3,431	5,957	3,000	4,855	3,000	3,000
	TOTAL	**26,898**	**23,061**	**46,461**	**19,600**	**26,455**	**24,600**	**24,600**
TOTAL CIVIC EVENTS/ORGAN.		***26,898***	***23,061***	***46,461***	***19,600***	***26,455***	***24,600***	***24,600***
91070 - Town System-wide								
5285	Solid Waste	2,636,117	2,611,861	2,712,590	2,876,528	2,968,681	2,968,681	2,968,681
7010	Town Bldg/Auto/Liab Insurance	215,380	310,922	413,779	475,845	535,000	535,000	535,000
7020	Town Workers' Compensation	125,604	139,801	126,909	193,182	222,000	222,000	222,000
7030	Town Unemployment Comp.	369	16,243	21,606	15,000	15,000	15,000	15,000
7055	Town Telephone System	94,599	100,000	103,000	100,000	100,000	100,000	100,000
7056	Town General Office Supplies	42,894	46,091	26,645	40,000	40,000	40,000	40,000
7058	Town Building Maintenance	55,684	100,000	100,000	100,000	100,000	100,000	100,000
7065	Abandoned Buildings	18,998	21,212	23,000	15,000	15,000	15,000	15,000
7080	Town Retirements	110,977	282,089	14,008	-	-	-	-
7095	Streetlights	206,529	211,011	199,966	200,000	200,000	200,000	200,000
	County Retirement Assessment	2,354,599	2,460,829	2,747,977	3,645,495	4,010,044	4,010,044	4,010,044
7096	Legal	160,000	153,614	160,000	160,000	160,000	160,000	160,000
	TOTAL	**6,021,750**	**6,453,673**	**6,649,480**	**7,821,050**	**8,365,725**	**8,365,725**	**8,365,725**
TOTAL TOWN SYSTEMWIDE		***6,021,750***	***6,453,673***	***6,649,480***	***7,821,050***	***8,365,725***	***8,365,725***	***8,365,725***
	SUMMARY							
	General Government	4,883,553	5,567,602	6,097,972	6,288,794	6,804,170	6,804,170	6,804,170
	Boards & Commissions	587,235	571,410	619,820	665,659	761,964	714,564	714,564
	Public Safety	11,177,174	11,454,335	11,998,651	12,266,830	12,683,271	12,403,457	12,403,457
	Building/Inspection	435,791	460,938	485,451	479,726	481,291	481,291	481,291
	Health Department	311,267	325,170	330,149	339,356	348,324	330,472	330,472
	Public Works	7,854,743	7,666,713	8,222,050	7,394,691	8,087,115	7,919,627	7,919,627
	Public Education	49,150,837	52,651,392	54,767,813	54,828,946	55,713,431	55,713,431	55,713,431
	Public Library	909,756	964,105	1,017,172	1,004,075	1,046,514	1,046,514	1,046,514
	Recreation	253,214	308,618	325,216	280,752	331,906	281,906	281,906
	Debt & Interest	4,587,924	4,464,014	5,658,907	6,180,718	6,994,777	6,994,777	6,994,777
	Civic Events/Organizations	26,898	23,061	46,461	19,600	26,455	24,600	24,600
	Town System-wide	6,021,750	6,453,673	6,649,480	7,821,050	8,365,725	8,365,725	8,365,725
	TOTAL	86,200,141	90,911,031	96,219,142	97,570,197	101,644,942	101,080,534	101,080,534

ARTICLE 23

To see if the Town will vote to allow the Town Manager, upon the request of a department head, board or commission, to make a transfer of funds between budget line items not to exceed a difference of $3,000 from the amount voted at Town Meeting per line item for the fiscal year 2005, with the exclusion of the travel accounts within the same department. Transfers within department line items in excess of $3,000 for fiscal year 2005 must be approved by the Finance Committee; a written report from the Town Manager on all transfers of $3,000 and under must be provided to the Finance Committee on the first Tuesday of each month; or act in relation thereto. Submitted by the Billerica Finance Committee.

ARTICLE 24

To see if the Town will vote to transfer from the Sewer Rate Relief Fund the sum of $53,219, for the purpose of design and construction of sewer projects; or act in relation thereto. Submitted by the Town Manager authorized by the Board of Selectmen.

ARTICLE 25

To see if the Town will vote to transfer $12,800 from Spring 2003 Annual Town Meeting Article 9 and 10 to purchase grounds-maintenance equipment for the DPW, Parks, Cemetery and Trees Division; or act in relation thereto. Submitted by the Town Manager authorized by the Board of Selectmen.

ARTICLE 26
To see if the Town will vote to authorize the transfer of $600,000 from the Sewer Expansion Fund to fund the purchase and installation of a Rotary Sludge Press; or act in relation thereto. Submitted by the Town Manager authorized by the Board of Selectmen.

ARTICLE 27
To see if the Town will vote pursuant to the authority under M.G.L. Chapter 44, Section 53E ½, to continue a Revolving Fund for the purpose of receiving fees and making disbursements in connection with the authorized duties of the Board of Selectmen.

Telecommunications Revolving Fund
All revenues received by the Board of Selectmen from fees charged for the lease of space on water storage tanks owned by the Town for the purpose of placing telecommunication and testing equipment shall be deposited in this fund. No more than $30,000, shall be expended without further appropriation for the repair, maintenance and upgrading the water storage and distribution system; or act in relation thereto.

	Balance Forward	Receipts	Expenses	Balance
FY 2003	$ 135,790	17,565	30,000	123,355
FY 2004 (2/29)	123,355	37,230	27,049	133,536

Submitted by the Town Manager authorized by the Board of Selectmen

ARTICLE 28
To see if the Town will vote pursuant to authority under M.G.L., Chapter 44, Section 53E1/2 to continue a Revolving Fund for the purpose of receiving all revenues from Medicaid and all revenues received from health insurance companies for special needs children and the BEAM Program, and making disbursements in connection with the authorized duties of the School Department. The School Superintendent or his designee is authorized to expend from this fund, but no more than $650,000 shall be expended without further appropriation for special needs education and BEAM; or act in relation thereto.

	Balance Forward	Receipts	Expenses	Balance
FY 2003	$ 668,878	603,348	482,585	789,641
FY 2004 (2/29)	789,641	526,690	554,562	761,769

Submitted by the Billerica School Committee

ARTICLE 29
To see if the Town will vote pursuant to authority under M.G.L., Chapter 44, Section 53E1/2 to continue a Revolving Fund for the purpose of receiving all revenues from the Conservation Commission and making disbursements in connection with the authorized duties of the Wetlands Protection By-law Fund. The Town Manager or his designee is

authorized to expend from this fund, but no more than $30,000 shall be expended without further appropriation by Town Meeting; or act in relation thereto.

	Balance Forward	Receipts	Expenses	Balance
FY 2003	$ 0	0	0	0
FY 2004 (2/29)	0	1,420	0	1,420

Submitted by the Town Manager authorized by the Board of Selectmen

ARTICLE 30

To see if the Town will vote to authorize and direct the Board of Selectmen to petition the Legislature to pass an act to exempt clerical positions in the Billerica Police Department from General Law, Chapter 31 (Civil Service); or act in relation thereto. Submitted by the Town Manager and authorized by the Board of Selectmen.

ARTICLE 31

To see if the Town will vote to accept the following streets as public ways in accordance with the layouts adopted by the Board of Selectmen and on file with the Town Clerk and to authorize the Board of Selectmen to accept gifts of easements for said public ways and associated easements for drainage or other purposes, and further to allocate sufficient funds for the widening, reconstruction, repairing, and or paving of said streets; or act in relation thereto:

Streets	Location	Approx. Length (Feet)
Bellflower Road	Salem Road to Lilac Road	656
Bellflower Road	100' west of Primrose Road to Larkspur Road	540
Biagiotti Way	Treble Cove Road to 630' east of Treble Cove Road	630
Knoll Street	Pines Road to Dead End	240
Horton Lane	Sachem Street to 170' east of Sachem St	170
Horton Lane	Mosley Street to Kenilworth Street	292
Mosley Street	McGinness Way to 180' east of Topliff Street	540
Ranlett Lane	Cul-de-sac to Dead End	350
Tom Grace Way	Edgebaston Street to Dead End	291
Toma Road	Twombley Avenue to Sprague Street	340
Topliff Street	Pines Road to 285' west of Mosely Street	930
Greenleaf Street	Forest Street to Dead End	940
Glade Street	Forest Street southerly to Dead End	425
Eagle Trace Drive	Greenleaf Street to Glade Street	280

Submitted by the Town Manager authorized by the Board of Selectmen

ARTICLE 32
To see if the Town will vote to authorize the Board of Selectmen to grant an easement to Massachusetts Electric on the Water Treatment Plant land (Plate 59 Parcel 111) for the operation and maintenance of utility lines; or act in relation thereto. Submitted by the Town Manager authorized by the Board of Selectmen.

ARTICLE 33
To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain the following rights in land parcels for the purpose of obtaining secure permanent and temporary sewer easements, for the construction and maintenance of sewer lines on Sterling Road; or act in relation thereto. Submitted by the Town Manager authorized by the Board of Selectmen.

ARTICLE 34
To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain the following rights in land parcels for the purpose of obtaining secure permanent and temporary sewer easements, for the construction and maintenance of sewer lines in the East Billerica area; or act in relation thereto. Submitted by the Town Manager authorized by the Board of Selectmen.

ARTICLE 35
To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain the following rights in land parcels for the purpose of obtaining secure permanent and temporary cemetery easements, for all cemetery uses; or act in relation thereto. Submitted by the Town Manager authorized by the Board of Selectmen.

ARTICLE 36
To see if the Town will vote to accept the following parcels pursuant to M.G.L., Chapter 60, Section 77C; or act in relation thereto. The parcels are as follows:

MAP & PARCEL	LOCATION	ASSESSMENT	TAXES OWED
Map 90, Parcel 213-1	Intervale Road	44,900	$9,316.39

Submitted by the Board of Assessors and the Town Manager, authorized by the Board of Selectmen.

ARTICLE 37
To see if the Town will vote to approve the creation of the Salem Road Economic Opportunity Area (EOA), as provided for under M.G.L. Chapter 23A, Sections 3A-3H to include all of the parcels listed below and to provide Tax Increment Financing (TIF) and/or Special Tax Assessments (STA) to certified projects within said EOA.

DESCRIPTION OF PARCELS: The land shown on the Tax Assessor's maps, identified as Map 23, Parcel 35-1 (revised 1/1/2003); Map 24, Parcel 185-0 (revised 1/1/2003); and Map 32, Parcels 142-0, 149-0 & 150-0 (revised 1/1/2003) as shown on the enclosed map; or act in relation thereto. Submitted by the Town Manager and authorized by the Board of Selectmen.

ARTICLE 38

To see if the Town will vote to accept the provisions of G.L. Chapter 126 of the Acts of 1988 and Chapter 73 of the Acts of 1986 in order to offer optional additional real estate tax exemptions to persons who qualify for current property tax exemptions under Clauses 17D, 22, 22A, 22B, 22C, 22D, 22E, 37A and 41C of Section 5 of G.L. Chapter 59 in the amount of a uniform 60% increase for all persons qualified; or act in relation thereto. Submitted by the Board of Assessors and the Town Manager, authorized by the Board of Selectmen.

ARTICLE 39

To see if the Town will vote to raise and appropriate or transfer from the Stabilization Fund $500,000 to extend the sewer main from Boston Road and Lowell Street to 69 Boston Road for the purpose of tying residential home owners into the sewer main. Submitted by Linda M. Castine, Petitioner and Messrs. Castine, Pelczar, Wasylak, Menezes, Paskiewicz, Vetere and Madames Wasylak, Menezes , Paskiewicz and Bunker.

ARTICLE 40

To see if the Town will vote to authorize the Board of Selectmen to petition the Legislature to enact a Special Act which would provide for safe placement of newborns and infants in the Town of Billerica. Since parents are not protected from prosecution for their abandonment of a newborn or infant, the incidents of newborns discarded into trash receptacles or abandoned in public places will continue to occur. This act would seek to protect the health and safety of any infant child seven (7) days of age or younger by allowing his or her acceptance when placed by parents or lawful agents of parents with authorized employees of designated facilities ("safe havens" such as police, fire stations or hospitals). The authorized employees at such facilities shall make every effort to obtain information about the child and family (in the best interests of the child), while adhering to regulations, including confidentially, and will provide a pamphlet to the parents outlining the process of their rights. Submitted by Ruthanne Van De Pitte, Petitioner and Messrs. Van De Pitte, Maher, Dankese, Gladyszak, Scotti and Madames Maher, Dankese, Gladyszak, Scotti and Burgos.

ARTICLE 41

To see if the Town will vote to amend Article One, Section Three of the General By-Laws to read: The Annual Town Election for the election of Town Officers, Town Meeting Representatives and for the determination of all other matters being referred to the voters shall be held on the first Tuesday in March or act in relation thereto. Submitted by James C. Perry, Petitioner and Messrs. Arakelian, Foppiano, Reef, Bagdigian, and Madames Learned, Bourdon, Perry, Reis, Reef and Levin.

ARTICLE 42

To see if the Town of Billerica, a Town whose patriots fought in the American Revolution for freedom, liberty and justice for all, will vote to uphold its long and distinguished history of defending the civil liberties of its residents and all others within its boundaries by agreeing to the following resolution:

WHEREAS:

- The Citizens of Billerica, through its town meeting, hereby reaffirm the fundamental and unalienable civil liberties secured by the Constitution of the Commonwealth of Massachusetts and the U.S. Constitution for all people within the Town, including the rights to freedom of speech, freedom of assembly, freedom from unreasonable searches and seizures, and due process of law;

- Provisions of the USA Patriot Act ("the Act") and associated federal executive orders are assaults on the long-cherished civil liberties; and

- As a great Massachusetts-born patriot, Benjamin Franklin, so well stated, "They that can give up essential liberty to obtain a little temporary safety deserve neither liberty nor safety."

THEREFORE, be it resolved that:

The Town of Billerica urge its elected representatives in the U.S. House and Senate to monitor the implementation of the Act and related executive orders, and to actively work for the repeal of those portions of the Act that violate civil liberties as guaranteed by the Bill of Rights of the U.S. Constitution, particularly the rights to freedom of speech and assembly, due process of law, freedom from unreasonable searches and seizures, whether such searches and seizures take place in homes, libraries, schools, or elsewhere, and the right to counsel and to confront accusers; That Town Meeting direct the Board of Selectmen, acting through the Town Manager, to instruct the employees of the Town of Billerica and its schools to act in a manner scrupulously consistent with the civil liberties guaranteed by the Constitutions of the United States and the Commonwealth of Massachusetts;

The Town Manager shall, to the extent legally permissible, report annually to the Town Meeting any information in the Town's possession about the manner in which the PATRIOT Act is being implemented in the Town, such as by disclosing the names and whereabouts of any Town resident(s) detained pursuant to the Act;

The Town Clerk and Board of Selectmen shall arrange to post and publish this resolution prominently and to send a copy of it to all Town departments, the Middlesex County District Attorney, the Massachusetts State Police, the Massachusetts General Court, the Attorney General and Governor of the Commonwealth of Massachusetts, the United States Attorney for Massachusetts, the United States Attorney General, our elected representatives in Congress, and the President of the United States, for their action thereon; or act in relation thereto.

Submitted by James C. Perry, Petitioner and Messrs. Foppiano, Reef, Bagdigian and Madames Perry, Reis, Reef, Reef, Coull, Bagdigian and Levin.

ARTICLE 43

To see if the Town will vote to amend the Zoning-By-Law by re-zoning from a Rural Residential District to a General Business District a parcel of land located at 31 Boston Road in said Town, bounded and described as follows:

Beginning at a point on the westerly side of Boston Road at land of Fannie Adams, now or formerly; thence running westerly by said Adams Land two hundred sixty-two and 5/10 (262.5) feet to the easterly line of the ditch; thence running south-westerly at an angle of 120 degrees, 45' along the easterly line of said ditch one hundred sixty-four (164) feet; thence, running southerly at an angle of 137 degrees, 20' along the easterly line of said ditch one hundred six and 8/10 (106.8) feet to land of George H. Conley, now or formerly; thence running easterly by said Conley land at an angle of 97 degrees, 56' three hundred sixty and 25/100 (360.25) feet to said Boston Road; thence northerly at an angle of 79 degrees 40' along said Boston Road seventy and 7/10 (70.7) feet to a stone bound; thence still northerly at an angle of 187 degrees, 30' along said Boston Road one hundred fifty-two and 5/10 (152.5) feet to the point of beginning.

Containing 76,511 square feet and being all and the same premises shown on a plan entitled "Plan of land in North Billerica, Massachusetts belonging to G.H. Conley, F.W. Huntington & Co., C.E.'s August 1919" which plan is recorded in Middlesex North District Registry of Deeds, Book of Plans 36, Plan 72.
Submitted by John Ripa and Messrs. Hammond, Labonte, Barber, Beecher, Abelli, Annese and Madames Giordano, Abelli, Ripa and Dogherty.

ARTICLE 44

To see if the Town will vote to amend the Zoning By-Law by re-zoning from a Rural District to a Village Residential District a Parcel of Land located on 136 Lexington Road in said Town, bounded and described as follows:

The land in Billerica, Middlesex County, Commonwealth of Massachusetts, on the easterly side of Lexington Road, Billerica, and being shown as Lot D-3 on a Plan entitled "Plan of Land in Billerica, Massachusetts, Prepared For: William Doyle Scale 1"=50' February 28, 1997 Raymond Engineering Service 574 Boston Road, Billerica, MA" and recorded with Middlesex North District Registry of Deeds on March 13, 1997, to which reference is made for a more particular description. Said Plan of Land is to be found in Plan Book 193, Plan 91.

Being a portion of the premises conveyed to Francis E. Kling and Kelly A. Kling by deed of Michael H. Kalajian, III dated August 12, 1994 and recorded with the Middlesex North District Registry of Deeds in Book 7194, Page 021, and a portion of the premises conveyed to the Francis E. Kling and Kelly A. Kling, Trustees of JMK Realty Trust by deed dated November 27, 1990 and recorded at said Registry at Book 5390, Page 216.

Said Lot D-3 containing 72,582 square feet of land according to said plan.
Submitted by Francis E. Kling and Messrs. Hughes, Woods, Golden, Philippon, and Madames Kling, Zierhoffer, Woods, Philippon, Mace and Stygles.

ARTICLE 45

In accordance with Section 17 of the Zoning By-Laws of the Town of Billerica, Massachusetts, the undersigned persons respectfully petition the Town Meeting that said By-Laws and Zoning Map be amended by ZONING TO A TOWNHOUSE OVERLAY DISTRICT THE LAND OWNED BY SWANSON WOODS, LLC on Rangeway Road, a portion of Assessors' Map 38 Parcel 1, in said Town, bounded and described as follows:

Beginning at a point on Rangeway Road at the southwesterly corner of the premises thence bounded:
NORTHWESTERLY: by land of Richard J. Kelly along three courses measuring 494.69', to a point, thence;
NORTHEASTERLY: by other land of Swanson Woods, LLC in a course measuring 896.03', to a point, thence;
SOUTHEASTERLY: by land of Benn and Jessie Merritt along six courses measuring 510.00', to a point, thence;
SOUTHWESTERLY: by Rangeway Road by twelve courses measuring 967.91', to the point of beginning.

Said property contains 10.81 acres, more or less and is shown on a plan entitled Rezoning Plan in Billerica, Massachusetts prepared for Swanson Woods, LLC by Dresser, Williams and Way, Inc. dated March 1, 2004.
Submitted by Stephen R. Dresser and Messrs. Pynn, Duggan, Koenig, Williams and Madames Wallace, Loycano, Collins, Koenig and Laramee.

ARTICLE 46

In accordance with Section 17 of the Zoning By-Laws of the Town of Billerica, Massachusetts, the undersigned persons respectfully petition the Town Meeting that said By-Laws and Zoning Map be amended by RE-ZONING FROM INDUSTRIAL TO RURAL RESIDENCE DISTRICT THE LAND OWNED BY SWANSON WOODS, LLC on Rangeway Road, a portion of Assessors' Map 38 Parcel 1, in said Town, bounded and described as follows:

Beginning at a point on Rangeway Road at the southwesterly corner of the premises thence bounded:
NORTHWESTERLY: by land of Richard J. Kelly along three courses measuring 494.69', to a point, thence;
NORTHEASTERLY: by other land of Swanson Woods, LLC in a course measuring 896.03', to a point, thence;
SOUTHEASTERLY: by land of Benn and Jessie Merritt along six courses measuring 510.00', to a point, thence;
SOUTHWESTERLY: by Rangeway Road by twelve courses measuring 967.91', to the point of beginning.

Said property contains 10.81 acres, more or les and is shown on a plan entitled Rezoning Plan in Billerica, Massachusetts prepared for Swanson Woods, LLC by Dresser, Williams and Way, Inc. dated March 1, 2004.
Submitted by Stephen R. Dresser and Messrs. Pynn, Duggan, Koenig, Williams and Madames Wallace, Loycano, Collins, Koenig and Laramee.

ARTICLE 47
To see if the Town will vote to amend the Zoning By-Law by re-zoning from a Industrial District to a Rural Residential District a parcel of land located between Treble Cove Road and Rangeway Road in said Town, bounded and described as follows:

AREA 1

PROPOSED REZONING FROM INDUSTRIAL ZONE DISTRICT TO RURAL RESIDENCE ZONE DISTRICT

MAP 30 PART OF PARCEL 2-1

A certain parcel of land located on the Northwesterly line of Treble Cove Road in Billerica, Massachusetts, bounded and described as follows:

Beginning at a point at the Southwest corner of the herein described parcel;
thence turning and running N 26°26'53" E a distance of 57.52' to a point;
thence turning and running N 05°40'43" W a distance of 6.90' to a point;
thence turning and running N 47°49'26" W a distance of 102.06' to a point;
thence along a curve turning to the right with an arc length of 11.63', with a radius of 40.00', to a point;
thence turning and running N 31°09'57" W a distance of 49.78' to a point;
thence along a curve turning to the right with an arc length of 134.63', with a radius of 760.00', to a point;
thence turning and running N 21°00'58" W a distance of 100.33' to a point;
thence turning and running N 52°00'37" W a distance of 493.56' to a point;
thence turning and running N 23°47'58" W a distance of 442.41' to a point;
thence turning and running N 09°19'47" W a distance of 248.85' to a point;
thence turning and running S 74°51'38" W a distance of 274.24' to a point;
thence turning and running S 66°29'52" W a distance of 87.54' to a point;
thence turning and running S 69°27'22" W a distance of 75.64' to a point;
thence turning and running S 66°49'27" W a distance of 114.38' to a point;
thence turning and running S 51°48'35" W a distance of 37.48' to a point;
thence turning and running S 58°47'03" W a distance of 42.22' to a point;
thence turning and running S 23°24'12" W a distance of 27.86' to a point;
thence turning and running S 08°58'40" W a distance of 79.65' to a point;
thence turning and running S 15°07'57" W a distance of 10.89' to a point at the centerline of Winning Road;
thence turning and running S 70°25'56" E a distance of 128.54' to a point;

thence turning and running S 73°53'14" E a distance of 162.81' to a point;
thence turning and running S 75°51'25" E a distance of 147.01' to a point;
thence turning and running S 58°59'12" E a distance of 35.93' to a point;
thence turning and running S 46°36'32" E a distance of 89.96' to a point;
thence turning and running S 41°49'25" E a distance of 192.46' to a point;
thence turning and running S 55°26'55" E a distance of 59.51' to a point;
thence turning and running S 77°40'16" E a distance of 123.69' to a point;
thence turning and running S 64°27'28" E a distance of 63.55' to a point;
thence turning and running S 55°32'40" E a distance of 41.41' to a point;
thence turning and running S 48°35'32" E a distance of 228.37' to a point;
thence turning and running S 51°23'03" E a distance of 106.60' to a point;
thence along a curve turning to the right with an arc length of 68.90', with a radius of 130.00', to a point;
thence along a curve turning to the left with an arc length of 145.26', with a radius of 820.00', to a point;
thence turning and running S 31°09'57" E a distance of 49.78' to a point;
thence along a curve turning to the left with an arc length of 29.07', with a radius of 100.00', to a point;
thence turning and running S 47°49'26" E a distance of 122.77' to the point of beginning,

(The last seventeen (17) courses being by the centerline of the traveled way of Winning Road)

The above described parcel contains an area of 7.96 acres more or less and is shown as Area 1 on a plan entitled "Rezoning and Overlay Plan of Land in Billerica Massachusetts, prepared for Robert Holland, scale 1"=100' dated March 10, 2004", by Noonan & McDowell, Inc.

AREA 2

PROPOSED REZONING FROM INDUSTRIAL ZONE DISTRICT TO RURAL RESIDENCE ZONE DISTRICT

MAP 21 PART OF PARCEL 5-8

A certain parcel of land located on the Southwesterly line of Winning Road in Billerica, Massachusetts, bounded and described as follows:

Beginning at a point at the Westerly corner of the herein described parcel;

thence turning and running by Winning Road S 14°19'18" E a distance of 99.68' to a point;
thence turning and running by Winning Road S 60°49'18" E a distance of 80.00' to a point;
thence turning and running over Winning Road S 29°20'24" E a distance of 18.97' to a point on the centerline of Winning Road;
thence turning and running by the centerline N 60°23'21" E a distance of 110.44' to a point;
thence turning and running by the centerline N 75°20'42" E a distance of 92.44' to a point;

thence turning and running by the centerline N 85°07'10" E a distance of 110.09' to a point;
thence turning and running by the centerline S 87°18'29" E a distance of 80.92' to a point;
thence turning and running by the centerline S 72°51'16" E a distance of 122.76' to a point;
thence turning and running by the centerline S 74°52'03" E a distance of 471.73' to a point;
thence turning and running over Winning Road N 15°07'57" E a distance of 10.89' to a point;
thence turning and running N 08°58'40" E a distance of 79.65' to a point;
thence turning and running N 23°24'12" E a distance of 27.86' to a point;
thence turning and running N 58°47'03" E a distance of 42.22' to a point;
thence turning and running N 51°48'35" E a distance of 37.48' to a point;
thence turning and running N 66°49'27" E a distance of 114.38' to a point;
thence turning and running N 69°27'22" E a distance of 75.64' to a point;
thence turning and running N 66°29'52" E a distance of 87.54' to a point;
thence turning and running N 74°51'38" E a distance of 274.24' to a point;
thence turning and running N 05°17'05" E a distance of 310.00' to a point;
thence turning and running N 82°20'18" E a distance of 639.50' to a point;
thence turning and running N 18°20'25" W a distance of 486.81' to a point;
thence turning and running S 88°29'55" W a distance of 1464.65' to a point;
thence turning and running N 74°15'57" W a distance of 163.83' to a point at the Easterly side of Rangeway Road;
thence turning and running S 40°18'01" E a distance of 371.92' to a point;
thence turning and running S 32°36'46" E a distance of 149.94' to a point;
thence turning and running S 57°15'19" W a distance of 450.55' to a point;
thence turning and running S 57°15'19" W a distance of 588.63' to the point of beginning,

The above described parcel contains an area of 33.70 acres more or less and is shown as Area 2 on a plan entitled "Rezoning and Overlay Plan of Land in Billerica Massachusetts, prepared for Robert Holland, scale 1"=100' dated March 10, 2004", by Noonan & McDowell, Inc.

AREA 3

PROPOSED REZONING FROM INDUSTRIAL ZONE DISTRICT TO RURAL RESIDENCE ZONE DISTRICT

MAP 21; PARCEL 5-10

A certain parcel of land located on the Southerly line of Rangeway Road in Billerica, Massachusetts, bounded and described as follows:

Beginning at a point at the Southwest corner of the herein described parcel;

thence turning and running N 57°15'19" E a distance of 588.63' to a point;
thence turning and running N 36°38'23" W a distance of 405.58' to a point at Rangeway Road;
thence turning and running by the Road S 51°40'36" W a distance of 420.00' to a point;
thence along a curve turning to the left with an arc length of 40.32',with a radius of 35.00', to a point at the Easterly line of Winning Road;

thence turning and running by the Road S 14°19'18" E a distance of 358.41' to the point of beginning.

The above described parcel contains an area of 4.50 acres more or less and is shown as Area 3 on a plan entitled "Rezoning and Overlay Plan of Land in Billerica Massachusetts, prepared for Robert Holland, scale 1"=100' dated March 10, 2004", by Noonan & McDowell, Inc.

AREA 4

PROPOSED REZONING FROM INDUSTRIAL ZONE DISTRICT TO RURAL RESIDENCE ZONE DISTRICT

MAP 29; PARCEL 8

A certain parcel of land located on the Southerly line of Winning Road in Billerica, Massachusetts, bounded and described as follows:

Beginning at a point at the Northwesterly corner of the herein described parcel and bounded;

Westerly by the State Forrest a distance of 978' more or less to a point;
Southerly by the State Forrest a distance of 165' more or less to a point;
Easterly by the State Forrest a distance of 990' more or less to a point;
Northerly by the centerline of Winning Road to the point of beginning,

The above described parcel contains an area of 6.0 acres more or less and is shown as Area 4 on a plan entitled "Rezoning and Overlay Plan of Land in Billerica Massachusetts, prepared for Robert Holland, scale 1"=100' dated March 10, 2004", by Noonan & McDowell, Inc.

Submitted by Salvatore Pasciuto, Petitioner and Messrs. O'Brien, Iovanna, Brooks, Burlamachi, Decaprio, Eversman, Rea, Grymes, Dangora and Madame Hall.

ARTICLE 48

To see if the Town will vote to amend the Zoning By-Law by re-zoning from an a Rural Residence Zone District to a Townhouse Overlay District a parcel of land located between Treble Cove Road and Rangeway Road in said Town, bounded and described as follows:

AREA 1

PROPOSED TOWNHOUSE OVERLAY DISTRICT OVER A RURAL RESIDENCE ZONE DISTRICT

MAP 30 PART OF PARCEL 2-1

A certain parcel of land located on the Northwesterly line of Treble Cove Road in Billerica, Massachusetts, bounded and described as follows:

Beginning at a point at the Southwest corner of the herein described parcel;

thence turning and running N 26°26'53" E a distance of 57.52' to a point;
thence turning and running N 05°40'43" W a distance of 6.90' to a point;
thence turning and running N 47°49'26" W a distance of 102.06' to a point;
thence along a curve turning to the right with an arc length of 11.63', with a radius of 40.00', to a point;
thence turning and running N 31°09'57" W a distance of 49.78' to a point;
thence along a curve turning to the right with an arc length of 134.63', with a radius of 760.00', to a point;
thence turning and running N 21°00'58" W a distance of 100.33' to a point;
thence turning and running N 52°00'37" W a distance of 493.56' to a point;
thence turning and running N 23°47'58" W a distance of 442.41' to a point;
thence turning and running N 09°19'47" W a distance of 248.85' to a point;
thence turning and running S 74°51'38" W a distance of 274.24' to a point;
thence turning and running S 66°29'52" W a distance of 87.54' to a point;
thence turning and running S 69°27'22" W a distance of 75.64' to a point;
thence turning and running S 66°49'27" W a distance of 114.38' to a point;
thence turning and running S 51°48'35" W a distance of 37.48' to a point;
thence turning and running S 58°47'03" W a distance of 42.22' to a point;
thence turning and running S 23°24'12" W a distance of 27.86' to a point;
thence turning and running S 08°58'40" W a distance of 79.65' to a point;
thence turning and running S 15°07'57" W a distance of 10.89' to a point at the centerline of Winning Road;
thence turning and running S 70°25'56" E a distance of 128.54' to a point;
thence turning and running S 73°53'14" E a distance of 162.81' to a point;
thence turning and running S 75°51'25" E a distance of 147.01' to a point;
thence turning and running S 58°59'12" E a distance of 35.93' to a point;
thence turning and running S 46°36'32" E a distance of 89.96' to a point;
thence turning and running S 41°49'25" E a distance of 192.46' to a point;
thence turning and running S 55°26'55" E a distance of 59.51' to a point;
thence turning and running S 77°40'16" E a distance of 123.69' to a point;
thence turning and running S 64°27'28" E a distance of 63.55' to a point;
thence turning and running S 55°32'40" E a distance of 41.41' to a point;
thence turning and running S 48°35'32" E a distance of 228.37' to a point;
thence turning and running S 51°23'03" E a distance of 106.60' to a point;
thence along a curve turning to the right with an arc length of 68.90', with a radius of 130.00', to a point;
thence along a curve turning to the left with an arc length of 145.26', with a radius of 820.00', to a point;
thence turning and running S 31°09'57" E a distance of 49.78' to a point;

thence along a curve turning to the left with an arc length of 29.07', with a radius of 100.00', to a point;
thence turning and running S 47°49'26" E a distance of 122.77' to the point of beginning,
(The last seventeen (17) courses being by the centerline of the traveled way of Winning Road)

The above described parcel contains an area of 7.96 acres more or less and is shown as Area 1 on a plan entitled "Rezoning and Overlay Plan of Land in Billerica Massachusetts, prepared for Robert Holland, scale 1"=100' dated March 10, 2004", by Noonan & McDowell, Inc.

AREA 2

PROPOSED TOWNHOUSE OVERLAY DISTRICT OVER A RURAL RESIDENCE ZONE DISTRICT

MAP 21 PART OF PARCEL 5-8

A certain parcel of land located on the Southwesterly line of Winning Road in Billerica, Massachusetts, bounded and described as follows:

Beginning at a point at the Westerly corner of the herein described parcel;

thence turning and running by Winning Road S 14°19'18" E a distance of 99.68' to a point;
thence turning and running by Winning Road S 60°49'18" E a distance of 80.00' to a point;
thence turning and running over Winning Road S 29°20'24" E a distance of 18.97' to a point on the centerline of Winning Road;
thence turning and running by the centerline N 60°23'21" E a distance of 110.44' to a point;
thence turning and running by the centerline N 75°20'42" E a distance of 92.44' to a point;
thence turning and running by the centerline N 85°07'10" E a distance of 110.09' to a point;
thence turning and running by the centerline S 87°18'29" E a distance of 80.92' to a point;
thence turning and running by the centerline S 72°51'16" E a distance of 122.76' to a point;
thence turning and running by the centerline S 74°52'03" E a distance of 471.73' to a point;
thence turning and running over Winning Road N 15°07'57" E a distance of 10.89' to a point;
thence turning and running N 08°58'40" E a distance of 79.65' to a point;
thence turning and running N 23°24'12" E a distance of 27.86' to a point;
thence turning and running N 58°47'03" E a distance of 42.22' to a point;
thence turning and running N 51°48'35" E a distance of 37.48' to a point;
thence turning and running N 66°49'27" E a distance of 114.38' to a point;
thence turning and running N 69°27'22" E a distance of 75.64' to a point;
thence turning and running N 66°29'52" E a distance of 87.54' to a point;
thence turning and running N 74°51'38" E a distance of 274.24' to a point;
thence turning and running N 05°17'05" E a distance of 310.00' to a point;
thence turning and running N 82°20'18" E a distance of 639.50' to a point;
thence turning and running N 18°20'25" W a distance of 486.81' to a point;
thence turning and running S 88°29'55" W a distance of 1464.65' to a point;

thence turning and running N 74°15'57" W a distance of 163.83' to a point at the Easterly side of Rangeway Road;
thence turning and running S 40°18'01" E a distance of 371.92' to a point;
thence turning and running S 32°36'46" E a distance of 149.94' to a point;
thence turning and running S 57°15'19" W a distance of 450.55' to a point;
thence turning and running S 57°15'19" W a distance of 588.63' to the point of beginning,

The above described parcel contains an area of 33.70 acres more or less and is shown as Area 2 on a plan entitled "Rezoning and Overlay Plan of Land in Billerica Massachusetts, prepared for Robert Holland, scale 1"=100' dated March 10, 2004", by Noonan & McDowell, Inc.

AREA 3

PROPOSED TOWNHOUSE OVERLAY DISTRICT
OVER
A RURAL RESIDENCE ZONE DISTRICT

MAP 21; PARCEL 5-10

A certain parcel of land located on the Southerly line of Rangeway Road in Billerica, Massachusetts, bounded and described as follows:

Beginning at a point at the Southwest corner of the herein described parcel;
thence turning and running N 57°15'19" E a distance of 588.63' to a point;
thence turning and running N 36°38'23" W a distance of 405.58' to a point at Rangeway Road;
thence turning and running by the Road S 51°40'36" W a distance of 420.00' to a point;
thence along a curve turning to the left with an arc length of 40.32',with a radius of 35.00', to a point at the Easterly line of Winning Road;
thence turning and running by the Road S 14°19'18" E a distance of 358.41' to the point of beginning.

The above described parcel contains an area of 4.50 acres more or less and is shown as Area 3 on a plan entitled "Rezoning and Overlay Plan of Land in Billerica Massachusetts, prepared for Robert Holland, scale 1"=100' dated March 10, 2004", by Noonan & McDowell, Inc.

AREA 4

PROPOSED TOWNHOUSE OVERLAY DISTRICT
OVER
A RURAL RESIDENCE ZONE DISTRICT

MAP 29; PARCEL 8

A certain parcel of land located on the Southerly line of Winning Road in Billerica, Massachusetts, bounded and described as follows:

Beginning at a point at the Northwesterly corner of the herein described parcel and bounded;

Westerly by the State Forrest a distance of 978' more or less to a point;
Southerly by the State Forrest a distance of 165' more or less to a point;
Easterly by the State Forrest a distance of 990' more or less to a point;
Northerly by the centerline of Winning Road to the point of beginning,

The above described parcel contains an area of 6.0 acres more or less and is shown as Area 4 on a plan entitled "Rezoning and Overlay Plan of Land in Billerica Massachusetts, prepared for Robert Holland, scale 1"=100' dated March 10, 2004", by Noonan & McDowell, Inc.

Submitted by Salvatore Pasciuto, Petitioner and Messrs. O'Brien, Iovanna, Brooks, Burlamachi, Decaprio, Eversman, Rea, Grymes, Dangora and Madame Hall.

And you are hereby directed to serve this Warrant by posting true and attested copies thereof, one copy at the Town Hall; one copy at the Billerica Public Library; one copy at the Billerica Police Station; one copy at the Belly Buster Restaurant; one copy at Pinehurst Post Office; one copy at the Center Post Office, Boston Road; one copy at Market Basket, Town Plaza, Boston Road; one copy at the West Billerica Fire Station; one copy at the Nutting Lake Post Office; one copy at the Billerica Walk-in Medical Center, Boston Road; one coy at the Ninety-Nine Restaurant, Lexington Road; one copy at the Pinehurst Fire Station; one copy at the East Billerica Fire Station; one copy at the North Billerica Post Office and one copy at the North Billerica Fire Station.

Given under our hands this 26th day of April, 2004.

S/Francis M. Fraine Chairman

S/James F. O'Donnell, Jr., Vice Chariman

S/Ellen Day Rawlings, Secretary

S/Robert M. Correnti

S/Michael S. Rosa

BOARD OF SELECTMEN

A True Copy
S/Al Melaragni, Constable, Town of Billerica

April 26, 2004

Mr. Richard Montuori, Town Manager
Town Hall
365 Boston Road
Billerica, MA 01821

Dear Mr. Montuori:

I have posted the Warrant for the Spring Town Meeting to be held on Tuesday, May 4 at 7:30 p.m. at the Maurice A. Buck Memorial Auditorium, 365 Boston Road, Billerica, MA at the following locations:

Town Hall
Billerica Public Library
Billerica Police Station
Belly Buster Restaurant
Pinehurst Post Office
Center Post Office, Boston Road
Market Basket, Town Plaza, Boston Road
West Billerica Fire Station
Nutting Lake Post Office
Billerica Walk-In Medical Center, Boston Road
Ninety-Nine Restaurant, Lexington Road
Pinehurst Fire Station
East Billerica Fire Station
North Billerica Post Office
North Billerica Fire Station

Signed:
S/Al Melaragni
Constable, Town of Billerica

ANNUAL SPRING TOWN MEETING
Maurice A. Buck Memorial Auditorium
Preliminary Session – April 29, 2004

A preliminary session of the Annual Spring Town Meeting was convened on Thursday, April 29, 2004 at 7:30 p.m. in the Maurice A. Buck Memorial Auditorium, Town Hall, 365 Boston Road, Billerica, MA for the following purposes:

1. To swear in newly elected/re-elected Town Meeting Members
2. To hold Precinct caucuses to fill precinct vacancies
3. To elect Chairpersons, Clerks and Members to the Rules Committee

Precinct caucuses were held and the following Town Meeting Members were elected:

Precinct 6:	Bernard T. Duggan	216 Rangeway Road, Unit 1111
	Shirley C. Penta	216 Rangeway Road, Unit 1113
Precinct 7:	Stephen L. Hart	33 Riverhurst Road
Precinct 8:	Stephen R. Dresser	7 Monticello Circle
	John D. McKenna	17 Mohawk Drive
Precinct 9:	Marc T. Lombardo	30 School House Lane
	Carol R. Rosa	128 Partridge Road
Precinct 10:	Jane M. Kennedy	41 Bellflower Road

Precinct 11:	David Jordan, Jr.	33 Talbot Avenue #113
	Marie Massey	149 Bridle Road

The following Precinct Chairpersons and Clerks were elected:

Precinct 1:	Chairperson:	David A. Gagliardi	2 Whiting Street
	Clerk	Joanne M. Gagliardi	2 Whiting Street
Precinct 2:	Chairperson	Donald E. Wilson	144 Pollard Street #2
	Clerk	Stephen J. Wanamaker	9 Hayden Circle
Precinct 3:	Chairperson	John F. Gray, Jr.	65 Ellingwood Avenue
	Clerk	Barbara Solomon	20 McGinness Way
Precinct 4:	Chairperson	Alma Elkins	27 Glad Valley Drive
	Clerk	Douglas Fogerty	26 French Street
Precinct 5:	Did not have a quorum		
Precinct 6:	Chairperson	Malcolm McDowell	56 Riveredge Road
	Clerk	Bernard T. Duggan	216 Rangeway Rd Unit 1111
Precinct 7:	Chairperson	John E. Bartlett	9 Edgar Road
	Clerk	Janice D. Busalacchi	13 Kirk Road
Precinct 8:	Chairperson	Barbara Morrissey	10 Sumac Street
	Clerk	Katelyn Giovino	10 Eastview Avenue
Precinct 9:	Chairperson	Elaine T. Horlink	1 Lorraine Terrace
	Clerk	Dorothy L. Pearson	7 Ox Road
Precinct 10:	Chairperson	Doris Pearson	25 Harjean Road
	Clerk	Nancy Smith	48 Buckingham Drive
Precinct 11:	Chairperson	Anthony Barbere	7 Olde Hillside Avenue
	Clerk	Lisa Moscone	5 Olde Hillside Avenue

The following persons were elected/re-elected to the Rules Committee:

Precinct 2:	Philip J. Newfell	145 High Street
Precinct 8:	Oren D. Hunt, Jr.	28 Gray Street
Precinct 9:	James Patrick Lally	8 "C" Street
Precinct 10:	Ronald J. Diorio, Jr.	2 Lantern Lane
Precinct 11:	Marie Massey	149 Bridle Road

The Preliminary Meeting dissolved at 8:15 p.m. Immediately following, an orientation session was conducted for newly elected Town Meeting Representatives.

A True Copy
ATTEST:
Shirley E. Schult, CMC, CMMC, Town Clerk

ANNUAL SPRING TOWN MEETING
Maurice A. Buck Memorial Auditorium
First Session – May 4, 2004

Prior to the start of Town Meeting, caucuses were held in the following precincts and the following persons were elected:

Precinct 1	Town Meeting Member	Paula Moriconi	53 River Street #101
Precinct 8	Town Meeting Member	Joan Jones	36 Woodbury Road
Precinct 5	Chairperson:	Madeline T. Sargent	17 Gov. Fuller Road
	Clerk:	Marie P. Blanchette	17 Angela Lane
	Rules Committee Member:	Joel Williams	30Gov.Hutchinson Rd

Oren Hunt, Jr., Donald Burlamachi, Marie Massey, Richard Tracey, Jr. and Nancy Smith were appointed tellers and were sworn to the duties of the office.

A quorum count was called. With one hundred fifty-six (156) Town Meeting Members present, the Annual Spring Town Meeting was declared in session at 7:35 p.m.

Rev. Peggy Howell, Pastor of Saint Anne's Episcopal Church gave the invocation.

The Billerica Vocal Ensemble, under the direction of Susanne Robertson sang the National Anthem. This was followed by a moment of silence for the following deceased persons:
Michael Driscoll, died: April 24, 2004, Billerica High School Teacher; Grace M. Gardner, died: January 20, 2004, Cafeteria Worker; Jayne N. Hitchcock, died: October 20, 2003; Town Meeting Member: 1982; Rose N. Malcuit, died: January 13, 2004, Precinct Worker; Norman McKay, died: September 1, 2003, Town Meeting Member: 1967; Ora K. McLaughlin, died: February 3, 2004, Teacher; Peter J. Miscone, February 6, 2004, D.P.W. Worker 1950 – 1983; Marion E. Potter, died: January 1, 2004, Town Meeting Member: 1956 – 1999; Board of Registrars: 1972, Town By-Law Study Committee: 1973-1974, State Middlesex Canal Representative: 1987 – 2003, Precinct Officer: 1976 – 1999; Edgar A. Williams, died: March 26, 2004, Town Meeting Member: 1964 – 1967, Planning Board Member: 1960 – 1965; and Rose Marie Zimmerman, died: January 31, 2004, Treasurer's Dept. Clerk 1966 – 1986;

The Chorus then sang selections from the Spring Musical "MAME". Moderator Sullivan then presented Ms. Robertson with a plaque and the Body gave a standing ovation in recognition of her contributions to Town Meeting. Ms. Robertson is retiring this year.

School Superintendent Dr. Robert Calabrese introduced the Salutatorian and the Valedictorian of the Class of 2004. This year is unique as they are identical twin sisters. The Salutatorian Caitlin Stephens-North, daughter of Margaret Stephens-North and Gregory North ranked second in a class of 370 with a grade point average of 94.8. She is active in scholastic and community activities. She will be pursuing a career in music at Oberlin University.

Valedictorian Erin Stephens-North, daughter of Margaret Stephens-North and Gregory North, ranked first in the Class of 2004 with a grade point average of 95.2. Erin scored a perfect score of 800 on the Verbal SAT. She has been very active in both scholastic and community activities. She will be attending Harvard University.

Moderator Sullivan presented twenty-five year attendance plaques to John "Jack" Morris, John Bartlett, Nancy Smith and Doris Pearson. A plaque was presented to Gilbert Moreira in appreciation for his twelve years of service as Deputy Moderator. She then appointed Scott Winchell as the new Deputy Moderator. This appointment was unanimously ratified by the Town Meeting Members.

It was moved, seconded and VOTED to accept the Warrant as served by the Constable.

It was moved, seconded and VOTED to dispense with the reading of the Warrant.

It was moved, seconded and VOTED to make Articles 3; 4; 5 and 9 the first through the fourth order of business on Tuesday, May 6th.

It was moved, seconded and VOTED to move Article 6 to the third from the last order of business at this Town Meeting.

It was moved, seconded and VOTED to move Article 8 to the last order of business at this Town Meeting.

It was moved, seconded and VOTED to move Article 43 to the first order of business on Tuesday, May 11th.

It was moved, seconded and VOTED to move Article 47 to the second order of business on May 11th.

It was moved, seconded and VOTED to move Article 48 to the third order of business on May 11th.

It was moved, seconded and VOTED to move Article 42 to the fourth order of business on May 11th.

It was moved, seconded and VOTED to move Article 7 to the fifth order of business on May 11th.

It was moved, seconded and VOTED to move Article 31 to the next to the last order of business at this Town Meeting.

ARTICLE 1

It was moved and seconded to set the compensation of the following six elected officers of the Town as follows.

Selectmen, Chairman	$ 2,000.00
Selectmen, Members	1,800.00
Town Clerk	81,993.00

The Finance Committee recommended this article. The Selectmen concurred.

The motion as presented CARRIED.

ARTICLE 2

It was moved and seconded to accept the reports of the Town Departments, Committees and Officers as printed in the FY 2003 Town Reports. The motion CARRIED.

The report of the Long Range Master Plan Oversight Committee was given by Alfred Pearson, Jr. It was moved, seconded and VOTED to accept the report.
It was moved and seconded to dismiss, with thanks, the Septage Disposal Committee, the Griggs Farm Use Committee and the Ditson Neighborhood Committee. The motion as presented CARRIED.

ARTICLE 10

It was moved and seconded to amend the General By-Laws Article XII – Personnel By-Law, Sections 10-Holidays; 13-Vacation; 15-Retirement Incentive and 23-Sick Days and Sick Leave as follows:

10. HOLIDAYS

The Town shall agree to the following twelve (12) holidays, which fall on or are observed on regularly scheduled workdays, and shall be granted as paid holidays:

New Year's Day	Labor Day
Martin Luther King Day	Columbus Day
Washington's Birthday	Veteran's Day
Patriot's Day	Thanksgiving Day
Memorial Day	Day after Thanksgiving
Independence Day	Christmas Day

Release time for the day before Christmas, the day before New Year's Day and the day before Thanksgiving Day will be 12 Noon.

13. VACATION

The vacation leave shall be accrued by all employees covered by the provisions of the Personnel By-Law, pro-rated according to the normal and established number of hours worked per week or the number of days worked per week, in the following schedule:

5 years of service or less	2 weeks vacation
More than five, but less than 10	3 weeks vacation
More than 10 but less than ~~20~~ 15	4 weeks vacation
~~More than 20 years of service~~	~~5 weeks vacation~~

More than 15 years of service 5 weeks vacation

Upon completion of six (6) months of consecutive employment, a newly hired employee may use one (1) of the two (2) weeks vacation. All vacation requests must be approved by the appropriate department supervisor; a minimum of 24 hours advance notice is required.

Any employee may accumulate, for paid compensation, a maximum of ~~thirty (30)~~ forty (40) vacation days.

Upon separation or termination of employment, the employee shall receive cash compensation for any and all unused vacation leave allowable under Section 13, not to exceed ~~thirty (30)~~ forty (40) days.

RETIREMENT INCENTIVE

Optional to the Employee, an employee with 25 years of full time service as recognized by MGL Chapter 32 with the last 10 years of such full time service being in the Town of Billerica, and has a minimum 100 sick days accumulated, may request to be designated a "Senior" employee for a period of three (3) consecutive years. During the period of time that the employee is designated as "Senior" shall be the period of time not to exceed three (3) consecutive years selected by the employee. During the period of time that the employee is designated as "Senior" they shall receive a base salary increase of 6% above what their annual salary would have been that year. In addition, during the period of time that each employee is designated "Senior" they will be required to provide a Doctor's certificate for each three (3) consecutive days of sick leave or for reach day in excess of ten (10) sick days in a year, if requested to do so by the Town. Employees will be designated as "Senior" only once in their career and for only one (1) three year period. An employee who requests to be designated as "Senior" under this section forever forfeit their rights to sick leave buy back. Also any such employee will not be eligible for Sick Leave Buy back as outlined under Section 23, 23.3 nor will they be eligible for the Retirement Incentive benefits outlined in Section 15, 15.1 - 15.7. Finally, when an employee requests "Senior" status it is an irrevocable decision regardless whether or not the employee completes three years of service from the date of request.

SICK DAYS AND SICK LEAVE

A yearly bonus shall be paid to employees in group 2, (clerical staff) in July for non-use of sick leave for the prior fiscal year:

~~0 Days~~	~~-~~	~~$350~~
~~1-3 Days~~	~~-~~	~~$275~~
0 Days	-	$500
1 Day	-	$400
2 Days	-	$300
3 Days	-	$100
3+ Days	-	$0

An employee who has been employed by the Town for one (1) year of service will receive this benefit. Payments will be made no later than August 1st for the prior fiscal year and prorated for an employee whose incentive is less than one year. Part time employees will receive a prorated incentive based upon their hours worked. Work related absences would not be used to determine whether an employee would receive the sick leave bonus. Employees will still have the option of the day off every 6 months as currently written in the contract but not both and they must declare prior to the start of the Fiscal Year.

~~Employees in group 1 (Administrators) and group 3 (Library)~~ An employee who has not utilized any sick leave in any six (6) month period shall receive one (1) additional paid day. Said day(s) may be used at the employee's discretion with appropriate prior notice. Eligibility for these incentive days shall commence July 1, 2001, and shall commence again upon the employee's return from sick leave.

The Finance Committee recommended this Article. The Selectmen concurred. The Rules Committee concurred.

Town Manager Richard Montuori explained the article. This covers about twenty people not covered by Collective Bargaining Agreements and would be consistent with other Town Employees.

Much discussion ensued relative to sick leave policy. It was suggested that the next time contracts are negotiated that sick leave and vacation time should be looked at.

Rep. Rawlings moved the question. Seconded. The motion to end debate CARRIED.

The motion as presented CARRIED.

ARTICLE 11

It was moved and seconded to vote a sum of money, previously appropriated in the FY 04 School Budget to fund the collective Bargaining Agreement between the Town of Billerica School Department and the Billerica Administrators' Group.

Finance Committee Chairman Matos gave a general report on all contracts. The Committee had a problem with the length of the contract. In these uncertain times, three years is too long. For this reason, the Finance Committee does not recommend the contracts.

Dr. Calabrese spoke on the contracts. He stated that there is no increase in 2004. In 2005, there is a 2-½% increase and a 3% in 2006.

Moderate discussion ensued.

The motion as presented was put to a vote. The motion CARRIED.

ARTICLE 12
It was moved and seconded to vote a sum of money, previously appropriated in the FY04 School Budget to fund the Collective Bargaining Agreement between the Town of Billerica School Committee and the Nurses Unit of the BFT Local 1677, AFT, AFL-CIO;

The Finance Committee did not recommend this article.

Superintendent Calabrese spoke on the article. Moderate discussion ensued.

The main motion as presented was put to a rising vote. With one hundred seven (107) in favor and fifty-two (52) opposed, the motion CARRIED.

ARTICLE 13
It was moved and seconded to vote a sum of money, previously appropriated in the FY04 School Budget to fund the Collective Bargaining Agreement between the Town of Billerica School Committee and the Paraprofessionals Unit of the BFT Local 1677, AFT, AFL-CIO;

The Finance Committee did not recommend this article.

Dr. Calabrese spoke on the article.

The article as presented CARRIED.

ARTICLE 14
It was moved and seconded to vote a sum of money, previously appropriated in the FY04 School Budget to fund the Collective Bargaining Agreement between the Town of Billerica School Committee and the Custodial Employees of AFSCME Local 2747.

The Finance Committee recommended this article.

Dr. Calabrese spoke on the article.

The motion as presented CARRIED.

ARTICLE 15
It was moved and seconded to vote a sum of money, previously appropriated in the FY04 School Budget to fund the Collective Bargaining Agreement between the Town of Billerica School Committee and the Clerical Employees of AFSCME Local 2747;

The Finance Committee recommended this article.

The motion as presented CARRIED.

ARTICLE 16

It was moved and seconded to vote a sum of money, previously appropriated in the FY04 School Budget to fund the Collective Bargaining Agreement between the Town of Billerica School Committee and the Federation of Teachers.

The Finance Committee recommended this article.

Dr. Calabrese spoke on the article.

Much debate ensued. The Moderator cautioned the Body that the contract could not be altered on the floor. It can only be voted up or down.

Rep. Wilson moved the question. Seconded. With one hundred thirteen (113) voting in favor and sixty (60) opposed, the motion to end debate failed.

Discussion continued at length.

Rep. Luttrell moved the question. Seconded. With one hundred twenty-eight (128) in favor and thirty-five (35) opposed, debate was cut off.

The motion as presented CARRIED.

Rep. Blanchette moved to reconsider Article 16. Seconded. Reconsideration LOST.

ARTICLE 17

It was moved and seconded to transfer from available funds the sum of $397,000 to fund various FY 2004 budget line items as follows:

From:

Highway Full Time Salaries	$44,000
Water Full Time Salaries	$16,000
Engineering Full Time Salaries	$41,000
Wastewater Full Time Salaries	$14,000
Wastewater Utilities	$ 6,000
DPW Admin. Full Time Salaries	$ 9,000
Parks, Cemetery and Trees Full Time Salaries	$13,000
Town Manger Full Time Salaries	$12,000
Treasurer Collector Full Time Salaries	$26,000
Treasurer Collector Medicare	$17,000
Debt Short Term Interest	$44,000
Police Full Time Salaries	$155,000
Total:	$397,000

To:

Treasurer Collector Health Insurance	$38,000
Town System Wide Solid Waste	$25,000

Veterans Benefits	$10,000
Engineering Overtime	$ 3,000
Parks, Cemetery and Trees Overtime	$23,000
Water Contract Services	$31,000
Water Overtime	$70,000
Wastewater Contract Services	$119,000
Wastewater Overtime	$37,000
Wastewater Supplies/Expenses	$41,000
Total:	$397,000

The Finance Committee recommended this article.

Town Manager Montuori explained the article.
The motion as presented CARRIED.

ARTICLE 18
It was moved and seconded to authorize the transfer of $370,664, from the Town Stabilization Fund (81524-4000) to fund the following FiscalYear 2004 Budget line items:

Police Department Capital Outlay	$130,000
Animal Control Capital Outlay	$ 15,000
Water Chemicals	$ 70,000
Fire Capital Outlay	$ 30,000
Debt Service Interest	$125,664
Total:	$370,664

The Finance Committee recommended this article.

Town Manager Montuori explained that funds would be used to purchase four new police cruisers, pay off a motorcycle lien and replace two vehicle mobile computers for the Police Department, replace and repair kennels at the dog pound, purchase turn-out gear for the Fire Department, pay the first payment of debt interest for the new Water Treatment Plant and purchase additional chemicals needed to meet new EPA/DEP requirements.

Rep. Doyle moved the question. Seconded. The motion to end debate CARRIED.

The main motion as presented CARRIED.

ARTICLE 19
It was moved and seconded to authorize the transfer of $943,348 from the Town Stabilization Fund (81524-4000) to fund the Town Debt Service, Debt Principal (71070-7150).

The Finance Committee recommended this article. The Selectmen concurred.

The motion as presented was put to a rising vote. With one hundred forty (140) voting in favor and zero (0) opposed, the motion CARRIED.

ARTICLE 20
It was moved and seconded to authorize the transfer of $42,375 from the Hallenborg Rink Fund to fund the Rink Debt Service;

The Finance Committee concurred.

The motion as presented CARRIED.

ARTICLE 21
It was moved and seconded to authorize the transfer of $950,000 from the Stabilization Fund for debt payment for the new Ditson School ($359,014), Elementary Mathematics textbooks ($225,000), roof repairs Dutile Elementary School ($70,000), roof repairs Vining Elementary School ($80,000), fire alarm Locke Middle School ($125,000), and asbestos tile abatement ($90,986).
The Finance Committee recommended this article.

Dr. Calabrese explained the article.

Several Representatives questioned the purchasing of text books from the Stabilization Fund. This expenditure should be included in the budget.

Rep. Torrey moved to divide the question. Seconded. The motion LOST.

The motion as presented was put to a rising vote. With one hundred twenty-four (124) voting in favor and twelve (12) opposed, the motion CARRIED.

It was moved, seconded and VOTED to adjourn until Thursday evening at 7:30 p.m. The first session of the Annual Spring Town Meeting stood adjourned at 10:30 p.m.

A True Copy
ATTEST:
Shirley E. Schult, CMC, CMMC, Town Clerk

ANNUAL SPRING TOWN MEETING
Maurice A. Buck Memorial Auditorium
Second Session – May 6, 2004

Prior to the start of Town Meeting, Precinct 9 held a caucus and elected the following persons to fill vacancies:

Donald C. Delano	9 Grove Street
Judith M. Delano	9 Grove Street

Karen Miller was appointed and sworn in as a teller.

A quorum count was called. With one hundred thirty-two (132) Town Meeting Members present, the second session of the Spring Town Meeting was declared in session at 7:39 p.m.

ARTICLE 19
It was moved and seconded to reconsider Article 19 after Article 9. The motion CARRIED.

ARTICLE 41
It was moved, seconded and VOTED to dismiss Article 41.

ARTICLE 3
It was moved and seconded to raise and appropriate the sum of $66,116 needed to fund the Collective Bargaining Agreement between the Town and B.P.A.A. (Billerica Professional Administrators Association).

The Finance Committee recommended this article. The Selectmen concurred.

Town Manager Montuori explained changes in the Contract.

The motion as presented CARRIED.

ARTICLE 4
It was moved and seconded to raise and appropriate the sum of $52,205 to fund the Collective Bargaining Agreement between the Town and N.A.G.E.(National Association of Government Employees).

The Finance Committee recommended this article. The Selectmen concurred.
Town Manager Montuori explained the changes in the Contract.

The motion as presented CARRIED.

ARTICLE 5
It was moved and seconded to raise and appropriate the sum of $14,156 to fund the Collective Bargaining Agreement between the Town and the B.E.S.T. Association (Billerica Emergency Service Telecommunicators).

The Finance Committee recommended this article. The Selectmen concurred.

Town Manager Montuori spoke on the article.

The motion as presented CARRIED.

ARTICLE 9

It was moved and seconded to raise and appropriate $112,700 to fund the Collective Bargaining Agreement between the Town and the B.M.E.A. (DPW Union).

The Finance Committee recommended this article. The Selectmen concurred.

The motion as presented CARRIED.

ARTICLE 19

It was moved and seconded to amend Article 19 by changing the amount to be transferred from the Town Stabilization Fund (81524-4000) to fund the Town Debt Service (71070-7150) from $943,348 to $884,518.

Town Manager Montuori explained the new figures have just been received and they came in lower than had been expected and thus the lower figure.

The Finance Committee recommended this change. The Selectmen concurred.

The motion to transfer $884,518 as set forth in the article CARRIED unanimously.

ARTICLE 22

The Moderator explained that the Budget figures that the Body would be working with are those recommended by the Finance Committee. She then explained the "hold" system.

Town Manager Montuori noted that because of the action taken in Article 19, new figures need be substituted in the following line items:
Treasurer Collector Budget Account # 145-5200 – Contract Services/Leases: The new figure should read $27,505, making the Department Total $4,508,512.

Account 710 – Debt & Interest – 7150 Town Debt – Principal: The new figure should be $4,118,955, making the new Total Debt Service $6,110,259. The Total Budget will be $100,137,186.

Town Manager Montuori and Superintendent Calabrese gave presentations on the expected revenue and the projected expenditures for Fiscal Year 2005 and explained how the figures in the budget were arrived at.

Deputy Moderator Scott Winchell assumed the Chair.

Rep. Johnson spoke against the amount of the total budget. He then moved to cut the entire budget by 5% and to let the Manager and the Departments Heads decide where to make the cuts. Seconded.

The Finance Committee had no voted recommendation on the amendment. The Selectmen did not recommend this amendment. The Town Manager and the Superintendent of Schools both urged the Body to reject this amendment.

Much heated debate ensued.

Rep. McDowell moved the question on the amendment. Seconded. The motion to end debate CARRIED.

The amendment to cut the budget by 5% LOST.
The budget was read and the "holds" were noted. It was moved and seconded that all budget line items not held be approved according to the Finance Committee's Fiscal Year 2005 recommendations.

The motion CARRIED.

Account #122-5110 – Selectmen – Personnel
The figure of $64,951 was moved and seconded to fund this account. Rep. Johnson moved to remove the selectmen's salaries from this amount. Seconded. The amendment to remove the Selectmen's salaries LOST.

The motion for $64,951 CARRIED.

Account #123-7051 – Town Manager – Employment Medical Exams
The figure of $10,000 to fund this account was moved, seconded and VOTED.

Account #135-5190 – Town Accountant – Contract Obligations
The figure of $3,474 to fund this account was moved, seconded and VOTED.

Account #135-7062 – Town Accountant – Town Audit
The figure of $45,000 to fund this account was moved, seconded and VOTED.

Account #145-7012 – Treasurer/Collector – Town Health Insurance
The figure of $3,611,013 to fund this account was moved, seconded and VOTED.

Account #192-5400 – Town Hall – Supplies and Expenses
The sum of $97,298 to fund this account was moved, seconded and VOTED.

Rep. McCarthy moved to adjourn. Seconded. The motion to adjourn LOST.

Account #543-5200 - Veterans Services – Contract Services/Leases
The figure of $1,085 to fund this account was moved, seconded and VOTED.

Account #543-5280 – Veterans Services – Veterans Benefits
The figure of $270,000 to fund this account was moved, seconded and VOTED.

Account #131-7063 – Finance Committee – Reserve Fund
The sum of $40,000 was moved, seconded and VOTED to fund this account.

Account #131 – Finance Committee – Total
The figure of $42,570 was moved, seconded and VOTED to fund the Finance Committee Budget.

Account #162-5120 - Election Department – Permanent Part Time
The Sum of $35,546 was moved, seconded and VOTED to fund this account.

Account #162 5400 – Election Department – Supplies and Expenses
The sum of $1,800 was moved, seconded and VOTED to fund this account.

Account #162-5200 – Election Department – Contract Services/Leases
The figure of $36,970 was moved, seconded and VOTED to fund this account.

Account #171-5190 – Conservation Commission – Contract Obligations
The figure of $7,069 was moved, seconded and VOTED to fund this account.

Account #171-5200 – Conservation Commission – Contract Services/Leases
The figure of $7,059 was moved, seconded and VOTED to fund this account.

Account #171-5800 – Conservation Commission – Capital Outlay
The sum of zero "0" was moved, seconded and VOTED to fund this account.

Account #541-5120 – Council on Aging – Permanent Part-Time
The figure of $41,343 was moved, seconded and VOTED to fund this account.

Account #541-5200 – Council on Aging – Contract Services/Leases
The figure of $20,000 was moved, seconded and VOTED to fund this account.

Account #541-5256 – Council on Aging – Utilities
The figure of $12,000 was moved, seconded and VOTED to fund this account.

Account #210-5130 – Police Department – Overtime
The figure of $524,160 was moved, seconded and VOTED to fund the Overtime Account.

Account #210-5190 – Police Department – Contractual Obligations
The figure of $1,163,110 was moved, seconded and VOTED to fund this account.

Account #210-5400 – Police Department – Supplies and Expenses
The sum of $273,505 was moved, seconded and VOTED to fund this account.

Account #210-5800 – Police Department – Capital Outlay
The figure of "0" (zero) was moved, seconded and VOTED to fund this account.

Rep. McCarthy moved to adjourn until Tuesday, May 11th at 7:30 p.m. Seconded. The motion CARRIED. The second session of the Annual Spring Town Meeting stood adjourned at 10:24 p.m.

A True Copy
Shirley E. Schult, CMC, CMMC, Town Clerk

ANNUAL SPRING TOWN MEETING
Maurice A. Buck Memorial Auditorium
Third Session – May 11, 2004

A quorum count was requested. With one hundred thirty-four (134) Town Meeting Members present, the third session of the Annual Spring Town Meeting was declared in session at 7:35 p.m.

ARTICLE 39
It was moved, seconded and VOTED to dismiss Article 39.

ARTICLE 46
It was moved, seconded and VOTED to move Article 46 to the sixth order of business tonight.

ARTICLE 45
It was moved, seconded and VOTED to move Article 45 to the seventh order of business tonight.

ARTICLE 44
It was moved, seconded and VOTED to move Article 44 to the eighth order of business tonight.

ARTICLE 22
It was moved and seconded to suspend discussion on the budget until after the agenda set for this evening was completed. The motion LOST.

Account #220-5130 – Fire Department – Overtime
The figure of $675,000 was moved, seconded and VOTED to fund this account.

Account #220-5200 – Fire Department – Contract Services/Leases
The figure of $101,153 was moved, seconded and VOTED to fund this account.

Account #220-5256 – Fire Department – Utilities
The figure of $64,576 was moved, seconded and VOTED to fund this account.

Account #220-5800 – Fire Department – Capital Outlay
The figure of "0" (zero) was moved, seconded and VOTED to fund this account.

Account #231-5110 – Ambulance – Personnel
The figure of $489,334 was moved, seconded and VOTED to fund this account.

Account #231-5130 – Ambulance – Overtime
The sum of $110,000 was moved, seconded and VOTED to fund this account.

Account #292-5120 – Dog Officer – Permanent Part-time
The figure of $15,190 was moved, seconded and VOTED to fund this account.

Account #292-5130 – Dog Officer – Overtime
The figure of "0" (zero) was moved, seconded and VOTED to fund this account.

Account #292-5400 – Dog Officer – Supplies & Expenses
The figure of $1,360 was moved, seconded and VOTED to fund this account.

Account #292-5200 – Dog Officer – Contract Services/Leases
The figure of $2,044 was moved, seconded and VOTED to fund this account.

Account #244-5200 – Sealer of Weights and Measures – Contract Services/Leases
The figure of $6,000 was moved, seconded and VOTED to fund this account.

Account #510-5110 – Board of Health – Personnel
The figure of $197,010 was moved, seconded and VOTED to fund this account.

Account #510-5120 – Board of Health – Permanent Part-time
The figure of $84,766 was moved, seconded and VOTED to fund this account.

Account #510-5130 – Board of Health – Overtime
The figure of $5,491 was moved, seconded and VOTED to fund this account.

Account #510-5190 – Board of Health – Contractual Obligations
The figure of $20,329 was moved, seconded and VOTED to fund this account.

Account #510-5200 – Board of Health – Contract Services/Leases
The figure of $19,956 was moved, seconded and VOTED to fund this account.

Account #510-5800 – Board of Health – Capital Outlay
The figure of "0" (zero) was moved, seconded and VOTED to fund this account.

Account #422-5200 – Highway Department – Contract Services/Leases
The figure of $147,000 was moved, seconded and VOTED to fund this account.

Account #422-5800 – Highway Department – Capital Outlay
The figure of "0" (zero) was moved, seconded and VOTED to fund this account.

Account #422-5131 – Snow and Ice – Snow Overtime
The figure of $70,000 was moved, seconded and VOTED to fund this account.

Account #422-5278 – Snow &Ice Operations (aka-Snow & Sand Expenses)
The figure of $350,000 was moved, seconded and VOTED to fund this account.

Account #441-5400 – Sewer Department – Supplies & Expenses
The figure of $409,700 was moved, seconded and VOTED to fund this account.

Account #441-5200 – Sewer Department – Contract Services/Leases
The figure of $552,000 was moved, seconded and VOTED to fund this account.

Account #450-5130 – Water Division – Overtime
The figure of $204,000 was moved, seconded and VOTED to fund this account.

Account #450-5132 – Water Division – Flushing Program
The figure of $45,900 was moved, seconded and VOTED to fund this account.

Account #300 – Billerica Public Schools – Total
The figure of $49,653,870 was moved and seconded. Slight discussion ensued.
Rep. Sargent moved the question. Seconded. The motion to end debate CARRIED.
The motion for $49,653,870 CARRIED.

Account #310 – Shawsheen Technical School – Total
The figure of $6,059,561 was moved and seconded to fund this account.

The Finance Committee concurred but stated that an error had been made by the State in calculating the assessments for the participating Towns. Billerica was over-assessed by $63,000. The Town Manager, the Finance Committee and Billerica's Shawsheen School Committee have been actively looking into ways to recoup this money. Slight discussion ensued.

The motion for $6,059,561 CARRIED.

Account #610-5120 – Public Library – Permanent Part-time
The figure of $406,409 was moved, seconded and VOTED to fund this account.

Account #610-5190 – Public Library – Contractual Obligations
The figure of $24,363 was moved, seconded and VOTED to fund this account.

Account #91070-7097 – Civic Events – Family First Night
The figure of $5,000 was moved, seconded and VOTED to fund this account.

Account #91070-7098 – Civic Events – 350th Celebration
The figure of $5,000 was moved, seconded and VOTED to fund this account.

Account #91070-7084 – Civic Events – Scholarship Account
The figure of $3,000 was moved, seconded and VOTED to fund this account.

Account #91070-7065 – Town/System-Wide – Abandoned Buildings
The figure of $15,000 was moved, seconded and VOTED to fund this account.

It was moved and seconded to ratify and affirm all action taken on Article 22, the Budget. The motion CARRIED.

Fiscal Year 2005 Budget – As Voted

122 – Board of Selectmen		
5110	Personnel	64,951
5190	Contractual Obligations	3,743
5400	Supplies & Expenses	1,000
5200	Contract Services/Leases	6,720
7044	NMCOG Assessment	9,389
5800	Capital Outlay	-
	TOTAL	**85,803**
123 – Town Manager		
5110	Personnel	249,205
5120	Permanent Part Time	15,777
5130	Overtime	3,000
5190	Contractual Obligations	3,877
5400	Supplies & Expenses	9,000
5200	Contract Services/Leases	1,000
7037	Comm. Plan./Proj./Tech. Asst.	8,000
7050	Pensions	475
7051	Emp. Medical Exams	10,000
7053	Prof. Train/Development	8,000
7061	Town Rep./TM Handout	12,000
7064	Uniforms/Merit Wage	2,000
7094	Assessment Center	-
5800	Capital Outlay	-
	TOTAL	**322,334**
125 – Systems Admin.		
5110	Personnel	66,670
5190	Contractual Obligations	1,133
5400	Supplies & Expenses	46,845
5200	Contract Services/Leases	359,266
5800	Capital Outlay	-
	TOTAL	**473,914**

135 – Town Accountant		
5110	Personnel	150,637
5190	Contractual Obligations	3,474
5400	Supplies & Expenses	2,000
5200	Contract Services/Leases	2,000
7062	Town Audit	45,000
5800	Capital Outlay	-
	TOTAL	**203,111**
141 – Assessor		
5110	Personnel	189,891
5120	Permanent Part Time	25,664
5190	Contractual Obligations	7,940
5400	Supplies & Expenses	2,400
5200	Contract Services/Leases	47,000
5800	Capital Outlay	-
	TOTAL	**272,895**
145 – Treasurer/Collector		
5110	Personnel	519,565
5120	Permanent Part Time	19,332
5130	Overtime	2,000
5190	Contractual Obligations	17,090
5400	Supplies & Expenses	20,233
5200	Contract Services/Leases	27,505
7012	Town Health Insurance	3,611,013
7042	Town Medicare	217,775
5235	Tax Revenue Collection	74,000
5800	Capital Outlay	-
	TOTAL	**4,508,513**
161 – Town Clerk		
5110	Personnel	194,292
5190	Contractual Obligations	7,836
5400	Supplies & Expenses	405
5200	Contract Services/Leases	3,575
5800	Capital Outlay	-
	TOTAL	**206,108**
192 – Town Hall		
5110	Personnel	38,829
5190	Contractual Obligations	800
5400	Supplies & Expenses	97,298
5400	Custodial Supplies	4,800
5200	Contract Services/Leases	25,460
7059	Cleaning Services	-
5256	Utilities	127,440
5800	Capital Outlay	-
	TOTAL	**294,627**

543 – Veterans Services		
5110	Personnel	98,367
5190	Contractual Obligations	6,039
5400	Supplies & Expenses	2,545
5200	Contract Services/Leases	1,085
5280	Veterans Benefits	270,000
	TOTAL	**378,036**
129 – Cable Advisory Comm		
5120	Permanent Part Time	-
5400	Supplies & Expenses	-
	TOTAL	**-**
131 – Finance Committee		
5120	Permanent Part Time	1,000
5400	Supplies & Expenses	50
5200	Contract Services/Leases	1,520
7063	Reserve Fund	40,000
	TOTAL	**42,570**
163 – Board of Registrars		
5110	Personnel	68,179
5120	Permanent Part Time	3,615
5130	Overtime	777
5190	Contractual Obligations	3,789
5400	Supplies & Expenses	5,815
5200	Contract Services/Leases	3,745
5800	Capital Outlay	-
	TOTAL	**85,920**
162 – Election Department		
5120	Permanent Part Time	35,546
5400	Supplies & Expenses	1,800
5200	Contract Services/Leases	36,970
5800	Capital Outlay	-
	TOTAL	**74,316**
171 – Conservation Comm		
5110	Personnel	102,574
5120	Permanent Part Time	27,575
5190	Contractual Obligations	7,069
5400	Supplies & Expenses	80
5200	Contract Services/Leases	7,059
7092	Beaver Dam Control	7,500
5800	Capital Outlay	-
	TOTAL	**151,857**
175 – Planning Board		
5110	Personnel	103,490
5120	Permanent Part Time	-
5130	Overtime	2,587

5190	Contractual Obligations	4,956
5400	Supplies & Expenses	410
5200	Contract Services/Leases	710
5800	Capital Outlay	-
	TOTAL	**112,153**
176 – Board of Appeals		
5110	Personnel	41,145
5120	Permanent Part Time	750
5130	Overtime	2,838
5190	Contractual Obligations	3,439
5400	Supplies & Expenses	160
5200	Contract Services/Leases	80
5800	Capital Outlay	-
	TOTAL	**48,412**
541 – Council on Aging		
5110	Personnel	120,447
5120	Permanent Part Time	41,343
5190	Contractual Obligations	1,825
5400	Supplies & Expenses	3,000
5200	Contract Services/Leases	20,000
5256	Utilities	12,000
5800	Capital Outlay	-
	TOTAL	**198,615**
561 – Comm on Disabilities		
5400	Supplies & Expenses	-
5200	Contract Services/Leases	200
	TOTAL	**200**
563 – Housing Partnership		
5150	Temporary/Seasonal	-
5400	Supplies & Expenses	120
	TOTAL	**120**
691 – Historical Commission		
5400	Supplies & Expenses	100
5200	Contract Services/Leases	300
	TOTAL	**400**
210 – Police Department		
5110	Personnel	3,684,505
5120	Permanent Part Time	-
5130	Overtime	524,160
5190	Contractual Obligations	1,163,110
5400	Supplies & Expenses	273,505
5200	Contract Services/Leases	83,250
5800	Capital Outlay	-
	TOTAL	**5,728,530**
220 – Fire Department		
5110	Personnel	4,046,545

5120	Permanent Part Time	10,932
5130	Overtime	675,000
5190	Contractual Obligations	802,446
5400	Supplies & Expenses	155,950
5200	Contract Services/Leases	101,153
5256	Utilities	64,576
5800	Capital Outlay	-
	TOTAL	**5,856,602**
231 – Ambulance		
5110	Personnel	489,334
5120	Permanent Part Time	15,000
5130	Overtime	110,000
5190	Contractual Obligations	56,486
5400	Supplies & Expenses	46,544
5200	Contract Services/Leases	30,778
5800	Capital Outlay	-
	TOTAL	**748,141**
291 – Emergency Management		
5110	Personnel	9,253
5400	Supplies & Expenses	3,000
5800	Capital Outlay	-
	TOTAL	**12,253**
292 – Dog Officer		
5110	Personnel	36,497
5120	Permanent Part Time	15,190
5130	Overtime	-
5190	Contractual Obligations	-
5400	Supplies & Expenses	1,360
5200	Contract Services/Leases	2,044
5256	Utilities	2,840
5800	Capital Outlay	-
	TOTAL	**57,931**
241 – Building Department		
5110	Personnel	431,771
5130	Overtime	-
5150	Temporary/Seasonal	5,000
5190	Contractual Obligations	12,195
5400	Supplies & Expenses	6,950
5200	Contract Services/Leases	19,025
5800	Capital Outlay	-
	TOTAL	**474,941**
244–Sealer/Weight & Measure		
5120	Permanent Part Time	-
5400	Supplies & Expenses	350
5200	Contract Services/Leases	6,000
	TOTAL	**6,350**

510 – Board of Health		
5110	Personnel	197,010
5120	Permanent Part Time	84,766
5130	Overtime	5.491
5190	Contractual Obligations	20,329
5400	Supplies & Expenses	2,920
5200	Contract Services/Leases	19,956
5800	Capital Outlay	-
	TOTAL	**330,472**
410 – Engineering		
5110	Personnel	376,135
5130	Overtime	16,300
5190	Contractual Obligations	4,775
5400	Supplies & Expenses	8,000
5200	Contract Services/Leases	5,600
5800	Capital Outlay	-
	TOTAL	**410,810**
421 – Public Works Admin		
5110	Personnel	335,368
5120	Permanent Part Time	-
5130	Overtime	-
5190	Contractual Obligations	12,533
5400	Supplies & Expenses	2,000
5200	Contract Services/Leases	14,500
5800	Capital Outlay	-
	TOTAL	**364,401**
422 – Highway Department		
5110	Personnel	882,311
5130	Overtime Regular	60,000
5150	Temporary/Seasonal	-
5190	Contractual Obligations	15,115
5400	Supplies & Expenses	280,000
5200	Contract Services/Leases	147,000
5256	Utilities	10,000
5800	Capital Outlay	-
	TOTAL	**1,394,426**
Snow and Ice		
5131	Snow Overtime	70,000
5278	Snow & Sand Expenses	350,000
	TOTAL	**420,000**
441 – Sewer Department		
5110	Personnel	890,851
5150	Temporary/Seasonal	-
5130	Overtime	91,535
5190	Contractual Obligations	36,711

5400	Supplies & Expenses	409,700
5200	Contract Services/Leases	552,000
5256	Utilities	330,000
5800	Capital Outlay	-
	TOTAL	**2,310,797**
450 – Water Division		
5110	Personnel	1,003,375
5120	Permanent Part Time	26,511
5130	Overtime	204,000
5132	Flushing Program	45,900
5190	Contractual Obligations	36,187
5400	Supplies & Expenses	606,000
5200	Contract Services/Leases	164,000
5256	Utilities	385,000
5800	Capital Outlay	-
	TOTAL	**2,470,973**
491 – Cemetery Parks/Trees		
5110	Personnel	414,805
5120	Permanent Part Time	37,800
5130	Overtime	58,415
5190	Contractual Obligations	8,300
5400	Supplies & Expenses	40,300
7093	Mosquito Control	12,000
5200	Contract Services/Leases	14,100
5256	Utilities	7,500
5800	Capital Outlay	-
5100	Perpetual Care	(45,000)
	TOTAL	**548,220**
300 – Billerica Public Schools		
5160	Professional Salaries	34,487,606
5170	Clerical Salaries	-
5180	Other Salaries	-
5400	Supplies & Expenses	1,188,247
5200	Contract Services/Leases	7,686,737
5256	Utilities	1,105,203
7011	Building Insurance	154,000
7021	Workers Compensation	386,000
7013	Group Health Insurance	4,309,077
7031	Unemployment Insur	34,000
7043	Medicare	303,000
7160	Debt Principal	-
7560	Debt Interest	-
7140	Temporary Borrowing	-
5800	Capital Outlay	-
	TOTAL	**49,653,870**
310 – Shawsheen Techl School		

5300	Operating Costs	6,059,561
5800	Capital Outlay	-
	TOTAL	**6,059,561**
610 – Public Library		
5110	Personnel	351,238
5120	Permanent Part Time	406,409
5190	Contractual Obligations	24,363
5400	Supplies & Expenses	133,200
5200	Contract Services/Leases	48,805
	Cleaning Service	17,000
5256	Utilities	65,500
5800	Capital Outlay	-
	TOTAL	**1,046,515**
630 – Recreation Department		
5110	Personnel	154,801
5120	Permanent Part Time	68,000
5190	Contractual Obligations	4,425
5400	Supplies & Expenses	12,100
5200	Contract Services/Leases	35,580
5256	Utilities	7,000
5800	Capital Outlay	-
	TOTAL	**281,906**
710 – Debt and Interest		
7150	Town Debt – Principal	4,118,955
7550	Town Debt – Interest	1,891,303
7580	New Debt Int – Town	-
7130	Temporary Borrowing	100,000
7170	Exempt 2.5 Principal	-
7180	New Debt – Town Prin	-
7570	Exempt 2.5 Interest	-
	TOTAL	**6,110,259**
91070 - Civic Events/Organ		
7067	VFW-P, DAV, VFW-S	600
7068	MemDay/Homecoming	8,500
7097	Family First Night	5,000
7098	350th Celebration	5,000
7076	Middlesex Canal	1,500
7077	Beautification	1,000
7084	Scholarship Account	3,000
	TOTAL	**24,600**
91070 - Town System-Wide		
5285	Solid Waste	2,968,681
7010	Town Blding Insurance	535,000
7020	Town Workers' Compen	222,000
7030	Town Unemploy Comp.	15,000
7055	Town Telephone System	100,000

7056	Town Gnrl Office Supp	40,000
7058	Town Blding Maint	100,000
7065	Abandoned Buildings	15,000
7080	Town Retirements	-
7095	Streetlights	200,000
7052	County RetireAssess.	4,010,044
7096	Legal	160,000
	TOTAL	**8,365,725**
TOTAL BUDGET		**$100,137,187**

ARTICLE 43

It was moved and seconded to amend the Zoning By-Laws by rezoning from a Rural Residential District to a General Business District a parcel of land located at 31 Boston Road in said Town, bounded and described as written in the Warrant.

The Finance Committee recommended this article.

Planning Board Member Pasciuto gave the report of the public hearing held on April 12, 2004. Due notice was given in the Billerica Minuteman on March 25 and April 1, 2004. On a positive motion to recommend, the Board voted three (3) in favor and four (4) opposed. Therefore, the Board did not recommend this article. Commercial use on this site is not compatible with the adjacent residential neighborhood. The site is a bad location on Boston Road due to the curbing roadway.

Atty. James Dangora, Sr. representing John Ripa and Richard Annese gave a presentation.

Many concerns were raised relative to allowing commercial use at this location.

Rep. McKenna moved the question. Seconded. The motion to end debate CARRIED.

The motion as presented was put to a rising vote. With sixty-three (63) voting in favor and one hundred eight (108) opposed, the motion LOST.

ARTICLE 47

It was moved and seconded to amend the Zoning By-Laws by rezoning from an Industrial District to a Rural Residential District a parcel of land located between Treble Cove Road and Rangeway Road, bounded and described in the Warrant.

The Finance Committee recommended this article.

Planning Board Member Pasciuto gave the report of the public hearing held on April 26, 2004. Due notice was given in the Billerica Minuteman on April 1 and April 8, 2004. On a positive motion to recommend, the Board voted six (6) in favor zero (0) opposed and one (1) abstention.

Attorney James Dangora, Sr., representing Robert Holland spoke on the article. The parcel encompasses about 52 acres and the proposal is to construct 134 Townhouse units on the site.

Much discussion, both pro and con ensued.

Rep. McKenna moved the question. Seconded. With ninety-six (96) in favor and seventy-six (76) opposed, the motion to end debate failed.

Questions were raised relative to the roadways, sewerage and water usage.

Rep. Lutrell moved the question. Seconded. The motion to end debate CARRIED.

The motion as presented was put to a rising vote. With one hundred seventy-three (173) in favor and four (4) opposed, the motion CARRIED.

ARTICLE 48

It was moved and seconded to amend the Zoning By-Laws by rezoning from a Rural Residence District to a Townhouse Overlay District a parcel of land located between Treble Cove Road and Rangeway Road, bounded and described in the Warrant.

The Finance Committee recommended this article.

Planning Board Member Pasciuto gave the report of the public hearing held on April 26, 2004. Due notice was given in the Billerica Minuteman on April 1 and April 8, 2004. On a positive motion to recommend, the Board voted six (6) in favor, zero (0) opposed and one (1) abstention. The Board concluded that residential development on this site will provide needed housing at an appropriate location.

Attorney James Dangora, Sr. spoke on the article.

Rep. Fogarty stated his hope that the town would get 10% low income housing instead of cash.

Rep. Sargent moved the question. Seconded. The motion to end debate CARRIED.

The motion as presented was put to a rising vote. With one hundred seventy (170) voting in favor and two (2) opposed, the motion CARRIED.

It was moved and seconded to reconsider Article 48. Reconsideration LOST.

ARTICLE 42

It was moved and seconded that the Town of Billerica, a Town whose patriots fought in the American Revolution for freedom, liberty and justice for all, will vote to uphold its long and distinguished history of defending the civil liberties of its residents and all

others within its boundaries by agreeing to the following resolution as written in the Warrant.

The Finance Committee did not recommend this article.

James Perry, petitioner, spoke on the article and read a letter from Library Director supporting some sections of the resolution.

Marilyn Evans, a member of the Civil Liberties coalition was allowed forward to address the Body.

Several Representatives spoke against this article.

Rep. Rawlings moved the question. Seconded. The motion to end debate CARRIED.

The article as presented was put to a rising vote. With thirty-one (31) in favor and one hundred eighteen (118) opposed, the motion LOST.

ARTICLE 7
It was moved and seconded to raise and appropriate the sum of $178,404 to fund the Collective Bargaining Agreement between the Town and the I.A.F.F. (Fire Union).

The Finance Committee concurred.

The motion as presented CARRIED.

ARTICLE 44
It was moved and seconded to amend the Zoning By-Laws by rezoning from a Rural Residence District to a Village Residential District a parcel of land located at 136 Lexington Road in said Town, bounded and described as follows:

The land in Billerica, Middlesex County, Commonwealth of Massachusetts, on the easterly side of Lexington Road, Billerica, and being shown as Lot D-3 on a Plan entitled "Plan of Land in Billerica, Massachusetts, Prepared For: William Doyle, Scale 1"=50', February 28, 1997, Raymond Engineering Service, 574 Boston Road, Billerica, MA" and recorded with Middlesex North District Registry of Deeds on March 13, 1997, to which reference is made for a more particular description. Said Plan of Land is to be found in Plan Book 193, Plan 91.

Being a portion of the premises conveyed to Francis E. Kling and Kelly A. Kling by deed of Michael H. Kalajian, III dated August 12, 1994, and recorded with the Middlesex North District Registry of Deeds in Book 7194, Page 021, and a portion of the premises conveyed to the Francis E. Kling and Kelly A. Kling, Trustees of JMK Realty Trust by deed dated November 27, 1990 and recorded at said Registry at Book 5390, Page 216. Said Lot D-3 containing 72,582 square feet of land according to said plan.

The Finance Committee recommended this article.

Planning Board Member Pasciuto gave the report of the public hearing held on April 26, 2004. Due notice was given in the Billerica Minuteman on April 1 and April 8, 2004. On a positive motion to recommend, the Board voted six (6) in favor and one (1) opposed to this article.

Attorney John McKenna spoke on the article.

The motion as presented CARRIED unanimously.

It was moved, seconded and VOTED to adjourn until Thursday evening. The third session of the Annual Spring Town Meeting stood adjourned at 10:32 p.m.
A True Copy
Shirley E. Schult, CMC, CMMC, Town Clerk

ANNUAL SPRING TOWN MEETING
Maurice A. Buck Memorial Auditorium
Fourth Session – May 13, 2004

A quorum count was called. With one hundred thirty-four (134) Town Meeting Members present, the fourth session of the Annual Spring Town Meeting was declared in session at 7:30 p.m.

Due to the absence of the Moderator, Deputy Moderator Scott Winchell assumed the Chair.

ARTICLE 6
It was moved, seconded and VOTED to dismiss Article 6.

ARTICLE 8
It was moved, seconded and VOTED to dismiss Article 8.

ARTICLE 23
It was moved and seconded to allow the Town Manager, upon the request of a department head, board or commission, to make a transfer of funds between budget line items not to exceed a difference of $3,000 from the amount voted at Town Meeting per line item for the fiscal year 2005, with the exclusion of the travel accounts within the same department. Transfers within department line items in excess of $3,000 for fiscal year 2005 must be approved by the Finance Committee; a written report from the Town Manager on all transfers of $3,000 and under must be provided to the Finance Committee on the first Tuesday of each month;

The Finance Committee recommended this article. The Selectmen concurred.
The motion as presented CARRIED.

ARTICLE 24
It was moved and seconded to transfer from the Sewer Rate Relief Fund the sum of $53,219, for the purpose of design and construction of sewer projects.

The Finance Committee recommended this article. The Selectmen concurred.

The motion as presented CARRIED.

ARTICLE 25
It was moved and seconded to transfer $12,800 from Spring 2003 Annual Town Meeting, Article 9 and 10 to purchase grounds-maintenance equipment for the DPW, Parks, Cemetery and Trees Division.

The Finance Committee recommended the article. The Selectmen concurred.

The motion as presented CARRIED.

ARTICLE 26
It was moved and seconded to authorize the transfer of $600,000 from the Sewer Expansion Fund to fund the purchase and installation of a Rotary Sludge Press.

The Finance Committee recommended this article. The Selectmen concurred.

Rep. Dampolo moved the question. Seconded. The motion to end debate CARRIED.

The motion as presented CARRIED unanimously.

ARTICLE 27
It was moved and seconded that the Town vote pursuant to the authority under M.G.L., Chapter 44, Section 53E ½ , to continue a Revolving Fund for the purpose of receiving fees and making disbursements in connection with the authorized duties of the Board of Selectmen.

Telecommunications Revolving Fund
All revenues received by the Board of Selectmen from fees charged for the lease of space on water storage tanks owned by the Town for the purpose of placing telecommunication and testing equipment shall be deposited in this fund. No more than $30,000, shall be expended without further appropriation for the repair, maintenance and upgrading of the water storage and distribution system:

	Balance Forward	Receipts	Expenses	Balance
FY 2003	$ 135,790	17,565	30,000	123,355
FY 2004 (2/29)	123,355	37,230	27,049	133,536

The Finance Committee recommended the article. The Selectmen concurred.

The motion as presented CARRIED.

ARTICLE 28

It was moved and seconded that the Town vote pursuant to authority under M.G.L., Chapter 44, Section 53E1/2 to continue a Revolving Fund for the purpose of receiving all revenues from Medicaid and all revenues received from health insurance companies for special needs children and the BEAM Program, and making disbursements in connection with the authorized duties of the School Department. The School Superintendent or his designee is authorized to expend from this fund, but no more than $650,000 shall be expended without further appropriation for special needs education and BEAM.

	Balance Forward	Receipts	Expenses	Balance
FY 2003	$ 668,878	603,348	482,585	789,641
FY 2004 (2/29)	789,641	526,690	554,562	761,769

The Finance Committee recommended the article. The Selectmen concurred.

The motion as presented CARRIED.

ARTICLE 29

It was moved and seconded that the Town vote pursuant to authority under M.G.L., Chapter 44, Section 53E1/2 to continue a Revolving Fund for the purpose of receiving all revenues from the Conservation Commission and making disbursements in connection with the authorized duties of the Wetlands Protection By-law Fund. The Town Manager or his designee is authorized to expend from this fund, but no more than $30,000 shall be expended without further appropriation by Town Meeting.

	Balance Forward	Receipts	Expenses	Balance
FY 2003	$ 0	0	0	0
FY 2004 (2/29)	0	1,420	0	1,420

The Finance Committee recommended this article. The Selectmen concurred.

The motion as presented CARRIED.

ARTICLE 30

It was moved and seconded to authorize and direct the Board of Selectmen to petition the Legislature to pass an act to exempt clerical positions in the Billerica Police Department from General Law, Chapter 31 (Civil Service).

The Finance Committee recommended this article. The Selectmen concurred.

Slight discussion ensued.

Rep. Cavicchio moved the question. Seconded. The motion to end debate CARRIED unanimously.

With one hundred twenty-two (122) voting in favor and thirty-three (33) opposed, the motion as presented CARRIED.

ARTICLE 32

It was moved and seconded to authorize the Board of Selectmen to grant an easement to Massachusetts Electric on the Water Treatment Plant land (Plate 59 Parcel 111) for the operation and maintenance of utility lines.

The Finance Committee recommended this article. The Selectmen concurred.

The motion as presented CARRIED.

ARTICLE 33

It was moved and seconded to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain the following rights in land parcels for the purpose of obtaining secure permanent and temporary sewer easements, for the construction and maintenance of sewer lines on Sterling Road.

The Finance Committee recommended this article. The Selectmen concurred.

The motion CARRIED.

ARTICLE 34

It was moved and seconded to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain the following rights in land parcels for the purpose of obtaining secure permanent and temporary sewer easements, for the construction and maintenance of sewer lines in the East Billerica area.

The Finance Committee recommended the article. The Selectmen concurred.

The motion as presented CARRIED.

ARTICLE 35

It was moved and seconded to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain the following rights in land parcels for the purpose of obtaining secure permanent and temporary cemetery easements, for all cemetery uses.

Town Manager Montuori explained that a portion of the easterly most access road currently encroached on private property. This will allow the roadway to stay in its current location.

The Finance Committee recommended the article. The Selectmen concurred.

The motion as presented CARRIED.

ARTICLE 36

It was moved and seconded to accept the following parcels pursuant to M.G.L., Chapter 60, Section 77C; or act in relation thereto. The parcels are as follows:

MAP & PARCEL	LOCATION	ASSESSMENT	TAXES OWED
Map 90, Parcel 213-1	Intervale Road	44,900	$9,316.39

The Finance Committee recommended the article. The Selectmen concurred.

Rep. Busalacchi moved to amend the article by adding the words "Upon acquisition, this parcel of land (Map 90, Parcel 213-1) on Intervale Road be used as open space or for recreation use only". Seconded. The amendment CARRIED.

The main motion as amended CARRIED.

ARTICLE 37

It was moved and seconded to approve the creation of the Salem Road Economic Opportunity Area (EOA), as provided for under M.G.L. Chapter 23A, Sections 3A-3H to include all of the parcels listed below and to provide Tax Increment Financing (TIF) and/or Special Tax Assessments (STA) to certified projects within said EOA.

DESCRIPTION OF PARCELS: The land shown on the Tax Assessor's maps, identified as Map 23, Parcel 35-1 (revised 1/1/2003); Map 24, Parcel 185-0 (revised 1/1/2003); and Map 32, Parcels 142-0, 149-0 & 150-0 (revised 1/1/2003) as shown on the enclosed map.

The Finance Committee recommended the article. The Selectmen concurred.

Principal Assessor Richard Scanlon explained the intent of the article.

Rep. Norman moved the question. Seconded. The motion to end debate CARRIED.

The motion as presented CARRIED unanimously.

ARTICLE 38

It was moved and seconded to accept the provisions of G.L. Chapter 126 of the Acts of 1988 and Chapter 73 of the Acts of 1986 in order to offer optional additional real estate tax exemptions to persons who qualify for current property tax exemptions under Clauses 17D, 22, 22A, 22B, 22C, 22D, 22E, 37A and 41C of Section 5 of G.L. Chapter 59 in the amount of a uniform 60% increase for all persons qualified.

The Finance Committee recommended the article. The Selectmen concurred.

The motion as presented CARRIED unanimously.

ARTICLE 40

It was moved and seconded to authorize the Board of Selectmen to petition the Legislature to enact a Special Act, which would provide for safe placement of newborns and infants in the Town of Billerica. Since parents are not protected from prosecution for their abandonment of a newborn or infant, the incidents of newborns discarded into trash receptacles or abandoned in public places will continue to occur. This act would seek to protect the health and safety of any infant child seven (7) days of age or younger by allowing his or her acceptance when placed by parents or lawful agents of parents with authorized employees of designated facilities ("safe havens" such as police, fire stations or hospitals). The authorized employees at such facilities shall make every effort to obtain information about the child and family (in the best interests of the child), while adhering to regulations, including confidentiality, and will provide a pamphlet to the parents outlining the process of their rights.

The Finance Committee recommended this article. The Selectmen concurred.

Discussion ensued as to the cost involved, responsibilities of the Town agencies and any legal ramifications to the Town.

Rep. Moreira moved to amend the article by adding "and will contact D.S.S." after "(in the best interest of the child)." Seconded. With seventy-seven (77) voting in favor and sixty-two (62) opposed, the amendment CARRIED.

The main motion with the amendment attached CARRIED unanimously.

ARTICLE 31

It was moved, seconded and VOTED to move Article 31 forward.

It was moved and seconded to accept the following streets as public ways in accordance with the layouts adopted by the Board of Selectmen and on file with the Town Clerk and to authorize the Board of Selectmen to accept gifts of easements for said public ways and associated easements for drainage or other purposes, and further to allocate sufficient funds for the widening, reconstruction, repairing, and or paving of said streets;

Streets	**Location**	**Approx. Length**
Bellflower Road	100' west of Primrose Road to Larkspur Road	540 ft.
Knoll Street	Pines Road to Dead End	240 ft.
Horton Lane	Sachem Street to 170' east of Sachem Street	170 ft.
Horton Lane	Mosley Street to Kenilworth Street	292 ft.
Mosley Street	McGinness Way to 180' east of Topliff Street	540 ft.
Tom Grace Way	Edgebaston Street to Dead End	291 ft.
Toma Road	Twombley Avenue to Sprague Street	340 ft.
Topliff Street	Pines Road to 285' west of Mosely Street	930 ft.
Greenleaf Street	Forest Street to Dead End	940 ft.
Glade Street	Forest Street southerly to Dead End	425 ft.
Eagle Trace Drive	Greenleaf Street to Glade Street	280 ft.

The Street Acceptance Committee recommended acceptance of these streets. The Finance Committee concurred. The Selectmen concurred.

The substitute motion as presented CARRIED unanimously.

ARTICLE 46

It was moved and seconded to amend the Zoning By-Laws of the Town of Billerica, by re-zoning from an Industrial District to Rural Residence District the land owned by Swanson Woods, LLC on Rangeway Road, a portion of Assessors' Map 38 Parcel 1, in said Town, bounded and described as follows:

Beginning at a point on Rangeway Road at the southwesterly corner of the premises thence bounded:
NORTHWESTERLY: by land of Richard J. Kelly along three courses measuring 494.69', to a point, thence;
NORTHEASTERLY: by other land of Swanson Woods, LLC in a course measuring 896.03', to a point, thence;
SOUTHEASTERLY: by land of Benn and Jessie Merritt along six courses measuring 510.00', to a point, thence;
SOUTHWESTERLY: by Rangeway Road by twelve courses measuring 967.91', to the point of beginning.

Said property contains 10.81 acres, more or less and is shown on a plan entitled Rezoning Plan in Billerica, Massachusetts prepared for Swanson Woods, LLC by Dresser, Williams and Way, Inc. dated March 1, 2004. Seconded.

The Finance Committee recommended this article.

Planning Board Member Pasciuto gave the report of the public hearing held on April 12, 2004. Due notice was given in the Billerica Minuteman on March 25 and April 1, 2004. On a positive motion to recommend, the Board voted seven (7) in favor and zero (0) opposed. This parcel is across the street from existing residential use, wetlands will buffer the parcel from the industrial land and the site plan special permit process will guarantee the proposal is reviewed.

Attorney Stephen Lentine outlined the proposal for these 10.81 acres. Much of the land is wetlands and the owner proposes a ten-unit townhouse development.

Much discussion ensued relative to septic system, access to remaining industrial land, traffic, etc.

Rep. Wallace, a resident of Swanson Meadows I (across the street from this parcel) spoke in favor of the rezoning and indicated that 90% of the residents of that complex were in favor.

Rep. Dampolo moved the question. Seconded. With eighty-nine (89) in favor and seventy-three (73) opposed, the motion LOST and debate continued at length.

Rep. Cavicchio moved the question. Seconded. The motion to end debate CARRIED.

With one hundred thirty-three (133) voting in favor and twenty-two (22) opposed, the motion to rezone CARRIED.

ARTICLE 45

It was moved and seconded to amend the Zoning By-Laws and Zoning Map by zoning to a Townhouse Overlay District the land owned by Swanson Woods, LLC on Rangeway Road, a portion of Assessors' Map 38 Parcel 1, in said Town, bounded and described as follows:

Beginning at a point on Rangeway Road at the southwesterly corner of the premises thence bounded:
NORTHWESTERLY: by land of Richard J. Kelly along three courses measuring 494.69', to a point, thence;
NORTHEASTERLY: by other land of Swanson Woods, LLC in a course measuring 896.03', to a point, thence;
SOUTHEASTERLY: by land of Benn and Jessie Merritt along six courses measuring 510.00', to a point, thence;
SOUTHWESTERLY: by Rangeway Road by twelve courses measuring 967.91', to the point of beginning.

Said property contains 10.81 acres, more or less and is shown on a plan entitled Rezoning Plan in Billerica, Massachusetts prepared for Swanson Woods, LLC by Dresser, Williams and Way, Inc. dated March 1, 2004.

The Finance Committee recommended this article. The Selectmen concurred.

Planning Board Member Pasciuto gave the report of the public hearing held on April 12, 2004. Due notice was given in the Billerica Minuteman on March 25 and April 1, 2004. On a positive motion to recommend, the Board voted seven (7) in favor and zero (0) opposed. Therefore, the Board recommended this article.

Attorney Stephen Lentine made a presentation for the petitioner.

Rep. McCarthy moved the question. Seconded. With eighty (80) in favor and sixty-eight (68) opposed, the motion LOST and debate continued.

Moderate discussion continued.

Rep. Dampolo moved the question. Seconded. The motion to end debate CARRIED.

With one hundred twenty-five (125) voting in favor and twenty-three (23) opposed, the motion to rezone CARRIED.

It was moved, seconded and VOTED to ratify and affirm all action taken at this Town Meeting.

It was moved, seconded and VOTED to dissolve this Town Meeting. The Annual Spring Town Meeting of May 4, 2004 was declared dissolved at 10:07 p.m.

A True Copy
ATTEST:
Shirley E. Schult, CMC, CMMC, Town Clerk

BOARD OF SELECTMEN AND TOWN MANAGER

It is with great pleasure that the Board of Selectmen and the Town Manager present the Annual Report for fiscal year 2004. Despite stressful financial times for all the communities of the commonwealth the Town of Billerica had a successful fiscal year 2004.

Town Finances

The Town maintained a level service budget of 96.2 million. Funding for the budget came from the Tax Levy, Cherry Sheet Aid, Local Receipts, and Stabilization Funds. The Town postponed funding the Capital Budget due to the fiscal stress. Stabilization Funds totaling 2.2 million were needed to balance the budgets. The Town had certified Free Cash of only $702,000 of which $419,000 supported budgets. In addition $100,000 was transferred to the senior center construction and the remaining $182,000 was transferred to the Stabilization Fund. State Aid and Local Receipts remained stagnant for the fiscal year. The Town voted to raise water rates in May to take effect in fiscal year 2005 to cover the costs of the new water treatment plant scheduled to come online in October 2005. The Town had a good year, as the Certified Free Cash resulting from operations was 3.2 million.

Both of our Bond Rating Agencies, Standard and Poors and Moody's, maintained the Town's bond rating and once again cited the Town's strong financial policies, practices and reserves such as the Stabilization Fund. Finances will continue to be the Town's budget to allow the continuation of important services to all our residents.

In 2004, incumbents Ellen Day Rawlings and Michael S. Rosa were re-elected to the Board of Selectmen. The Board reorganized electing Francis M. Fraine as Chairman, James F. O'Donnell Jr. as Vice Chairman; Ellen Day Rawlings was elected as the Secretary and both Michael S. Rosa and Robert M. Correnti as members.

Fiscal year 2004 had many accomplishments and was a year with many improvements to our community. The Board of Selectmen and Town Manager would like to thank all Department Heads and Town employees for their continued service and dedication to the residents of Billerica. Also, we would like to thank the many volunteers, appointed and elected public officials who helped make fiscal year 2004 successful. We would like to close by thanking the men and women who serve in our Military overseas and we wish for their safe return.

Respectfully submitted,

Francis M. Fraine, Chairman
James D. O'Donnell Jr., Vice Chairman
Ellen Day Rawlings, Secretary
Michael S. Rosa
Robert M. Correnti

Paul C. Watson, Acting Town Manager

ACCOUNTING DEPARTMENT

The following reports reflect the financial position of the Town of Billerica as of June 30, 2004.

Sincerely,
Paul Watson, Town Accountant

TOWN OF BILLERICA, MASSACHUSETTS
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS
JUNE 30, 2004

	Governmental Fund Types			Fiduciary Fund Types	Account Group	
ASSETS	General	Special Revenue	Capital Projects	Trust and Agency	General Long-Term Obligations Group	(Memorandum only) Combined Totals
CASH AND SHORT-TERM INVESTMENTS	$ 11,357,087	$ 6,628,052	$ 9,013,096	$ 600,795	$ 0	$ 27,899,029
INVESTMENTS				10,240,690		10,250,690
RECEIVABLES:						
Real estate taxes	1,251,580					1,251,580
Personal property taxes	426,997					426,997
Tax Title	3,179,106					3,179,106
Tax Foreclosure	843,631					843,631
Motor Vehicle excise taxes	1,188,971					1,188,971
Other Excise and Roll Back	7,796	200,348				208,144
Water & Sewer	168,039					168,039
Ambulance	363,831					363,831
Intergovernmental		259,720				259,720
Prepaid Expenditures						0
AMOUNTS TO BE PROVIDED FOR RETIREMENT OF LONG-TERM OBLIGATIONS					63,501,564	63,501,564
TOTAL ASSETS	$ 18,787,038	7,388,120	$ 9,013,096	$ 10,841,485	$ 63,501,564	$ 109,531,302

TOWN OF BILLERICA, MASSACHUSETTS

COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS

JUNE 30, 2004

	Governmental Fund Types			Fiduciary Fund Types	Account Group	
LIABILITIES AND FUND EQUITY	General	Special Revenue	Capital Projects	Trust and Agency	General Long-Term Obligations Group	(Memorandum only) Combined Totals
LIABILITIES:						
Warrants payable	$ 593,310	$ 11,000	$ 3,861	$ 0	$ 0	$ 608,171
Other liabilities	800,296					800,296
Reserve for abatements	5,992,139					5,992,139
Deferred revenues - real and personal property	(4,313,562)					(4,313,562)
Deferred revenues	5,751,374	528,078				6,279,451
Liabilities due depositors	90,656		0	600,795		691,451
Bonds and notes payable			18,000,000		63,501,564	81,501,564
TOTAL LIABILITIES	8,914,213	539,078	18,003,861	600,795	63,501,564	91,559,511
FUND EQUITY:						
Encumbrances and continuing appropriations	832,180					932,180
Over/Under assessments						0
Court Judgments						0
Abatement/Exempt						0
Snow & Ice Deficits	(125,877)			0		(125,877)
Unreserved	9,166,521	6,849,042	(8,990,765)	10,240,690	42,663,221	17,265,488
TOTAL FUND EQUITY	9,872,824	6,849,042	(8,990,765)	10,240,690	42,663,221	17,971,791
TOTAL LIABILITIES AND FUND EQUITY	$ 18,787,038	$ 7,388,120	$ 9,013,096	$ 10,841,485	$ 63,501,564	$ 109,531,302

Town of Billerica
Analysis of General Fund Expenditures
June 30, 2004

Dept	Account Description	Final Budget	Subsidiary Expense	Current Encumbrance	Budgetary Expense	Excess (Deficit)
General Government						
122	Selectmen	79,154	77,000	2,153	79,153	1
123	Town Manager	317,834	303,147	14,665	317,812	22
125	Systems Admin	466,038	461,689	3,600	465,289	749
129	Cable Advisory	0	0		0	0
131	Finance Committee	26,130	2,397		2,397	23,733
135	Accountant	183,042	169,755	13,250	183,005	37
141	Assessor	288,412	249,116	35,842	284,958	3,454
145	Treasurer	4,058,921	4,008,683	34,880	4,043,563	15,358
161	Clerk	201,230	199,595	0	199,595	1,635
162	Elections	49,138	46,385	0	46,385	2,753
163	Registrars	85,144	80,625	500	81,125	4,019
171	Conservation	139,947	135,687		135,687	4,260
175	Planning	112,550	111,187		111,187	1,363
176	Appeals Board	48,570	48,242		48,242	328
192	Town Hall	304,623	304,312	305	304,617	6
	Total General Government	6,360,733	6,197,820	105,195	6,303,015	57,718
Public Safety						
210	Police	5,811,142	5,748,937	60,760	5,809,697	1,445
220	Fire	5,782,879	5,683,469	36,308	5,719,777	63,102
220	Ambulance	609,121	580,542	472	581,014	28,107
241	Building	473,376	466,920	540	467,460	5,916
242	Weights/Measures	6,350	5,000	1,350	6,350	0
291	Civil Defense	12,027	12,001		12,001	26
292	Dog Officer	71,661	48,311	23,285	71,596	65
	Total Public Safety	12,766,556	12,545,180	122,715	12,667,895	98,661
Education						
300	School-Regular Budget	44,282,294	43,868,182	292,372	44,160,554	121,740
300	School-Unclassified	5,213,904	5,210,619		5,210,619	3,285
310	Shawsheen Regional	5,741,088	5,741,088		5,741,088	0
	Total School	55,237,286	54,819,889	292,372	55,112,261	125,025
Public Works						
410	Engineering	368,882	356,849		356,849	12,033
421	Public Works Administration	363,138	359,334		359,334	3,804
422	Highway	1,308,844	1,229,368	52,356	1,281,724	27,120
423	Snow and Sand	420,000	545,877		545,877	(125,877)
441	Sewer	2,200,348	2,170,970	2,452	2,173,422	26,926
450	Water Department	2,465,463	2,361,802	27,049	2,388,851	76,612
491	Cemetery	564,017	558,609		558,609	5,408
	Total Public Works	7,690,692	7,582,809	81,857	7,664,666	26,026
Human Services						
510	Board of Health	345,056	344,045		344,045	1,011
541	Council on Aging	186,940	186,940		186,940	0
543	Veterans	387,682	387,111		387,111	571
561	Handicap Commission	750	746		746	4

563		Housing Partnership	120	50		50	70
		Total Human Services	920,548	918,892	0	918,892	1,656
Culture and Recreation							
610		Library	1,006,176	992,287	500	992,787	13,389
630		Recreation	280,752	280,151	158	280,309	443
690		Historical	480	447		447	33
		Total Culture and Recreation	1,287,408	1,272,885	658	1,273,543	13,865
Town Debt and Interest							
710	7150	Principal Town	4,261,346	4,261,346		4,261,346	0
710	7130	Temporary Borrowing	56,000	55,890		55,890	110
710	7550	Town Interest	1,945,036	1,945,036		1,945,036	0
710	7580	New Town Debt - Interest	0	0		0	0
		Total Town Debt and Interest	6,262,382	6,262,272	0	6,262,272	110
Unclassified - Civic Events							
910	7067	VFW Posts	600	600		600	0
910	7068	Mem/Museum/Homecoming	9,590	9,515	75	9,590	0
910	7076	Middlesex Canal Commission	1,500	1,500		1,500	0
910	7077	Beautification	3,700	2,799	901	3,700	0
910	7084	T.G. Scholarship	3,472	3,471		3,471	1
910	7096	First Night	5,000	4,533		4,533	467
		Total Civic Events	23,862	22,418	976	23,394	468
Unclassified - Systemwide							
910	5285	Solid Waste	2,900,108	2,748,587	151,521	2,900,108	0
910	7010	Town Building Insurance	479,565	479,565		479,565	0
910	7020	Town Worker's Comp	196,587	196,562		196,562	25
910	7030	Town Unemployed Comp	5,093	5,093		5,093	0
910	7055	Town Telephone	98,357	91,521	6,836	98,357	0
910	7056	Town Office Supplies	37,000	30,834	6,165	36,999	1
910	7058	Town Maintence and Repair	145,000	120,000	25,000	145,000	0
910	7065	Abandoned Buildings	13,510	13,473		13,473	37
910	7080	Retirements	122,000	107,127	14,873	122,000	0
910	7095	Street Lighting	202,043	202,026		202,026	17
910	7096	Legal	169,730	158,459	11,271	169,730	0
		Total Other	4,368,993	4,153,247	215,666	4,368,913	80
State and County Charges							
800 70		State and County Charges	1,587,497	1,675,877		1,675,877	(88,380)
		Total State and County Charges	1,587,497	1,675,877	0	1,675,877	(88,380)
Total Expenditures			96,505,957	95,451,289	819,439	96,270,728	235,229

Town of Billerica
Analysis of General Fund Revenues
June 30, 2004

Object	Account Description	Budgeted Revenue
41100	Personal Property taxes	3,933,836
41200	Real Estate Taxes	64,066,506
41800	In Lieu Of Taxes	48,892
41201	RE Roll Back Taxes	29,801
Total Real and PPT Taxes Net		68,079,035
41420	Tax Liens Redeemed	838,124
41450	Tax Foreclosure Revenue	
Total Tax Title Revenue		838,124
41500	Motor Vehicle	4,730,281
Total Excise Taxes		4,730,281
42460	Sewer Rates	2,098,190
42480	Other Sewer Revenue	9,162
42110	Water Rates	2,617,725
42211	Water Charges - Other	8,675
47500	Sewer Betterment	10,075
Total User Fees		4,743,827
46150	Blind Abatements	84,822
46160	Elderly Abatements	28,654
46170	State Owned Land	35,506
46180	Room Tax	361,136
46200	School Chapter 70	12,688,538
46201	School Transportation	0
46202	School Construction	0
46203	Charter School	50,007
46610	Police Career Incentive	291,842
46670	Veterans Benefits	221,551
46700	Additional Assistance	2,349,321
46710	Lottery Chapter 29	3,617,520
Total Intergovernmental		19,728,897
43201	Yard Sale Fees	274
43202	Cable TV Fees	5,744
43600	Rental Drop Boxes	75
43601	Licenses and Permits	94,844
43205	Assessor	2,319
43224	Pro Forma Tax	5,379
43225	Abutters List	4,728
41730	Pen/Int Tax Title	526,289
43206	Treasurer Fees	16,595
41710	Pen/Int Taxes	184,865
41720	Pen/Int MV	38,170
43207	Lien Certificates	100,651
43208	Trailer Park	23,520
43209	Town Clerk	55,117
43227	Dog Licenses	16,129
43210	Planning Board	6,893
43211	Board of Appeals	14,470

43706	Misc Revenue Town Hall	531
43212	Police Reports	3,779
43226	Police Detail Admin 2	53,216
44200	Police Firearms Licenses	12,142
46950	Court & Registry Licenses	12,385
47700	Parking Fines	3,640
47701	Fines MV	106,217
47702	ATV Fines	300
41205	Other Revenue	840
43209	Fees Fire Detail Admin	7,233
43215	Fire Fees	37,355
43216	Ambulance Fees	375,986
44201	Wiring Permits	116,805
44202	Building Permits	683,819
44203	Plumbing & Gas Permits	45,128
43217	Sealer Fees	6,090
43228	Fees - Emergency Mgmt.	2,417
43218	Dog Officer	2,080
43701	Other Revenue - Miscellaneous	1,471
43219	Public Works	10,370
41740	Pen & Int - Water & Sewer	16,237
43220	Cemetery	50,240
43221	Board Of Health	91,400
43223	Libraries	9,364
42000	Misc Non-recurring Revenue	2,902
Total Departmental		2,748,009
48200	Interest	285,650
Total Interest		285,650
Total Revenues		101,153,823

Town of Billerica
Analysis of Special Revenue Funds
June 30, 2004

Fund	Org #	Description	(DR) CR Balance July 1, 2003	Total Revenues	Total Expense	Transfers In	Transfers Out	(DR) CR Balance June 30, 2004
School Controlled Funds								
120	12042	School Lunch	288,167	1,573,872	1,587,917			274,122
150	15044	Athletic	50,963	93,957	93,001			51,919
160	16046	Rink	348,651	383,234	385,762		43,250	302,873
165	16548	Rentals	13,323	233,954	202,268			45,009
170	17060	Insurance Recoveries	37,856	28,755	41,951			24,660
175	17558	Driver Education	2,454	9,937	9,213			3,178
180	18027	Middle School Activities	126	6,660	6,660			126
180	18054	Summer Enrichment	7,005	40,365	18,651			28,719
180	18056	SPED Claims - BEAM	789,641	683,629	649,998			823,272
180	18057	Student Activity Account	174,313	294,412	375,000			93,725
		Total Fund 180	971,085	1,025,066	1,050,309	0	0	945,842
190	19707	Sped 50 /50 Grant	77,747	335,964	639,423			(225,712)
190	19877	Drug Free Schools 03	2,029		2,029			0
190	19878	Title II - FY03	2,342		2,342			0
190	19879	Teacher Quality 03	13,599		13,599			0
190	19880	Title I 03	(45,121)	45,121	0			0
190	19881	Sped Program Improve 03	6,143	4,814	10,957			0
190	19883	Mass Early Lit 2003	3,500	0	3,500			0
190	19884	Early Childhood 2003	2,001		2,001			0
190	19885	Sped Access Curr 03	985		985			0
190	19886	Acad Supp 03	11,638		11,638			0
190	19887	State Assessment 03	489		489			0
190	19889	Acad Supp/Sum 03		21,410	21,410			0
190	19950	Fed SPED Entil 04		1,016,805	1,012,211			4,594
190	19951	SPED Prgm Imp 04		49,313	32,013			17,300
190	19952	Early Child 04		77,628	70,212			7,416
190	19954	Title I 04		465,348	424,417			40,931
190	19956	Drug Free School 04		25,317	23,725			1,592
190	19957	SPED Correct Active		14,000	0			14,000
190	19958	Enhan Ed / Tech 04		17,303	17,303			0
190	19959	Teacher Quality 04		137,828	136,233			1,595
190	19960	Title V 04		25,907	24,089			1,818
190	19961	Teaching Serv 04		20,000	19,977			23
190	19962	Academic Supp 04		4,600	4,600			0
		Total Fund 190	75,352	2,261,358	2,473,153	0	0	(136,443)
		Total School Grants	1,787,852	5,610,133	5,843,574	0	43,250	1,511,161

DPW Grants								
278	27831	Sewer Plant Connection Fees	550,785	353,999			600,000	304,784
278	27832	Inflow & Infiltration	524,943	65,971				590,914
278	27833	Sewer Rate Relief	0	53,219				53,219
278	27834	Sidewalk Construct Donation	9,355					9,355
	Total DPW		1,085,083	473,189	0	0	600,000	958,272
Other Special Revenues								
240	24086	Library Meg	52,629	43,534	32,452			63,711
240	24095	Library Gift	27					27
		Total Fund 420	52,656	43,534	32,452	0	0	63,738
242	24282	Arts Lottery	16,113	7,385	8,160			15,338
246	24684	Census	6,917		564			6,353
	24801	Billerica Health Fair	3,488	12,770	12,626			3,632
248	24883	Elder Affairs	25,313	29,788	33,455			21,646
248	24884	Elder Affairs - Respite Care	2,811	11,206	7,488			6,529
		Total Fund 248	31,612	53,764	53,569	0	0	31,807
256	25675	Conservation	7,468					7,468
		Total Fund 256	7,468	0	0	0	0	7,468
258	25885	State Grant - Welch's Grant (BO)	1,904		821	250		1,333
258	25883	State Grant – Elections	3,463	3,708	4,824			2,347
258	25877	State Grant - Health Prepare		11,745	2,336			9,409
258	25888	State Grant - Talbot Oval	15,800					15,800
		Total Fund 258	21,167	15,453	7,981	250	0	28,889
275	27598	Sale of Lots and Graves	33,744	38,765				72,509
276	27633	Plann Board Forfeited	9,485					9,485
276	27640	Plann Board Reserve	40,936					40,936
		Total Fund 276	50,421	0	0	0	0	50,421
279	27929	Wetlands Protection Fund	12,274	14,731	22,625			4,380
279	27930	Conservation Comm Bond 93	10,000					10,000
279	27931	Maintain Conser Comm 91	2,770		2,387			383
279	27937	YCEE Trust - Billerica Avenue	5,000					5,000
279	27938	Ambulance Gift Fund	2,250					2,250
279	27939	Hous Part Committee		300,000				300,000

279	27941	Veterans Services – Donations		500				500
		Total Fund 279	32,294	315,231	25,012	0	0	322,513
280	28020	CRS Connect Backflow A25 94	18,436					18,436
290	29050	Ins Recvy - Police	2,825	31,169	28,387			5,607
290	29051	Ins Recvy - DPW	0					0
290	29052	Ins Recvy - Trees	0					0
290	29053	Ins Recvy - WWTP	0					0
290	29056	Ins Recvy - Fire	187	3,559	3,559			187
290	29057	Ins Recvy - Sewer	0					0
290	29058	Ins Recvy– Hydrant	0					0
290	29059	Ins Recvy – Cemet	0					0
290	29060	Ins Recvy – Rec	1,156					1,156
290	29062	Ins Recvy – Assessor	943		377			566
290	29063	Ins Recvy – Highway	0	7,419	7,419			0
290	29064	Ins Recvy – Ambul	347					347
290	29054	Ins Recvy – Library	4,086		4,086			0
290	29061	Ins Recvy – Dog Pd	0					0
290	29062	Ins Recvy–Old T Hall	0					0
290	29065	Ins Recvy - Billings	1,593		1,593			0
290	29066	Ins Recvy-Town Hall	0	3,996				3,996
		Total Fund 290	11,138	46,143	45,421	0	0	11,860
291	29164	Recreation Revolving	10,000	317,738	317,738			10,000
291	29167	Recreation Comm Powers Fund	0					0
291	29168	Manning Park Donations	736					736
291	29173	Merr Val Dive Res Team B/S	13,186		3,216			9,970
291	29174	Recreation and Open Space Plan	0					0
291	29175	Vietnam Veterans Grant	2,204		77			2,127
		Total Fund 291	26,126	317,738	321,031	0	0	22,833
292	29271	Wetland By-Law Revolving		2,400				2,400
292	29277	Telecommunications Revolving	133,672	56,210	37,367			152,515
		Total Fund 292	133,672	58,610	37,367	0	0	154,915
293	29322	Forest Fund Revolving	1,315					1,315
294	29425	Drug Recovery Funds	22,285	2,147	14,242			10,190
294	29426	Parking Fines Handicapped	5,174	1,300	41			6,433
294	29429	Bullet Proof Vests Police	29,153	5,186	2,414			31,925
294	29430	Community Policing	5,195		5,160			35
294	29431	Community Policing	42,543		42,543			0
294	29432	COPS Fast	32,496		15,498			16,998
294	29433	Community Policing		46,313	14,233			32,080

294	29437	COPS More	9,495		9,456			39
294	29438	Fire Student Awareness Safe	1,912	710	1,870			752
294	29439	Fire Hazmat Team	120					120
294	29440	Fire Donations	570		170			400
294	29441	Fire Rescue Boat - Cabot	537					537
294	29445	Fire Safety Equipment Grant	488		488			0
294	29446	Govern Highway Safety	0	3,536				3,536
294	29447	Crime Prevention Grant	349					349
294	29449	Police - UHP	12,475		1,381			11,094
294	29450	Police - Dispatchers	104,299		15,558			88,741
294	29451	FEMA Grant	22,896	21,272	38,066			6,102
294	29452	Criminal Justice Equip	40,593		33,608			6,985
294	29453	Police Athletic League	7,534		7,169			365
294	29455	Police Athletic League		13,333	6,961			6,372
294	29456	Emergency Management		10,000				10,000
		Total Fund 294	338,114	103,797	208,858	0	0	233,053
296	29610	His Dist Com Plann	105					105
296	29611	Recycle Donat Plan	54,359	6,196	18,521			42,034
296	29616	Welch's Comm Proj	15,074	142,500	90,000			67,574
296	29620	Veterans	838	934				1,772
296	29622	Long Rnge Mstr Plan	12,136					12,136
296	29623	General By-Law	17,360		14,801			2,559
296	29624	Mapping Study	25,000		23,678			1,322
296	29625	Fixed Asset Study	17,500		17,342			158
296	29626	Zoning Maps	0					0
296	29627	Assessor Revaluation	3,500		187,583	550,000		365,917
296	29628	Train Depot Assoc	5,900		5,000			900
		Total Fund 296	151,773	149,630	356,925	550,000	0	494,478
		Total Other Special Revenue	932,965	1,150,050	1,097,340	550,250	0	1,535,925
Total Special Revenue Grants			3,805,900	7,233,372	6,940,914	550,250	643,250	4,005,358

Town of Billerica
Analysis of Capital Projects Funds
June 30, 2004

Fund	Org #	Description	(DR) CR Balance July 1, 2003	Total Revenues	Expenditures Capital Outlay	Bond Proceeds	Transfers In	Transfers Out	(DR) CR Balance June 30, 2004
330	33005	Ditson Elementary School	-17,727,355	0	82,639	0	0	0	-17,809,994
330	33008	Ditson Feasibility Study	50,000	0	47,100	0	0	0	2,900
330	33009	School Cap Imp Plan Art 18 10/01 FTM	54,965	0	21,510	0	0	0	33,455
330	33010	Rink Capital Project	63,155	0	38,002	0	0	0	25,152
		Total Fund 330	-17,559,235	0	189,252	0	0	0	-17,748,487
300	30817	New Library Building Fund	64,519	978	38,884	0	0	0	26,613
300	30819	Sewer Contracts 30 & 31	3,063,109	0	195,396	0	0	0	2,867,713
300	30820	Sidewalk Baldwin A25 10/98	26,172	0	26,172	0	0	0	0
300	30821	Art 40 5/97 Various Proj.	8,861	0	3,862	0	0	0	4,999
300	30826	Sewer Contract 32	6,374,112	0	4,382,219	0	0	0	1,991,893
300	30828	Drainage Improvements	0	0	63,060	0	103,315	33,924	6,331
300	30829	River Street Bridge A19 5/99	5,000	0	0	0	0	0	5,000
300	30831	Water Main River		0	6,887	0	33,924	0	27,037
300	30835	Asset Mgmt Sewer Des Grant	5,000	0	0	0	0	0	5,000
300	30836	Sewer - Feed System Art 9 5/99 ATM	29,685	0	14,049	0	0	0	15,637
300	30837	Inflow Infiltration - Shawsheen River Art 10 5/99 ATM	113,498	0	0	0	0	0	113,498
300	30839	Cemetery Trucks	120,000	0	103,652	0	0	12,800	3,548
300	30840	Cemetery Equipment	0	0	0	0	12,800	0	12,800
300	30855	Audio Visual Equip. Art 2 10/99 STM	1,982	0	0	0	0	0	1,982
300	30856	Town Software - Art 3 10/99 STM	899	0	899	0	0	0	0
300	30860	Ambulance Purchase	120,000	0	120,000	0	0	0	0
300	30865	Recreation Marshall Art 16 10/97	-27,715	40,000	7,927	0	0	0	4,358
300	30866	Recreation Acker Art 12 5/98	655	0	0	0	0	0	655
300	30875	Fire - Pumper Art 8 5/00 ATM	1,280	0	0	0	0	0	1,280
300	30877	Various Capital Art 11 5/00	158,666	0	39,709	0	0	0	118,957
300	30879	Trucks Art 15 10/00	1,667	0	0	0	0	0	1,667
300	30880	Water Treatment Plant	-398,984	5,800	9,131,335	7,931,671	0	0	-1,592,847
300	30881	Road Repairs Art 12 5/00	7,485	0	7,485	0	0	0	0
300	30882	Treble Cove	318,303	0	274,430	0	0	0	43,873
300	30883	Town Center	1,214,949	0	3,836	0	0	0	1,211,113
300	30884	Sewer Contract 31C	171,047	0	41,726	0	0	0	129,321
300	30885	Howe Building Renovations	186,992	0	180,473	0	0	0	6,519
300	30886	Biosolids Study Art 7 5/01	5	0	0	0	0	0	5
300	30887	Waste Water Study Art 7 5/01	250,000	0	8,651	0	0	0	241,349
300	30889	Land Purchase	15,900	0	0	0	0	0	15,900
300	30890	Various Capital Art 9 5/01	74,519	0	0	0	0	0	74,519
300	30892	Vietnam Veterans Park	12,137	0	5,977	0	0	0	6,160
300	30893	Handicap Access Art 9 10/01	12,905	0	0	0	0	0	12,905
300	30894	Middlesex / Crosby Art 14 10/98	225,345	0	68,248	0	0	0	157,097
300	30896	Recreation Lampson	394,397	0	0	0	0	0	394,397
300	30897	Roadway Management Art 10 5/01	1,768,238	0	1,497,758	0	0	103,315	167,165
300	30898	Public Works Capital Art 10 5/01	368,722	0	57,716	0	0	0	311,006
300	30899	Public Safety Radio	74,147	0	57,364	0	0	0	16,783
300	30900	Phosph Removal Facilities	325,000	0	187,585	0	0	0	137,415
300	30901	Richardson Pump	450,603	0	101,663	0	0	0	348,940
300	30902	Cemetery Equipment	496	0	0	0	0	0	496
300	30903	WW II Memorial	48,500	0	34,943	0	0	0	13,557
300	30904	Sidewalk Rehab & Construction	280,000	0	0	0	0	0	280,000
300	30905	Drainage Improvements	350,000	0	9,120	0	0	0	340,880
300	30906	Riverhurst Sewer	125,000	0	0	0	0	0	125,000
300	30907	East Billerica Sewer	378,375	0	106,355	0	0	0	272,021
300	30908	Rangeway Road	250,000	0	14,680	0	0	0	235,320
300	30910	Senior Center	607,087	718,959	1,415,072	0	100,000	0	10,975
300	30911	Rotary Sludge Press	0	0	0	0	600,000	0	600,000
		Total Fund 300	17,578,559	765,738	18,207,133	7,931,671	850,039	150,039	8,768,835
390	39012	Chapter 90 Highway	-369,486	936,521	579,535	0	0	0	-12,500
		Total Fund 390	-369,486	936,521	579,535	0	0	0	-12,500
Total Capital Projects			-17,928,721	1,702,259	18,975,920	7,931,671	850,039	150,039	-8,992,152

The Town of Billerica Emergency Medical Services (EMS) has 1 Paramedic Supervisor, 9 full-time Paramedics and 6 per diem Paramedics who provide the town with twenty-four hour, seven day a week Advanced Life Support, paramedic ambulance coverage. During the fiscal year July 1, 2003 to June 30, 2004, the EMS received 2,240 calls for medical assistance, transporting 1,221 people to area hospitals and trauma centers under emergency conditions. Out of town "mutual aid" ambulances responded to 219 of above calls. Private ambulances transported an additional 28 patients to out of area hospitals. Billing for the ambulance service was outsourced to a private vendor in May, 2004. This should provide the town with an improved return on revenue.

The EMS currently has three ambulances. One is staffed 24 hours a day. Additional funding in FY2005 budget, a second ambulance has come online on December of 2004. The second ambulance is staffed Monday thru Friday 10 ½ hours a day. The ambulance fleet consists of a 2003 Horton Type 3, which has 32,000 miles and is in good condition. A 1999 Horton Type 3, which has 92,000 miles, is in fair condition and a 1996 Horton Type 3 with 118,000 miles on it. The 1995 is only being used as an emergency mechanical backup.

E.M.S. personnel are maintaining the First Responder System with the Police and Fire Departments. E.M.S. paramedics continue to maintain the police department in the use of automatic defibrillators. In the coming year, E.M.S. Paramedics, in conjunction with Northeast EMS Injury Prevention Coalition will be conducting a community outreach program. It will be targeted for injury prevention in the elderly.

Chapter 111C Emergency Medical Care. Rules & Regulations are being established by DPH. AKA EMS 2000. Legislation passed by the state last year is reforming emergency medical service statewide. The CMR regulations have been finalized. The Massachusetts Department of Health (DPH) has forwarded a template for "Service Zone Planning". The service zone plan will define all local EMS resources, first responders and how they will be utilized. It will allow the Town of Billerica to set standards for response times and standard of care. We will also be required to take a complete inventory of all medical facilities. Including nursing homes, assisted living facilities, medical clinics, & MD's offices to see if they will meet Billerica's standard of care. The Service Zone Plan must be completed, approved by the DPH and implemented by December 31, 2006.

Total EMS calls:	2240
Total Transports:	1221
Assists	195
Patient Refusals	334
Triage to private Ambulances:	28

Hospitals transported to:	
Saints Memorial Medical Center	443
Lowell General Hospital:	131
Lahey Clinic Medical Center	599
Winchester Hospital	31
Med flight / Other	15

Call Type		ALS/BLS Breakdown	
Medical	885	ALS	706
Trauma	336	BLS	515

BEAUTIFICATION COMMITTEE

It was a busy and sad year for the Billerica Beautification Committee.

A tree was planted in April, on Arbor Day, at the Pinehurst Fire Station. A brief ceremony was held.

Last winter, we lost a valued member of our committee, Vivian Chaput. A tree was planted in her remembrance at the Senior Center.

We continued our tree canopy plantings along Boston Road, focusing on the Pinehurst section of town. A total of 12 trees were planted along this route. The trees were planted by a group from the First Congregational Church on Andover Road. A grant was obtained from the State to provide monies for these trees.

Other projects included plantings at the entrances to the Fox Hill Cemetery, Town Hall and our adopted island located at the intersection of Boston Road and Pollard Street.

Our meetings are held every second Wednesday morning of the month in the Town Hall.

For more information, call 978-436-9178.

BOARD OF APPEALS

The Zoning Board of Appeal hereby submits its Fiscal Year 2002/2003 Annual Report to the Town.

The Zoning Board of Appeal is a Quasi-Judicial Board, which operates under the mandates of Massachusetts General Laws Annotated Chapter 40A and the Billerica Zoning By-laws. The Board of Appeal consists of five members and two alternate members appointed by the Board of Selectmen. The members receive no financial compensation for their services to the board.

The Board of Appeal would like to thank Michael J. Mulligan, Sr., Alternate Member, who recently retired, for his dedicated service to our board and our town. We welcome Ralph J. McKenna, as Alternate Member to the Board of Appeal

The Board of Appeal held several meetings to handle the numerous petitions filed with the Town Clerk. Petitions heard by the Board are open to the public as established under

Chapter 40A, 40B and 808 of Massachusetts General Laws. Meetings are held on the first and third Wednesday evenings of each month in the Maurice Buck Auditorium.

The Board of Appeal shall hold a hearing within 65 days and must vote to grant or deny a Variance request within 100 days from the date the request was filed at the Town Clerk's Office. The Board shall hold a hearing for a Special Permit within 65 days of filing the request and must vote to grant or deny within 90 days from the hearing. Failure of the Board to vote on a Variance or Special Permit within the legal time frame results in an automatic granting of the petitioner's request.

Three Comprehensive Permit applications were submitted during the fiscal year; Mount Pleasant Place, Princeton at Boston Road and McKenna Woods. Villages at Pinehurst received approval for 60 ownership units with 30% added to the affordable housing requirements. The Board of Appeal continues to hold hearings and make their decisions in the best interest of the town and its residents for each project, in a timely manner.

The Zoning Board of Appeal follows Chapter 40B of Massachusetts General Laws, when conducting public hearings for Comprehensive Permits. Hearings must be scheduled within 30 days from the date the petition is filed with the Town Clerk. The Board has 40 days after the termination of the hearing to render their decision. Approval for a Comprehensive Permit requires a majority vote of the Board.

Although many of the cases are similar, each case is voted on its own individual merits. There are many issues to be considered before voting. Each decision is made in the best interest of the Town of Billerica and its residents.

We would like to thank our clerk, Jane M. Nolan, for her continuous dedication and professionalism to the board and the general public. Also, appreciation is given to our Town Counsel, Town Clerk's Office, Town Administrator's Office and other town departments for their cooperation and continued support during the year.

Respectfully submitted,
Richard A. Colantuoni, Chairman

BOARD OF ASSESSORS

The Board of Assessors completed its annual interim year valuation update of all property in Billerica for fiscal year 2005. All statistical requirements were approved by the state Bureau of Local Assessment within the Division of Local Services of the Department of Revenue. Residential single-family home-assessed values were increased an average of 8-9% for fiscal year 2005. Residential condominium assessed values were increased on a condo complex basis using arms length sales within each condo community. Commercial and industrial values remained constant and were assessed with the same values as fiscal year 2005 with few exceptions. The Tax Classification Hearing to set the fiscal year 2005 tax rate was held on December 6, 2004. The Bureau of Local

Assessment and the Bureau of Accounts of the state Department of Revenue issued tax certification for the Town of Billerica on December 8, 2004. The third quarter actual tax bills for fiscal year 2005 were mailed timely on December 30, 2004.

The total assessed value for the Town of Billerica for fiscal year 2005 is $5,059,795,907. The total amount to be raised locally by the community from property taxes (the property tax levy) is $71,123,802.57. The fiscal year 2005 tax rates are $11.00 residential and $23.90 commercial/industrial/personal property (CIP).

CLASSIFIED TAX LEVIES AND RATES

Class	Levy%	Levy by Class	Valuation	Tax Rate
Residential (1)	59.7185%	42,469,652.38	3,860,877,489	$11.00
Commercial (3)	7.7496%	5,512,642.88	230,654,514	$23.90
Industrial (4)	28.4176%	20,214,787.40	845,807,004	$23.90
Personal Property (5)	4.1143%	2,926,719.91	122,456,900	$23.90
TOTAL	100.0000%	71,123,802.57	5,059,795,907	

The Board of Assessors is pleased to report that 94 more applicants qualified from fiscal year 2003 to fiscal year 2004 for the "Elderly" exemption pursuant to MGL Chapter 59, Section 5, Clause 41C since Town Meeting voted to adopt recent legislation to decrease the age requirement from 70 to 65 years old and increased the income and asset thresholds in order for more people to benefit from this exemption. The Assessors awarded an additional $75,200.00 in real estate tax exemptions to these applicants. It should also be noted that all real estate tax exemptions were mailed to each applicant this year for the first time. This mailing was very well received, and the clerical staff of Sissy Lothian, Diane Hussey and Terry Chronister should be commended for their efforts in this regard. We also acknowledge the excellent effort of Associate Assessor Bruce Richardson, who completely reorganized the Town's personal property tax administration. Finally, Patriot Properties Inc of Lynn, MA began a program to completely measure and list all properties in Town in December, 2003 and continued throughout 2004. We appreciate the cooperation of the public as this program is completed.

The Board of Assessors wishes to thank its appraisal and support staff for their efforts throughout the year. We also wish to thank the public for their cooperation

Respectfully Submitted,
Town of Billerica Board of Assessors
Richard J. Scanlon, Chairman

BUILDING DEPARTMENT

I hereby submit my report as Inspector of Buildings for the fiscal year 2003-2004. The Building Department is charged with enforcement of the Massachusetts State Building Code, Architectural Access Board Requirements, Town of Billerica Zoning By Law, and all other pertinent laws, including State Electrical, Plumbing and Gas Codes. The total fees collected by this department were $839,429.74.

PERMIT ISSUANCE INFORMATION

SINGLE FAMILY DWELLINGS	55	
APARTMENT BUIDLING UNITS	180	(4 BLDG)
TOWN HOUSE DWELLING UNITS	26	
ADDITIONS AND ALTERATIONS	523	
ROOFING, SIDING, WINDOWS	308	
STRUCTURES (POOLS, SHEDS, ETC.)	192	
COMMERCIAL AND INDUSTRIAL	17	(*est. cost $2,484,160*)
ADD. & ALT. TO COMM./INDUS.	101	(*est. cost $20,251,653*)
RE-OCCUPANCY PERMITS	19	
DEMOLITIONS	54	
WOOD STOVES	25	
TRAILERS	5	
TOTAL PERMITS	**1505**	
OCCUPANCY PERMITS	37	
SIGN PERMITS	33	
GRANDFATHER LOTS	9	
CERTIFICATES OF INSPECTION	150	

ESTIMATED CONSTRUCTION COST FOR BUILDING PERMITS: **$65,786,558**

TOTAL BUILDING PERMIT FEES COLLECTED: **$676,550.74**

TOTAL PLUMBING AND GAS FEES COLLECTED AND TURNED IN: **$44,658**
TOTAL PLUMBING AND GAS PERMITS: **1211**

TOTAL ELECTRICAL PERMIT FEES COLLECTED AND TURNED IN: **$118,221**
TOTAL ELECTRICAL PERMITS ISSUED: **1085**

TOTAL FEES COLLECTED AND TURNED IN FOR DEPARTMENT:
$839,429.74

ZONING REPORT

LICENSES	**140**
DENIALS	**201**

ZONING COMPLAINTS	**336**
ZONING VIOLATIONS	**282**
GENERAL CORRESPONDENCE	**681**

PRE-TICKET PROCESS **TOTAL TICKETS 282** *($25,300.00)*

Respectfully submitted,
Milton H. Kinney, Inspector of Buildings

CENTRAL MASSACHUSETTS MOSQUITO CONTROL

The Central Massachusetts Mosquito Control Project (CMMCP) currently provides its services to 36 cities and towns throughout Middlesex and Worcester Counties.

The Project's headquarters is located at 111 Otis St., Northborough, MA. Project personnel are available to meet with any town board or resident to discuss the Project's procedures and activities. Our phone number is (508) 393-3055.

In Billerica for 2004 we cleaned 150 culverts to permit the free flow of water. We responded to 590 requests for service from town residents, and we restored 8,710 feet of area drainage systems. Project personnel treated over 630 acres of wetland for mosquito larvae, using 3,150 pounds of Bti by hand & by helicopter.

CMMCP practices Integrated Mosquito Management (IMM), blending state of the art methods and techniques with expertise, experience, and scientific research to provide our member communities with modern, environmentally sound, cost effective mosquito control. IMM encourages the use of non-chemical means to accomplish the goal of mosquito reduction.

The Mosquito Awareness program which we offer to elementary schools in our district is very popular. Project staff meets with students and teachers to discuss mosquito biology, mosquito habitat, and control procedures. Much of the presentation is directed towards what the children and their families can do to prevent mosquitoes from breeding around their homes. Slides, videos, handouts, and coloring books help to make this an interesting program.

As part of our effort to reduce the need for pesticides, our first line of control is our wetlands restoration program. By cleaning clogged and overgrown waterways, mosquito breeding can be reduced, wetlands are returned to historical conditions, and water quality is improved. Source reduction, the elimination or reduction of a mosquito-breeding source, is practiced by alerting residents and business owners about potential mosquito producing sites they have created. They are informed about basic mosquito biology, and the need to eliminate these man-made breeding sources.

Bti mosquito larvicide is used to treat areas where mosquito larvae are found and source reduction or wetland restoration is not feasible. We have an extensive database of known breeding sites, and we encourage the public to notify us of any areas they suspect could breed mosquitoes. Our field crews will investigate all requests and treat the area only if pre-determined thresholds of mosquito larvae are exceeded. Bti is a naturally occurring product, and is exclusive to mosquito larvae, preserving other aquatic organisms in their habitat.

Our goal is to handle all mosquito problems with wetlands restoration, source reduction or larviciding, but we recognize that there are times when adult mosquito spraying is the only viable solution. In such cases residential areas are treated with either hand-held or pick-up truck mounted sprayers. Applications are site-specific and are determined by weather, type of area and mosquito population levels. These applications are done only by request of town residents. Adult mosquito surveillance is performed before any applications of any product.

The project's surveillance program monitors adult mosquito and larval population density, and is the backbone for prescribing various control techniques. We have expanded the adult collection program to monitor for West Nile Virus in our service area. Specialized traps are used as a mobile force for viral monitoring, and are placed in member towns on a rotational basis for routine sampling. If a WNV hot spot were to occur, surveillance is intensified to sample mosquitoes in that area.

The Project has a website at **www.cmmcp.org** which has extensive information on our program, products we use, and mosquito control procedures. Requests for service can be made through the website, as well as pesticide exclusions. A phone notification system has been installed to announce potential spray areas for member cities and towns on their scheduled evening.

Timothy Deschamps, Executive Director

TOWN CLERK

In accordance with Massachusetts General Laws, the following report for the Fiscal Year ending June 30, 2004 is hereby submitted.

Vital Statistics recorded in FY 2004 are as follows:

Births	409
Marriages	157
Deaths	288

These records were placed on permanent file in this office and at the State Vital Records Department and certified copies were issued upon request.

During FY 2004, two Town Meetings were held. The Annual Fall Town Meeting was convened on October 7, 2003 and lasted two sessions. The Annual Spring Town Meeting

convened on May 4, 2004 and consisted of four sessions. Certified copies of the action taken can be obtained from the permanent records on file in the Town Clerk's Office.

Zoning and General By-Law amendments were submitted to the Attorney General for approval. All other articles were certified and distributed to the appropriate Town Departments and State Agencies. Zoning and General By-laws were entered into the computer database and made available to interested persons.

The Town Clerk's Department performed all duties mandated by State and Federal Law, Town By-laws and the Town Charter as well as those services the public has come to expect as a matter of right.

Two elections were held in FY2004. Absentee ballots were mailed to all persons requesting same. As allowed by law, absentee voting was done in the Town Clerk's Office until noon on the day before each election. The Help America Vote Act has promulgated many new laws. This office has been very active in instituting the new regulations.

Raffle and bazaar permits and gasoline storage registration renewals, business certificates, and Sunday Entertainment licenses were issued as mandated by M.G.L. Applications to and decisions of the Board of Appeals were received and recorded and certified as per M.G.L. Chapter 40A.

In May, 2003, this office began taking Passport applications. Three of the office personnel went to day-long classes in preparation of being certified by the State Department to do this. The response to this new service has been very positive and has proven to be a worthwhile benefit to the residents of Billerica.

During FY 2004, a total of 2,430 dogs were licensed. All dogs three months of age and older are required by law to be licensed as of January 1st each year. Any dog not licensed by March 10th is subject to a $10.00 late fine.

FEES COLLECTED:

U.C.C. – Filings, discharges & Searches	5,247.62
Certified Copies	16,539.00
Marriage Intentions	2,355.00
Business Certificates	5,180.00
Photo Copies	269.90
Pole/Conduit Locations	686.00
Zoning/General By-Laws	1,390.00
Gasoline Storage Permits	820.00
Miscellaneous	1,515.91
Sunday Entertainment Licenses	4,005.00
Street List Books	802.00
Dog Licenses	16,097.00
Dog License Late Fees	2,450.00

Fish & Wildlife Licenses		7,468.35
Passport Applications		14,250.00
Diskettes		272.00
	Total	$ 79,347.78

My sincere thanks to all those persons who have assisted this department during fiscal year 2004. It has been a pleasure working with each of you. A special thanks to my dedicated office staff, my able Assistant Town Clerk Margaret Ryan, Principal Clerk Donna McCoy and Senior Clerk Donna Burlamachi. I commend them for their loyalty, support and dedication to serving the residents of Billerica.

Respectfully submitted,
Shirley E. Schult, CMC, CMMC, Town Clerk

COMMISSION ON DISABILITY

The Billerica Commission on Disability consists of the following members:

Chairperson:	Valerie McEachern	Treasurer:	Helen Gentile
Secretary:	Debbie Kardenetz	ADA Coordinator:	Mike Kinney
Members:	Paul Grassia; Michael Rossi		

The past year The Commission on Disability in Billerica has been involved in various projects that have been quite rewarding for us and the disabled residents of Billerica.

- We are proud to recognize the generous contributions made by Bob Correnti and Jim O'Donnell to our Commission. The money donated was used for various donations throughout the town to help the disabled.
- The computer we donated to the Billerica Public Library is up and running and being used by many.
- The Commission donated three walkers to the Billerica Public Library for use by those in need.
- We also, very happily, donated $500.00 to the new Billerica Senior Center to help them with their many expenses incurred while opening their new center.
- Our web page is available with various links through the Billerica Home Page.
- We donated an autism board to the Billerica Public Library, which can be found in the Children's area of the library.

We have had a productive year and look forward to even more in the coming year to help more people with disabilities live a life with less restrictions.

Respectfully submitted,
Debbie Kardenetz
Secretary, Billerica Commission on Disability

COMMUNICATIONS COMMITTEE

The Communications Committee had a difficult year. Many of the members have been plagued with personal challenges. The Committee's Chairman, Marc Lally struggled with illness throughout most of the 2004 year and lost his battle for life on October 7, 2004. Marc was not only dedicated to the Committee but to service to the Town. Marc brought his own unique style to this Committee and others. He volunteered numerous hours toward the betterment of the Town of Billerica and its' residents. He was a wonderful man and an excellent Chairman. He will be greatly missed but his contributions will be forever measurable.

The Committee has also seen a lot of changes with its membership. Committee members Frank Busalacchi and Richard Freedman left the Committee at the end of their terms. They too will be greatly missed. It was a pleasure to have worked and served on the Committee with both of them. They attended every meeting and offered varied expertise with commitment, interest and intensity. We thank them very much for their contributions.

We would like to welcome our newest member Fred Kenyon who joined the Committee this year while others were reappointed. Fred has spent many years in Billerica and has volunteered many hours investing in Billerica's future. Fred will be an invaluable asset to this Committee. The Committee greatly appreciates each member's contributions of time and effort. Following Marc's death, elections were held and Jim Lally was elected as Chairman, Donald Burlamachi was elected as Vice Chairman and Cheryl Lally was re-elected as Secretary. The current Communication members are: Dennis Abrams, Donald Burlamachi, Robert Correnti, Patricia Huntley, Edward Joy, Fred Kenyon, Cheryl Lally and James Lally.

The Communications Committee finalized and approved a comprehensive Telecommunications plan for the Town of Billerica. It is an in-depth document that assessed all of the wireless communication needs of the Town. It is an invaluable aid for the various Boards when evaluating special permits for wireless facilities within the Town. It contains maps of existing sites, scenarios of possible future sites within networks and reams of information that will make the process of deciphering future communication needs manageable.

The Committee looks forward to a productive year and the opportunity to continue to monitor and address the future expanding communication technologies. We wish to thank each of the Communication members both past and present for all their contributions toward the successful completion of the comprehensive Telecommunication Plan for the Town of Billerica.

Respectfully submitted on behalf of the Communications Committee, by Cheryl Lally, Secretary

CONSERVATION COMMISSION

The Conservation Commission consists of seven members appointed by the Board of Selectmen for terms of three years each. They maintain an office in the Town Hall and currently have a staff of three people (Martin W. Houlné, Director, Patricia A. Simpson, Secretary and Tony DaSilva, Conservation Land Use Assistant).

The Commission and its staff were kept very busy in Fiscal Year 2004 administering and enforcing the State Wetlands Protection Act (Massachusetts General Laws, Chapter 131, Section 40) and its applicable Regulations (310 CMR 10.00) at the local level as well as the local Wetlands Protection By-Law (Article XXII of the General By-Laws).

During this Fiscal Year, the Conservation Commission held 24 Wetlands Hearings (23 of which were under both the State and local Wetland Regulations and one was solely under the local Wetlands By-Law). A list of other hearings they held include: 49 State Wetlands Act Hearing Continuances and 1 Wetlands By-Law Continuance, 13 Request for Determination of Applicability Hearings, 1 Determination Hearing Continuance, 5 Resource Area Delineation Hearings, 8 Resource Area Delineation Continuance Hearings and 3 Modification Hearings.

Official documents issued by the Conservation Commission are as follows: 12 Orders of Conditions; 12 Certificates of Compliance, 3 Duplicate Certificates of Compliance and 2 Permit Extensions.

For the full year, there were 18 Regular Meetings held by the Conservation Commission.

In June of 2004, the Selectmen appointed John A. Aliperta as a new member of the Commission, replacing Chairman Brian Morgan. The Commission would like to thank Brian for his hard work and dedication and his sincere concern about protecting the wetland resources of this Town during his one three-year term as a member. The Commission also looks forward to working with John as a member of the Commission when his term begins on July 1, 2004.

During this Fiscal Year, the Conservation Commission accepted one more donation of Conservation Land, totaling approximately 3.70 acres. The Commission thanks George Barnes and Fox Hill Development Trust for their generosity in donating this land for Conservation purposes.

For Fiscal Year 2003-2004, many Commission Members spent a great deal of their free time participating in numerous other meetings held in the Town Hall as appointed members of various Town Subcommittees. Four such committees were the Open Space Committee, the Vietnam Veterans Park Committee, the Master Planning Committee and the Water Study Committee.

For the seventeenth straight year, the Nicola Micozzi Beach located on Conservation Land at Nutting Lake was once again operated during the 2003 summer season by the Town Recreation Department. The Conservation Commission thanks Joseph Higgins, Director of the Recreation Department and Assistant Recreation Director Peggy Hannon Rizza as well as their qualified staff, for the great job that they did in successfully overseeing the day-to-day operations at the Beach. With all those involved carrying out their duties in a professional manner, everyone that visited the Beach was provided with a safe and enjoyable experience. Efforts are already underway for the eighteenth year (2004) of the Beach (with an opening scheduled for the beginning of July) and we look forward to many more pleasant summer seasons in the future.

The Conservation Commission holds regular meetings on the second and fourth Wednesday of each month in the Town Hall starting at 7:00 p.m. and all are welcome to attend.

We thank all that have supported the Commission during the past year.

Respectfully submitted,
Thomas Woodford Chairman
Ilana Freedman, Vice Chairman
Diane DePaso, Secretary
Norman Beloin, Jr.
Kimberly Conway
Jay Thomas, III
John Aliperta

COUNCIL ON AGING

Fiscal Year 2003 was another year of pushing forward toward a new home For the Council On Aging. We continued to raise funds for necessary furnishings and to plan for the future in a larger building. Many of our programs are still on a limited basis due to a lack of space. However, all programs that are planned to help individual seniors are very active and, so far, there is no limit to the number of people we are able to provide assistance to. We have a very caring, supportive staff that is trying to make everything comfortable for those who come to our building and consider it their "home away from home".

Dorothy A. Cox, Secretary

FAMILY FIRST NIGHT COMMITTEE

This committee was established to continue the family celebration of the New Year supported by funding by the Town Meeting. This year marks the 350th Anniversary of Billerica. The Family First Night will be the first event in the 350th celebration; therefore, Town Meeting provided funds totaling $10,000 for this opening event.

The celebration continues to provide many family activities at the Billerica Town Hall in 2004. These included entertainment, arts & craft, face painting, games, clowns, magician, storyteller, reptile demonstrations, cartoon characters, and an individual singing performer and food. The Ice Sculptures at the Billerica Common were eliminated due to the budget cut. However, an anonymous donor, through the efforts of the Billerica Police Union, supplied the 2004 and Father Time sculptures which were displayed in front of the Town Hall. All the family activities were free of charge – a wonderful start to the New Year.

The committee consists of Co-chairs Judi Ciampa and Julie Greene, Secretary Dotty Murray, Treasurer Bernie Hoar, Recreation Director Joe Higgins, Safety Officer Marty Conway and Officer Jerry Roche and members Mike & Carol Agostino, Tony Capaldo, Fred Ciampa, William Greene, Shirley Holdman, Kay Mullen, Dick and Pat Sawyer. The committee meets starting in September finishing up with the event and a wrap-up meeting in January.

We also must thank the many volunteers, especially Jim Spinale and his St. Mary's CCD youth group, Sheriff DiPaola and the House of Correction crew, along with the Town who make this event an outstanding success each year.

BILLERICA FIRE DEPARTMENT

I am pleased to submit the annual report of the Billerica Fire Department for the period July 1, 2003 through June 30, 2004:

The department responded to 6,604 fire incidents during fiscal year 2004; they are broken down as follows:

Response Type	Number of Responses
Animal Control	13
Assist Public	97
Box Alarm	533
Box Service	790
Brush Fire	53
Building Fire	47
Carbon Monoxide Investigations	30
Dumpster Fire	3
Electrical Problem	23
Fire Alarm Activation	231
Fire Investigation	69
Hazardous Materials	31
House Lockout	41
Illegal Burning	117
Investigations	279
Medical Emergency Call	2,773

Municipal Alarm	5
Mutual Aid	52
Mutual Aid Given	5
Odor of Gas	81
Public Relations	18
Rescue	18
Residential Alarm	3
Special Incident	32
Vehicle Accident	526
Vehicle Fire	50
Vehicle Lockout	570
Water Problem	70
Wires Arcing	44
	6,604

FIRE PREVENTION

The following is the report of the major activities of the Fire Prevention Bureau:

1. Public Fire Education
   a. Fire drills conducted in eleven public schools, elderly housing complexes, House of Correction and private businesses.
   b. Public fire education activity – 22
2. Fire Investigations
   a. Fire cause and origin – 16
   b. Vehicle fires – 17
3. Code Enforcement
   a. Hotel inspections – 12
   b. Nursing home inspections – 8
   c. Oil burner inspections – 57
   d. Woodstove/chimney inspections – 32
4. Plans Review
   a. Commercial – 172
   b. Residential – 398
   c. Planning Board – 18
   d. Board of Appeal – 5
5, Permits Issued
   a. Open burning – 2324
   b. Smoke detector certificates – 776
   c. Occupancy sign off – 321
   d. Selectmen's license renewals – 17
   e. Smokeless/black powder – 7
   f. Flammable/combustibles – 158
   g. LP gas storage – 71
   h. Blasting permits – 23

i. Tank truck inspections – 147
j. Underground tank removals – 3
k. Aboveground tank removals – 31
l. Ast/Ust installations – 2
m. Sprinkler permits – 47
n. Commercial fire alarm – 39
o. Residential fire alarm – 223
p. Fixed suppression system – 5
q. Open flame permits – 56
r. FP 290 tank regs. – 30

Permit fees collected: $42,815.00

TRAINING ACTIVITY DURING FISCAL YEAR 2004

The firefighters were trained on the following topics:

High-Rise Training
Hazardous material for first responders
Operation of radiological monitoring equipment
Confined space rescue
New radio equipment training
Large diameter hose training
Ice rescue training
Operation of master streams
Rapid intervention rescue training
Protective breathing equipment and search skills
Multi-gas meter training
First responder certificate
CPR certification
Vehicle extrication jaws of life training
EMT refresher training
Tours of high risk fire locations
Back injury prevention
Decon training
Defibrillator training
Incident command system
Incident report training
Water rescue

MAINTENANCE OF EQUIPMENT

Testing of hose
Thermal imaging camera
Scott bottle and packs overhaul
Multi-gas meter calibration

Pass devices
Tested pumps
Protective clothing inspection

PLANNINGS AND MEETINGS

Lowell Fire Department
Boston Fire Academy
Chelmsford Fire Department
Mass. Fire Academy
Mass. Institute of Fire Department Instructors

GOALS FOR FISCAL YEAR 2005

Confined space rescue advanced level
DSL connection at all stations
Flashover training for another group of firefighters
Update server and mail

The main concern of the Training Division is the safety of the personnel and the residents of the Town of Billerica.

The Fire Department would like to thank all other Town departments and Town officials for their help and cooperation throughout the year.

Respectfully submitted,
Anthony E. Capaldo, Fire Chief

BOARD OF HEALTH

The Board of Health presents this as its annual report for fiscal year 2004. The Board of Health was represented by the following members:

Bernard Hoar, Chairman
Arnold Ventresca, Vice Chairman
Marie O'Rourke, Secretary
Robert Reader, Member
Sandy Giroux, Member

The Health Department Staff for fiscal year 2004 was comprised of the following individuals:

John Morris, Director of Public Health
Richard Berube, Deputy Director
Christine West, Public Health Nurse

Angela Braun, Health Agent (part time)
Phavy Pheng, Health Agent
Nancy Higgins, Principal Clerk (part time)
Joanne White, Principal Clerk

During fiscal year 2004, the Health Department conducted the following services:

Building Permit Reviews	1071
Complaint Investigations	376
Food Service Establishment Permits Issued	196
Storage of Milk and Cream Permits Issued	160
Food Service Inspections Conducted	622
Temporary Food Service Permits Issued	69
Asbestos Removal Permits Issued	25
Burial Permits Issued	126
Disposal Works Installer Permits Issued	25
Funeral Director Permits Issued	4
Health Club Permits Issued	1
Horse & Barn Permits Issued	33
Hotel Permits Issued	3
Ice Rink Operator Permits Issued	1
Manufactured Housing Community Permits Issued	1
Massage/Muscle Therapy Establishment Permits Issued	7
Massage/Muscle Therapist Permits Issued	16
Needles & Syringes Permits Issued	1
Portable Toilet Permits Issued	0
Recreational Day Camp Permits Issued	2
Recombinant DNA Permits Issued	1
Septage Hauler Permits Issued	17
Septic System Permits Issued – New Construction	18
Septic System Permits Issued – Repair/Upgrade	79
Suntanning Salon Establishment Permits Issued	9
Swimming Pool Permits Issued	11
Transitory Gathering Permits Issued	2
Title 5 Inspector Permits Issued	9
Variance Applications Reviewed	60
Well Permits Issued	7
White Good Permits Issued	3,497

During fiscal year 2004, the Public Health Nurse conducted the following services for residents:

SERVICE PROVIDED	NUMBER OF RESIDENTS
Blood Pressures	200
Blood Sugar Test	90

Childhood Immunizations	100
Cholesterol Testing	30
Communicable Disease Reports	104
Flu Shot (Clinic and Homebound)	900
Lead Screenings	10
Mantoux Tests	12
Pneumonic shot clinics	10
Well-Child Clinics	6

The Health Department held its Annual Health and Recreation Fair on Saturday, April 10, 2004. The event attracted more than 3,000 residents who were provided with valuable services, information and opportunities to achieve optimum wellness, all at no cost. The Health and Recreation Fair is organized by volunteers and provided at no cost to attendees.

Respectfully submitted,
Bernard Hoar, Chairman

HISTORICAL COMMISSION

The Billerica Historical Commission (BHC) meets on the first Wednesday of each month. Although the Commission may share similar interest in the area of historical preservation with the Billerica Historic Districts Commission and the Billerica Historical Society, it is a separate entity whose members are appointed by the selectmen. Acting as the local arm of the Massachusetts Historical Commission (MHC), BHC assists with community-wide historical preservation planning efforts.

During the past eight years over 60 historic homes in Billerica have been identified and marked as a result of the Commission's Circa Sign Project. In the current fiscal year funds from this initiative were used to help in defraying the cost of several strategically placed signs that were designed to attract and direct potential visitors from the Route #3 interchange at Treble Cove Road to the Middlesex Canal Museum and Visitor Center at the Faulkner Mill Complex in North Billerica.

In an effort to maintain the accuracy of the Town's local inventory of historic places, the Commission members have recently updated the inventory form for the First Meeting House Marker on the Town Common. Over the past three years two additional bronze plaques have been affixed to the pedestal to which the First Meeting House Marker is attached. The form, which is currently under review by personnel at MHC, records the recent changes. One of the plaques honors local soldiers who fought in the Revolutionary War and the other provides an historical narrative outlining the events that led up to the incorporation of the Town.

New inventory forms are being prepared for the World War I/World War II granite memorial which was dedicated on Memorial Day and the Father Mathew Hall on Lowell

Street. Since both along with the First Meeting House Marker are situated in National Register Districts, it is vital that any changes or omissions be recorded with MHC.

The Commission members were saddened to learn of the death of Robert Valyou. Prior to moving to Connecticut, Robert served for many years as a Commission member. Since he was regarded as an expert on Native American artifacts, Robert was largely responsible for inventorying many of the Indian sites in Billerica. In addition participation during the restoration of the Shawsheen Aqueduct in 1978 proved to be invaluable. Over the past few years Robert was appointed by the Commission as an honorary member and he often assisted the Commission.

In passing it is important to note that the Town has acquired the Call Farm Site, which is to be preserved as open space. During Riverfest in June a narrated walk through the area was well attended.

As the year draws to a close, the Commission members want to thank Carol Bruyere and Elizabeth Cleary for their service over past terms on the Commission. In fact special recognition should be extended to Carol who has been a Commissioner for over thirty years. Both will be missed when their terms expire on June 30th.

Respectfully submitted,

Alec Ingraham, Chairman
Thomas Paskiewicz, Vice Chairman
Virginia Maguire, Secretary
Carol Bruyere
Elizabeth Cleary
Margaret Ingraham
Helen Knight
Paul Holmes, Alternate
Charles Stearns, Honorary Member
Peter Woodbury, Honorary Member

HISTORIC DISTRICTS COMMISSION

The Commission consists of seven regular members, two alternates, and Town Planner, Peter Kennedy as a non-voting ex-officio.

Members:	Marie Dube	Kristen Norwood
	Debra Fox	Debra Wolf
	Joshua Kane	Richard Young
	Doug Meagher	
Alternate Members	Mary Canty	
	David Mains	
Officers:	Richard Young, Chairman	
	Joshua Kane, Vice-Chairman	
	Kristen Norwood, Vice-Chairman	
	Debra Fox, Secretary	

The first scheduled meeting of the Billerica Historic Districts Commission for fiscal year 2003 through 2004 was held on July 10, 2003.

Meetings were held the first and third Thursday of each month, beginning at 7:30 P.M. and adjourning as necessary. Special meetings were also held on alternate dates as needed. All meetings held were posted as required with the Town Clerk.

During the Spring and Fall Town Meetings, the Commission changed their regularly scheduled meetings to the first and third Wednesday of the month until Town Meeting was adjourned.

The Commission reviewed fifty-four Applications for Certificates during this period.

Of those reviewed:

34 - Applications were accepted and approved as Certificates of Appropriateness and Minor with some including conditions.

5 - Applications were accepted as Certificates of Appropriateness and Major, which required a Public Hearing to be held prior to approval

13 - Applications were accepted and approved as Certificates of Non-Applicability

2 - Applications were accepted and approved as a Certificate of Hardship

0 - Applications were denied.

Also reviewed by the Commission:

1 – Amendments to previously approved Application submitted for acceptance and approval.

Violation Letters were sent to property owners for work in progress or completed prior to submitting an Application to the Commission for approval.

The Commission reviewed and approved Applications submitted by homeowners and business owners for a variety of repairs, such as roofs, porch additions, window replacements, demolitions, new construction and signs.

Detailed minutes of the Billerica Historic Districts Commission's meetings will be filed with the Board of Selectmen and will be available for review by the public at the Billerica Public Library.

The Commission members wish to thank all the residents and businesses in Town, who have supported us in our efforts to preserve the remaining historic architectural fabric of our Town for future generations to enjoy for the next 350 years.

The Commission looks forward to working with the Board of Selectmen and Town Manager for the fiscal year 2004 - 2005 to continue to preserve and protect the Historic character of Billerica.

Respectfully submitted,
Debra Fox, Secretary

LOWELL REGIONAL TRANSIT AUTHORITY

The Lowell Regional Transit Authority provides general public fixed route bus service and Paratransit transportation service for Billerica's disabled residents and senior citizens via the LRTA's Road Runner Dial-a-Ride service.

The BI-Billerica Route bus service between Billerica and Lowell operates Monday through Saturday with the first bus leaving Billerica for Lowell at 7:05 a.m. and the last bus leaving Lowell for Billerica at 5:20 p.m. There are ten (10) round trips per weekday and five (5) round trips on Saturdays.

The #19 Billerica/Lahey Clinic route connecting Lowell and Burlington travels along routes 129, 3A, Concord Road and the Middlesex Turnpike with in Billerica. The #19 Route operates Monday through Friday, with six (6) round trips per day, the first departing Lowell at 6:00 a.m. and last trip departing Lahey Clinic at 5:30 p.m.

Fares are $1.00 within Billerica and $1.50 between Billerica and surrounding communities. Senior citizens and the disabled pay half fare. The LRTA "PASSPORT" is available to Billerica residents at a cost of thirty-five ($35.00) dollars, which entitles the bearer to travel on all LRTA bus service routes and the MVRTA's Lowell to Lawrence route as well. The South Lowell bus route (#03) extension to the North Billerica train station continues to offer nineteen (19) trips daily to and from Lowell for a one-way fare of $1.50

Billerica had an estimated **65,002** fixed route passenger trips in FISCAL YEAR 2004 This represents a significant increase in passenger trips over the previous year. This is partially attributed to the popularity of the new Route #19.

The fixed route bus service is provided by Lowell Transit Management under contract to the LRTA. **For full information regarding the regular bus route service, residents should call 452-6161.**

The Road Runner Dial-A-Ride bus service continues to accommodate many trip purposes including work, medical, shopping, recreational and social. The Road Runner service

operates from 6:30 a.m. to 5:30 p.m. on weekdays and from 8:00 a.m. to 4:00 p.m. on Saturdays with a 24-hour call-in-advance notice needed to arrange trips. Service is available to Billerica residents over 60 years of age and individuals of any age with a permanent or temporary disability.

One-way fares cost one dollar within Billerica and one dollar and fifty cents to Chelmsford on Mondays; to Lowell on Tuesdays; and to Burlington on Fridays. Medical trips to Boston are available Wednesday and Thursday only. The one-way fare is twelve dollars and fifty (12.50) cents. Medical trips to Tewksbury are also available on Wednesdays. The one-way fare cost is one dollar to the Billerica Council on Aging for bingo. Service is also provided to the Billerica Council on Aging activities and to their daily lunch program.

Ridership for the **Road Runner** service was approximately **12,142** in FISCAL YEAR 2004 The Road Runner service is operated by Omni Bus Co. under contract to the LRTA. All LRTA Road Runner vehicles are wheelchair lift-equipped and provide a curb-to-curb service. **For service requests and further information the number to call is 459-0152.**

Commuter rail service between the North Billerica Station and Boston is operated by AMTRAK under contract to the MBTA. Twenty-one (21) round trips are provided on weekdays with eight (8) round trips on Saturdays, Sundays and holidays. The one-way interzone fare between North Billerica and Lowell is one dollar and seventy-five ($1.75) cents. The round trip fare to Boston is eight dollars ($8.00). Over 450,000 passenger trips were served to and from the North Billerica commuter rail station in 2003. Billerica commuters to Lowell disembark at the Gallagher **Intermodal Transportation Center** and continue to avail themselves of the convenient LRTA shuttle every 15 minutes to Downtown Lowell with the opportunity for connection to all LRTA routes. The LRTA manages the North Billerica Commuter Rail Station under a cooperative agreement with the Town of Billerica and the MBTA.

Bus connections to Manchester Airport as well as most cities in the United States can also be made at the **Gallagher Intermodal Transportation Center** as Peter Pan, Vermont Transit, Greyhound and Michaud Bus ("Foxwoods Casino Special") all make regular daily stops there. For further information regarding commuter rail and intercity bus service, residents may call 459-7101 or 1-800-392-6100. For additional information regarding times and rates residents may call **1(800) 245-2525 or (603) 893-8254.**

The entire LRTA bus fleet is completely handicapped accessible with 40 wheelchair lift-equipped buses providing transit service to Billerica and the Greater Lowell Region. The LRTA was one of the first transit authorities in the nation that could make this claim.

The LRTA also provides service to residents of Billerica and Greater Lowell by linking with the MBTA system at the Billerica/Burlington Town Line. **The LRTA's Billerica (BI) bus route connects with the MBTA's bus routes numbers "350" and "352" in Burlington at the intersection of Cambridge and Chestnut Streets (Route 3A). Also,**

the LRTA=s #19 Billerica/Lahey Clinic route connects with the MBTA=s A351≅ and A170" at the Sun Microsystems campus in Bedford, and the A350" route at the Burlington Mall. These links make possible many connections to Boston and the northwest metro region. In addition, Greater Boston residents now have a direct bus connection to points of interest in Billerica and Greater Lowell. **For further information on this service and all other LRTA routes, residents may call 452-6161.**

Billerica's Representative to the Lowell Regional Transit Authority Advisory Board is Arthur Doyle.

The LRTA Administrator is Robert B. Kennedy.

MIDDLESEX CANAL COMMISSION

The Middlesex Canal Commission, Billerica Section, continues to hold monthly meetings on the second Wednesday of each month, starting at 7:00 PM. The meetings are held in the Middlesex Canal Museum-Visitor Center located in the Faulkner Mills, Unit 12, 71 Faulkner Street, N. Billerica, MA. All are welcome to come and participate in our meetings, membership is not required. (978-670-2740)

Donna Doucette resigned as Member and Chairman after deciding to move to Virginia. John K. Reardon was appointed to this position in November. It was with great sadness and fond memories that the passing of Marion E. Potter was acknowledged. Marion was our Chairman from 1996 until her health made it difficult to attend meetings in the past few years. Also due to age and health problems, Helen Knight stepped down from her Alternate Member position.

Fundraisers:

A free 50's music concert was sponsored by the Faulkner Mills owner on July 18th, followed by a Boston Braves Historical Association Lecture on July 19th. We sold hot dogs and other refreshments, realizing a modest profit.

The first yard sale fundraiser was held in September with great success and so we planned to hold another in September 2004.

We mailed a "Holiday Wish List" to MCA and MCC members listing needed supplies in various areas and office equipment that would be welcome. More cabinetry was built or purchased to store educational material and our growing collections.

"Gift Shopping Extravaganza" was held in December. Unfortunately due to a snowstorm the fundraiser had to be postponed one week, disappointing many.

The Spring Tea held in March was a great success. Prior to the tea, we received about 100 tea cup and saucer donations.

Advertising opportunities for individuals, corporations and small businesses became available with advertising space in our newsletter, "Canal Routes".

Canal Days: Our joint effort with the Lowell National Historic Park was successful with members of the American Canal Society coming to town for the Canal's 200th

anniversary and the NPS 25th anniversary in Lowell. A children's corner for crafts and stories was added to the agenda this year to augment our daylong lecture/slide show series. We purchased rain gear to have on hand; hoping this year that it would not rain but it poured.

Bicentennial Bash: a Middlesex Canal 200th Anniversary party was held on New Year's Day 2004. Inscribed champagne glasses were given out along with ham/biscuits, pies, pastry, wine, hot mulled cider and other finger foods. Members and some guests came in period costume – it was a great success with about 200 attendees.

Grants: We were chosen to receive a $500 grant request to fund the Education Committee's 6-unit Teacher Booklet and Guide. This is a yearlong course taught to the students in their classrooms. The students then visit the museum in the spring to spend a day reviewing the lessons learned with interpretive tours and hands on exhibits.

Greater Boston History Project: The Museum participated in this project along with 30+ other Massachusetts museums. The group created a "History Trails" rack card and website, which contained information and maps that highlighted six theme trails as well as information on each of our sites. The purpose was to stretch marketing dollars, with two major Boston conventions arriving in the summertime

Yankee Doodle Homecoming Weekend: We had a booth at the High School distributing pencils, magnet, and candy as give-away items and disseminating information about the Middlesex Canal and Museum. A subcommittee was formed to create a special Canal Museum float that could be constructed for the towns of Billerica, Chelmsford and Wilmington to use in their respective parades, celebrating each town's anniversary in 2005.

Eagle Scout Project: Member, Zeb Couch, is working toward his Eagle Scout Badge and has chosen to create an exhibit on North Billerica and the mills as his focus. The project will contain a collection of photographs of the Faulkner and Talbot Mills and how the mills influenced the area to successfully grow economically. Black and white photos from glass plates will be developed and framed with text describing each. The debut is schedule for New Year's Day, 2005 part of Billerica's 350th Anniversary celebration.

Road Signs: Members voted unanimously to take part in the 350th Anniversary Road sign project by purchasing a sign to be installed at the Pollard Street/Talbot Avenue small island. It will not only advertise the Canal Museum but will also have a detachable sign promoting Canal Days each Year. Rte. 3 "attraction" signs were designed and presented for approved to Mass Highway and local boards. Directional signs and canal crossing signs for the nine towns along the Canal will be made in the future using the standardized prototype from Rte 3. Donations from Middlesex Canal Commission, Middlesex Canal Association and private sponsors will be used for funding this project.

New flower planters were made for Lowell Street and grass cutting and landscaping continues both on Lowell and High Streets.

Dam Negotiations: The Middlesex Canal Commission has been in negotiations with Leggett & Platt, present owners of the Talbot Mills, for 6 years. These ongoing and changing negotiations have held up the work that has been planned on creating the Canal Heritage Park and plans are at a standstill.

We purchased a Council on Aging commemorative brick inscribed "Middlesex Canal Museum" and donated a basket of merchandize to the Billerica Holiday Festival for their Home for the Holidays fundraiser.

Tours: Several Cub Scout and Boy Scout troops requested private tour dates; many private parties were scheduled; 45 third grade students visited on 4 consecutive days as a follow-up to their classroom instructions; American Textile History Museum workers also toured the facility. Several thousand people visited the Museum this season.

Docent Training: A visual presentation was developed to go along with the volunteer folders and instructions. Each March a training session is held to acquaint new volunteers with procedures and review it with seasoned helpers. We are always in need of more docents to guide our visitors each weekend. Volunteers to help with research, exhibit creation, handyman jobs and office work are always needed.

New Exhibits: The Commonwealth Museum in Boston loaned two of their traveling exhibits. These exhibits were retailored to fit in the Canal themes: "Daily Lives of Canal Era Women" and "Who Was President When the Canal was Built" (George Washington). With help from the Billerica Historical Society members, American Textile History Museum and our staff, these new exhibits drew visitors in from April through May.

We encourage landowners to allow easements or charitable land contributions on parcels that abut the Middlesex Canal, of which we received two, so that we might preserve an outstandingly important and shrinking piece of our history.

Respectfully submitted,
John K. Reardon, Chairman and Member (6/30/06)

Alternate Members:
Alec Ingraham, Vice President &Treasurer (6/30/06)
Shayne Reardon, Secretary (6/30/06)
Karen A. Carpenito (6/30/06)
Carole O'Riorden (6/30/06)
Andrew J. Bowen, Jr. (6/30/06)
Charles S. Anderson (6/30/07)

NORTHERN MIDDLESEX COUNCIL OF GOVERNMENTS

The Northern Middlesex Council of Governments is a multi-purpose planning district and public body corporate, formed under state enabling legislation and governed by a policy board of local elected officials. Each of the nine member municipalities including: Billerica, Chelmsford, Dracut, Dunstable, Lowell, Pepperell, Tewksbury, Tyngsborough, and Westford, is represented by a member of the Board of Selectmen or City Council, a member of the Planning Board and an alternate member appointed by each Board of Selectmen, or in the case of Lowell, by the City Manager.

The Council maintains a staff of professional planners and technicians to assist in developing and implementing its policies. The Council meets monthly (usually the third Wednesday of each month) at 115 Thorndike Street, Lowell, and all meetings are open to the public. The Council acts seriously and deliberately to "make careful studies of the resources, problems, possibilities and needs of its district"...and to "...make recommendations for the physical, social, governmental or economic improvement of this district..."

Assessments upon the member communities are on an equal per capita basis and are used to provide the "local matching share" of various projects undertaken by the Council using State and Federal funds. These funds enable the Council to dedicate more staff time to projects than would otherwise be possible at the present level of local assessment (about 25 cents per capita). The Council's FY 2005 budget includes $69,227 in local assessments, which comprises approximately 13% of the Council's total budget. Billerica's share of the local assessments is $9,388.73.

Each year the Council devotes a large share of its efforts to transportation issues, in cooperation with the Federal Highway Administration and the Massachusetts Highway Department. Over the past year, the Council has continued to monitor and track the progress of the Route 3 North Transportation Improvement project. The Council has also assisted the Town and MassHighway in advancing the Concord Road Phase 2 project. The project was advertised in September 2004 and construction is scheduled to commence this upcoming spring.

The Council continued its traffic counting program, collecting over one hundred counts at various locations throughout the region. Many of those counts were taken within the Town of Billerica. This data is incorporated into a traffic count book and map that is distributed to local officials annually. Traffic count data is also available on the Council's web site at www.nmcog.org.

The Council continues to provide assistance to the Lowell Regional Transit Authority (LRTA) in the following areas: obtaining Federal capital and operating assistance, marketing programs to improve ridership and revenue, statistical monitoring and analyses, and planning evaluation of the LRTA's route structure and scheduling. Direct assistance with projects such as the relocation of the transit hub to Gallagher Terminal is aimed at improving the operating and financial efficiency of the transit system.

With the assistance of First Transit, the NMCOG staff continued to monitor ridership trends for the LRTA. The Billerica Road Runner service continued to be a success with approximately 10,000 passenger trips being made in Fiscal Year 2004. The LRTA fixed route service carried approximately 65,000 passenger trips within the Town boundaries, over the course of the last fiscal year.

The Council performs a statutory review role for those development projects that come under the purview of the Massachusetts Environmental Policy Act (MEPA), i.e., those projects which have environmental impacts that are deemed to be significant and/or require a state or federal permit. Over the past year, the Council staff has reviewed the following proposed projects located within the Town of Billerica: Nicholas Common and the Middlesex Turnpike Traffic Improvement project.

Under contract with the Town, NMCOG staff serves as the Town's Sealer of Weights and Measures. The Sealer of Weights and Measures is charged with enforcing the laws, rules and regulations relating to the use of weighing and measuring devices in commercial transactions. The types of devices tested include scales, weights, fuel dispensers, vehicle tank meters used in the sale of liquid fuel, and supermarket scanners.

Over the past year, NMCOG staff continued to assist the Town in the administration of the Community Development Block Grant (CDBG) for the Billerica Senior Center. The CDBG funded portion of the reconstruction process was completed in March 2004. Opening Houses were held on two occasions to thank those who contributed to the effort and to celebrate the newly revitalized Senior Center.

NMCOG staff prepared an *Affordable Housing Productivity Plan* for the Town of Billerica. The Plan, which assesses the Town's housing needs, develops affordable housing goals, and outlines strategies for attaining those goals, was submitted to the Department of Housing and Community Development in November 2004.

The Council, in cooperation with the U.S. Economic Development Administration (EDA), completed the *2004-2008 Comprehensive Economic Development Strategy for the Greater Lowell Region.* The document provides a blueprint for addressing the economic development problems facing the region over the next five years. The CEDS document strives to achieve a balance between the implementation of economic development initiatives and maintaining the quality of life for area residents and businesses.

Respectfully submitted:
Ellen Rawlings, Councillor, representing the Billerica Board of Selectmen
Sal Pasciuto, Councillor, representing the Billerica Planning Board

PLANNING BOARD

The Planning Board had a busy and productive year in FY03. Besides reviewing and ruling on several subdivisions and site plan special permits, the board held public hearings and made recommendations on thirteen zoning by-law amendment proposals.

In the spring the board said good-bye to long-term member Robert C. Norman and welcomed newly elected member Edward McLaughlin and re-elected member Sal Pasciuto, Jr. Paul A. Marasco was elected Chairman, Sal Pasciuto, Jr. Vice Chairman, and Stephen L. Hart Secretary. In July longstanding member Donna Doucette resigned and in August Robert C. Norman was appointed to fill out her term.

In FY03, the board received only one preliminary subdivision plan that was conditionally approved. This is significant because it demonstrates the trend away from single-family subdivisions and an increasing number of multi-family developments.

The Planning Board received and approved with conditions nine requests for site plan special permits. Under this procedure the board reviews all new multi-family developments and new construction of commercial or industrial buildings resulting in the creation of more than 5,000 square feet of gross floor area.

The board considered two requests to modify previously approved definitive subdivision plans.

The board approved ten approval not required (ANR) plans in FY03. ANR plans represent a division of lands into two or more lots, each with sufficient frontage and adequate access on either: 1) a public way, 2) an approved subdivision, or 3) an adequately constructed road in existence prior to subdivision control. These plans are exempt from the subdivision approval process.

The board took up twelve applications for "minor" Subdivision Approvals, (B2's), and several addition requests including "Bond Releases", "Permission to Return to the Board of Appeal", "Scenic Road Permits" and "Bond Acceptances".

The board also made a significant change to the "Rules and Regulations Governing the Subdivision of Land in Billerica, Mass" This amendment made it a requirement for our consultant engineer to inspect subdivisions during all stages of development. This is in addition to the inspections routinely performed by our own engineering office.

The board also sponsored five Zoning By-Law amendments, which resulted in the adoption of a new Zoning Map and new affordable housing requirements.

The board would like to express our appreciation to Peter D. Kennedy, Director of Planning, and Barbara G. Norman, Secretary and the many departments with which we work.

The board and staff are available to any individual, who may need assistance with any matter concerning the Planning Board,

Respectfully submitted,
Paul A. Marasco, Chairman
Sal Pasciuto, Jr. Vice Chairman
Stephen L. Hart, Secretary
John K. Saulnier
Richard Tortola
Edward McLaughlin
Robert C. Norman

BILLERICA POLICE DEPARTMENT

The Billerica Police Department is pleased to submit this Annual Report for the fiscal year 2004. This department has continued to serve the Town of Billerica with traditional police services as well as providing a wide array of other services.

We have had continued success with Community Policing Programs including a School Resource Officer, R.A.D. (Rape Aggression Training), PAL (Police Athletic League), Crime Prevention, Elder Affairs, Child ID Project, Neighborhood Watch, and Bicycle Patrol.

The School Resource Officer Program continued operating in the High School and middle schools. Throughout the year PAL continued to be successful in forging new relationships with the youth of the community. The PAL program continued to operate programs in conjunction with the Recreation Department such as floor hockey, flag football, basketball, skiing activities, bicycle safety, and a nature walk program was added this year with the help of the Recreation Department.

Bicycle patrols have continued to be successful in areas such as parks and playgrounds. In addition, an on off road motorcycle was added to the patrol division with the help of a grant from the Executive office of Public Safety. This has played a major role in all terrain vehicle enforcement.

The Traffic Safety Division has continued to provide specialized enforcement in key areas throughout the Town, as well as continuing to provide school bus safety programs within the Billerica Schools. In cooperation with The Governors Highway Safety Bureau we participated in the Nationwide Click It or Ticket campaign and You Drink You Drive You Lose program. The department now has four officers trained in child car seat safety installations and this program has increased in popularity throughout the year.

The Billerica Police Department logged 29,971 calls for service during fiscal year 2004, including:

- 606 arrests including protective custody
- 6531 motor vehicle citations issued

- 544 parking tickets issued

The calls for service are broken down as follows:

911 Calls	3062
Alarms	2227
Animal Control	238
Arrest – Warrants	64
Arson	2
Assault/battery/dang weapon etc.	97
Attempt to commit crime	17
Bicycle stolen/recovered	35
Burglary of MV/B&E	107
Check of area-person/building	6781
Checks – Bad	12
Counterfeiting / forgery	9
Disorderly conduct / Disperse persons/Disturbance	1695
Domestic	512
DPW call out	286
Drug violations	62
Dumping – illegal	32
Fire Department notification	185
Firearms Stolen/Recovered/shots heard	39
Fireworks complaint	40
Fraud – all	51
Gas odor	26
Health – public health problems	12
Intelligence – drugs	3
Internet crimes	19
Juvenile matter – missing/runaway/other	297
Kidnapping – spousal/custody	4
Larceny/Theft - all types	272
Lost and found	161
Medical	2102
Mini bike/ATV/snowmobile	112
Missing person/adult	16
Motor vehicle accidents	1382
Motor vehicle theft/recovery/license plates	109
Motor vehicle violations/disabled/towed	1032
Mutual Aid	143
NEMLEC radio check	145
Notification made	110
OUI Other alcohol offenses	87

Parking complaint	126
Phone calls – harassing/obscene/phony call	133
Police information / general request	199
Power failure/wire down	104
Prisoners provided with meal	209
Road rage	37
Roster – shift assignments	1099
RRT/SWAT Call out	3
Search Warrants	7
Selectman's papers delivered	189
Sex crimes/attempts	44
Solicitors Complaints	33
Summons/ warrants/209A service/attempts	683
Suspicious activity – motor vehicle/persons	2358
Threats – bomb- to kill/ susp. package	119
By law violations	20
Traffic control assignment	15
Traffic hazard	275
Transport prisoner to court / other transports	472
Trespass real property	16
Vandalism destruction/damage of property	684
Weapons turned in	22
Weapons/bb gun/ hunting/ law violation	13

Funds Collected F/Y/E 6/30/04

Account	Account #	Amount
Administrative Fee	12108-43226	$ 52,577.16
Insurance Recovery	29050-4000	$ 31,168.80
Lowell District Court/Treas. Receipts	12108-46950	$ 13,072.00
Photos/FID & Pistol Permits	21020-5400	$ 1,065.00
Firearm Permit fees	12108-44200	$ 34,242.50
Police Report Copies	12108-43212	$ 3,293.00
Registry of Motor Vehicles	12108-47701	$ 97,610.00
ATV fines	12108-47702	$ 200.00
Parking tickets		$ 2,715.00
Restitution	12108-46950	$ 978.00
Special Police Details	3500-4014	$1,592,946.62
Warrant Removal Fees	12108-46950	$ 2,053.00
Solicitors License	12108-43212	$ 225.00
	Total	$1,832,146.08

On behalf of the Billerica Police Department, I would like to thank each Town department who worked cooperatively with us during the year. Additionally, I would like to thank the residents

who have supported the police department throughout the year and look forward to working with them in the future.

Respectfully submitted,
Daniel C. Rosa, Jr., Chief of Police

BILLERICA PUBLIC LIBRARY

Another record-breaking year has come to a close at the Billerica Public Library. More than 300,000 items were borrowed during FY'04 and nearly 250,000 people visited during the year. This represents a 30% increase in usage since moving to the new library. Our "new" facility, now more than four years old, has been very well received.

Continuing our tradition of strong children's service the Children's Room held more than 250 programs attended by nearly 12,000 children, parents and caregivers. Our Young Adult programs flourished as well. Thirty-eight special events geared to teens attracted over 1500 eager young people. Programs included Wheel of Fortune, Scrapbooking for Teens, Candy Bar Bingo, a Hypnotist, reading incentives and more.

A new focus on adult programming met with great success again this year. Lectures on the Big Bands, Gardening, Digital Photography, the Red Sox and many more were received with great enthusiasm. Computer training classes have been very popular as well. Courses in basic Internet, Windows, Microsoft Word and Excel have been offered.

We added wireless Internet capability to the first and second floor of the library. Anyone with a wireless laptop can surf from any location with ease. We also received a grant from Hewlett Packard that provided the library with six laptop computers that we are using for our training programs.

Our Outreach Program grew in popularity this year as well. In an effort to bring library resources to those who can't come to the library themselves, we have been bringing materials to nursing homes, assisted living facilities, daycare centers and to the homes of shut-ins or disabled residents. In addition, a grant from the Billerica Disabilities Commission provided funding to purchase computer equipment for our physically challenged patrons.

We received a grant from the National Endowment for the Humanities as well. This funding allowed us to contract with a Preservation Consultant to do an assessment of our Local History and Genealogy collection and make recommendations for its preservation.

The Friends of the Library were busy as well. Thanks to Linda Cirurso and Garrisons Restaurant, a very successful membership drive was held in October. Hundreds of new and renewing members received coupons for a free appetizer at Garrison's for supporting this tremendous group and its work. The Friends had their semi-annual booksales, the popular Ice Cream Sundae Night and Hot Dog Supper as well as four very profitable Bottle and Can Drives,

complete with valet unloading. These drives alone, netted over $4000. for the Friends. All of these fundraising efforts make it possible for the library to offer special programs and services such as museum passes, children's performers, adult programs and lectures which would not be possible through our municipal budget. Where would we be without our "Friends"? Thanks to each and every one of them and to Garrisons for its continued support.

The Billerica Public Library Foundation, Inc. held two successful fundraisers this year as well. Our 8th Annual Wine Tasting was held in October. Two hundred people enjoyed a selection of over 60 wines and some micro-brew beer in the elegant setting of the library Reference Room. This year's event was made possible once again by the generosity of Towne Wine and Spirits of Billerica. The participation of a dozen eating establishments in Town who provided a nice selection of hors d'oeuvres made the evening perfect. Many thanks to the Emerald Rose, Garrisons, Life Care Center, Buffets, Inc., Stromboli's, Turnpike Market, Nick's Cucina Italiana, Rick's Café, Outback in Burlington, Bianco's in Chelmsford, the Wyndham Hotel and DiVito Brothers for their generous help. The Annual Spring Fling Dinner Dance had a Caribbean theme this year. The sold out crowd enjoyed cocktails, hors d'oeuvres, dinner and dancing.

Over 1000 hours of volunteer assistance helped us to keep afloat this year. We are indebted to these generous individuals who carry out many of the behind the scenes tasks that make the library work.

The quality library service provided this year is due in large part to our very skilled and dedicated staff. They have worked tirelessly to keep up with increased demand. I am very grateful to each and every one of them for their efforts. I would also like to express gratitude to the Board of Library Trustees for their sustained advocacy on behalf of the library. Their support and encouragement has been invaluable.

My final thank you goes to our users. Their enthusiastic patronage and sincere appreciation for their library is what makes our work worthwhile.

I look forward to another great year ahead. During the coming year we will be involved in a Strategic Planning process that will help us to evaluate our strengths and weaknesses, respond to our changing environment and make decisions about the future direction of the library. Armed with that valuable input, we will be well positioned to develop and improve our services in order to keep pace and remain relevant in this information age.

Respectfully submitted,
Barbara A. Flaherty, Director

DEPARTMENT OF PUBLIC WORKS

The Department of Public Works (DPW) is comprised of five divisions: Engineering; Highway; Water; Wastewater; and Cemetery, Park & Tree. Each division is managed by a superintendent

(the Town Engineer for the Engineering Division) who reports directly to the Director of Public Works. The following reports from each DPW division describe the types of work performed and the services provided by the DPW during fiscal year 2004.

On January 5, 2004 the Board of Selectmen appointed William Timothy Bailey as the Director of Public Works.

Respectfully submitted,
William T. Bailey, Director of Public Works

ENGINEERING DIVISION

During fiscal year 2004, the Engineering Division continued with the implementation of the town's Pavement Management Program.

Under the continuation of Roadway Management Contracts 03-R01 and 03-R02, the following roads, or portions thereof, were repaved and/or reconstructed:

ALICE AVE
ALLEGHENY AVE
BEVERLY RD
BLANCHARD AV
BRENTHAM RD
CHADWICK ST
COLBY ST
DARBY AVE
DICKINSON ST
DOE DR
DOLAN RD
FAWN LN
GLAD VALLEY DR
GRAMMY RD
HAMPSTEAD AVE
HATTIE LN
HAYDEN CR
HAYDEN RD
HIGH ST
HOLDEN ST
HUGHES LN
ILFORD ST
INDIAN KNOLL RD
LETCHWORTH AVE
LUPINE LN
MASON AV
MIRROR RD
NASHUA RD
NEWBURY ST
OLIVE RD
PAGES CT
PARKER ST
PELHAM ST
PINE TREE RD
PORT SUNLIGHT RD
PRISCILLA RD
QUEENSLAND RD
RANLETT LN
RICHARDSON ST
RICHARDSON ST EXT
RIVERBANK TERR
ROGERS ST
SALEM RD
SATUCKETT LN
SEVEN OAKS RD
SOLAR LN
STAG DR
STEARNS LN
TREBLE COVE RD
WHITING ST
WOODSIDE RD
WYMAN RD

Construction was completed on Contract 02-R03, the reconstruction and signalization of the intersection of Route 4 / Treble Cove Road, which included the installation of emergency vehicle pre-emption devices.

Design work was completed for the reconstruction of Lexington Road from Boston Road to John F. Allan Drive. This work will include drainage improvements.

Drainage design was completed for Corcoran Road and Gardenbrook Road. Design and construction was completed for Monticello Circle drainage.

Drainage construction continued with the installation of numerous systems throughout town including roadways scheduled for paving.

As part of the ongoing plan to provide sewer service to unsewered areas of the town:

- Sewer Contract 32, servicing a large portion of the River Pines area, was substantially completed.
- Sewer Contract 32A, servicing the River Street and Republic Road areas, is on-going.
- Survey work has been completed and design is in progress on the sewer betterment to service the Connolly Road area.
- Design work has been completed and contract bidding is in progress for Contract 32B, slip-lining of the Riverhurst by-pass and upgrades to the Richardson Street pump station.
- Survey work has been completed for Sewer Contract 34, servicing a portion of East Billerica.

Design is underway for a sidewalk connecting the sidewalk on the Concord River Bridge to the existing sidewalk on River Street.

Water main replacement work has been completed in conjunction with roadway and sewer projects.

The EPA mandated Stormwater Phase II permit has been implemented and management and compliance continue.

A town-wide GIS system is under development and intra-departmental sharing of this data is expected soon.

We continued to work with Mosquito Control in coordinating stream and culvert cleaning.

Additionally, we continued to inspect subdivision development and construction of roadwork required under the adequate access by-law, as well as provide plan reviews.

As always, we continued providing services to the general public and private consultants. These duties include making copies of maps and plans, providing benchmark information, sewer stub locations and project information as well as many other tasks.

Respectfully Submitted,
John R. Livsey, P.E., Town Engineer

HIGHWAY

During fiscal year 2004, the Highway Division continued to provide necessary services to maintain the Town's roads, drainage systems, and maintaining public safety.

This year started with many major rain storms in the autumn months, followed by 2 major snow storms in early December, then record cold and numerous smaller snow and ice events in January and February, and a few snow storms in March. There were 17 snow and ice events, totaling 55 inches of snow. The Highway Division worked diligently over extremely long hours throughout these events to maintain a safe roadway system for the residents of Billerica.

In addition to emergency response and maintenance in times of inclement weather, the Highway Division also responded to emergency calls from the Police Department to supply assistance. The Highway Division also assisted other Town Departments with various projects throughout the year.

The Highway Division performs regular day-to-day maintenance of the Town's roadway and drainage systems. The maintenance of the roadways included patching of failing areas of pavement, filling of potholes, replacing damaged pavement and berm, grading of gravel roads, crack-sealing roads to extend pavement life, patching of trenches from water breaks and Town drainage work, sweeping sand and debris from roadways, and repair of guard rails, as well as responding to resident concerns about various issues.

The maintenance of the drainage systems included the rebuilding of numerous failing catch basins, placing new catch basins, repairing damaged drainage pipe, and installing new drainage pipe, at 52 problem areas throughout Billerica, and cleaning of 1,515 existing catch basins, and flushing out various problem drainage systems.

Another important aspect of work performed by the Highway Division is the maintenance of Town signs, roadway striping, and street signal light maintenance.

The Highway Division continued to administer the street opening permit process, allowing inspection of all work done on Town roads by developers, contractors and homeowners, ensuring proper materials and methods were used in all work. This also protected the integrity of the roadway system, allowing for strict control of repair methods used at all locations. No work is allowed on newly paved roads for a 5 year period following paving, except as needed for emergency repairs of existing utilities.

The Motor Equipment Repair Section continued to maintain the DPW fleet of vehicles, including maintenance and repair of town cars, trucks, plows, sanders, and heavy equipment. They also administered the Town's waste-oil recycling program.

I would like to thank all Highway Division personnel for their hard work throughout the year, often working extremely long hours, in order to serve the residents of Billerica.

Respectfully Submitted,
Stephen Robertson, Highway Superintendent

CEMETERY, PARKS & TREES DIVISION

The Cemetery Section is responsible for the operation, maintenance and expansion of the Town's cemeteries. There are six cemeteries: Fox Hill; North; South; Job Hill; Old North; and the Rogers Family Tomb. There were 152 burials during fiscal year 2004. Only Town residents may purchase gravesites. At this time, graves are not sold pre-need.

During fiscal year 2004, a total of $124,650.00 has been turned over to the Town Treasurer for investment.

The Parks and Tree Section is responsible for removing all dead trees on Town property, as well as those that pose a danger to the public. Responsibilities include trimming and cutting back brush on Town roadways. Other duties include maintenance of the Recreation Department's facilities including baseball fields, soccer fields and The Lampson Complex.

Other areas maintained are the Town Common, Library, Town Hall, Korean Veterans Memorial, the Talbot Oval, Police Station, Kids Konnection, and twenty-five squares and traffic islands located throughout the Town.

The Division's personnel performs many other tasks such as hanging banners, emptying trash receptacles, and assisting other divisions with snowplowing and other duties.

The Division treats the Town's catch basins with larvicide in an attempt to eradicate Culex mosquitoes that carry the West Nile Virus. Approximately 4,000 catch basins were treated in the spring and summer of 2004.

Respectfully Submitted,
Charles O. Faria, Superintendent, Cemetery, Parks, Trees Division

WASTEWATER DIVISION

During fiscal year 2004, the Billerica Wastewater Treatment Facility continued to operate within its permit requirements, generating a quality effluent, which is discharged to the Concord River downstream of the Water Treatment Plant. The Wastewater Treatment Plant recycles its biosolids (sludge) into an exceptional, marketable quality compost, which is sold commercially to landscapers and topsoil manufacturers and given away to Billerica residents. The Wastewater Division is also responsible for responding to homeowner calls that may involve blockages, or broken sewer mains, and odor complaints. We also issue all the sewer permits necessary for connecting a home or industry to the collection system.

The staff at the Treatment Plant conduct tours and holds classroom discussions about wastewater treatment plant operation with the elementary schools in Town.

The Billerica compost facility marketed over 3,721 cubic yards of compost and 647 cubic yards of mulch material.

The receiving stream for the Billerica wastewater effluent is the Concord River. The Massachusetts Department of Environmental Protection (MADEP) has determined that the phosphorous loading to the river has degraded its water quality, resulting in excessive algae growth and low dissolved oxygen levels that are harmful to fish and other aquatic organisms. Sources of phosphorous include point sources such as the Wastewater Treatment Plant and non point sources such as septic systems, storm water run off and fertilizers.

We have continued a pilot study to determine the best available treatment process for phosphorous removal to levels that will be regulated by a seasonal effluent limitation established in our discharge permit.

The average daily flow for fiscal year 2004 was 3.042 million gallons per day (MGD). The treatment plant has a design capacity of 5.4 MGD. The daily flow will continue to increase as the Town expands the sewer collection system. There were 227 residential sewer connection permits issued, and 6 commercial permits, totaling 233 tie-ins to the collection system.

The Town has many industrial users, which contribute significant flows and/or pollutant loading to the Letchworth Avenue WWTF. Since 1985, the Town has been implementing an Industrial Pretreatment Program, which was approved by the U.S. Environmental Protection Agency. Under this program, the Town has issued wastewater discharge permits to 20 industries with a combined total of 300,000 gallons per day of process wastewater. The permits contain specific discharge limitations, and monitoring and reporting requirements to ensure the safety of wastewater collection system and treatment plant personnel, the proper operation of the WWTF, compliance with the WWTF's discharge permit, and the quality of the biosolids compost.

Respectfully Submitted,
Arthur Malcuit, Wastewater Superintendent

WATER DIVISION

During the 2004 fiscal year 1,830,820,000 gallons of water were pumped from the Water Treatment Plant (WTP) to the Town's distribution system. The highest daily pumping occurred on July 31, 2003 with 10.5 million gallons produced. The average day volume was 5.00 MG (million gallons). Monthly pumping data for the fiscal year is listed below.

Month Pumping Totals

Month	Pumped MG	Month	Pumped MG	Month	Pumped MG
July 03	228.35	Nov. 03	115.96	Mar. 04	118.33

Aug. 03	179.18	Dec. 03	123.75	Apr. 04	120.76
Sept. 03	156.18	Jan. 04	137.93	May 04	183.48
Oct. 03	128.91	Feb. 04	120.60	Jun. 04	217.39

Construction of the new Water Treatment Plant continued on schedule and within budget. All the concrete process tanks have been completed as well as the prestressed concrete clearwell tanks. The floor slabs of all the new structures are finished. The structural steel frame of the residual processing building and the steel frame over the filter room have been completed. Work proceeds on the steel work over the chemical section of the building. Most of the yard piping has been installed. The raw water main from the intake to the new plant had been completed. The new force main from the new plant to the existing force main on Boston Road has been completed.

On the morning of Tuesday, July 29, 2003 the force main that connects the Water Treatment Plant to the standpipes failed on Farmers Lane. This main was removed from service. We estimate that over 3 million gallons of water were lost from the system through the rupture of the force main. Later that day, a 12-inch main on Floyd Street and the 10-inch main in front of the Water Treatment Plant also failed. The system was returned to normal operating conditions early Friday morning. We wish to express our gratitude to the residents for their patience during this trying event.

Our staff repaired 47 water main breaks during the year and performed many repairs to service lines and curb boxes.

Town-wide flushing of the water distribution system took place in October 2003 and again in June 2004. The flushing consists of opening hydrants on dead-ended mains to help reduce discoloration problems.

During the fiscal year numerous hydrants were painted and other forms of maintenance performed. Water Division staff replaced 20 hydrants and contractors replaced an additional 5 hydrants.

Respectively Submitted,
John McGovern, Water Superintendent

RECREATION DEPARTMENT

Billerica's Recreation Department continues to play a central role in defining the Town's quality of life. Recreation has become the common ground upon which people of all ages, backgrounds, interests and abilities gather to play and participate in the life of the community. The primary mission of the Recreation Department is to offer low cost recreational programs, trips and special events to the citizens of Billerica. Our recreational, educational and cultural programming

reflects the diversity of our community. We are committed to improving parks and recreation facilities to ensure a safe and pleasant experience for visitors.

The Recreation Department offers programs year round. Programs are published quarterly (winter, spring, summer, & fall) in a brochure, which is mailed to each household. The brochure also includes the Town Manager's Update and a listing of sport and youth organizations. This past year we distributed the brochure to the public through; special flyers sent through the public school system; listings on BATV; listing on the Town's web page; mailing to residents on request; and publishing information in the local papers. We offer more than 130 programs each quarter and about 100 special events and trips throughout the year. These recreational offerings range from pre-school programs for the very young to weekend trips, which are popular with adults of all ages. Our Neighborhood Parks, Discovery and Superstars programs enjoyed a great success this past summer serving over 700 children each week. There were many new and expanded recreational programs; special events and trips offered this past year. Micozzi Beach continues to offer residents a great summer escape from the heat. The beach has a children's playground, sand volleyball court, canoe rentals, picnic area and swimming. The Warren Manning State Park water playground was a hit with children and their families as they sought relief from the heat. The National Youth Coaches Association's training program, which provides certification to youth sports coaches, continues to be a big success with youth organizations.

The Recreation Department continued its partnership with the Billerica Police Department's Community Service Program (PAL) to offer recreational programs to the youth of Billerica. The PAL flag football, street hockey, and basketball, Friday night ski programs continues to attract new participants and provide positive activities for teens while interacting with police officers in a recreational activity. When the public schools had two early release days this year, we offered our Middle School students a special day filled with music, food and activities at the Lampson Recreation Complex. The cooperative effort of the Boys and Girls Club, Billerica Police Department, Billerica Fire Department, School Department and the Recreation Department ensured that this event was successful. Billerica's BMX Race Track at Vietnam Veterans Park had a very successful year. BMX racing is an exciting fun activity that the whole family can participate in whether as a racer, spectator, pit crew or track volunteer. BMX racing will have something for everyone. Races are organized according to age group (from 5 to 95) and skill level (Novices to expert). For more information check out our web page at www.billericabmx.com, and join us this spring as we kick off our third season of BMX racing in Billerica.

Yankee Doodle Homecoming Weekend celebration continues to be an exciting and enjoyable weekend for the citizens of Billerica. This weekend has grown each year and has become an event that families look forward to each fall. The committee meets the second Wednesday of each month and is working to plan a celebration next year that will be an exciting and enjoyable weekend for the citizens of Billerica. Billerica's First Night Celebration was a wonderful opportunity for families to welcome in the New Year. There was something for everyone, with ice sculptures, hayrides, crafts, children's games, music and dance. The Billerica Health and Recreation Fair held each spring promotes active living and healthy lifestyles. Visitors can learn

about various health organizations, have their blood pressure checked, ask about how to start an exercise program, learn about protecting their family in the event of a fire, and so much more. Billerica hosted the Hershey Track and Field Meet for over 100 local youth in June. Billerica hosted an Invitational Special Olympic Golf Tournament in August at the Country Club of Billerica and sent six athletes to the Massachusetts Special Olympic State Games. The Friends of Billerica Recreation, Inc. once again offered their very popular Concert on the Commons Series, Breakfast with Santa, Breakfast and Egg Hunt with the Easter Bunny, Shamrock Ball (father/daughter dance), Monster Mash One Pitch Softball Tournament, and the Dog Days Recreational Golf Tournament.

The Recreation Department continues to work on the goals and objectives set forth in the Open Space and Recreation Plan. The Marshall Sports Complex has been completed and will be rededicated in the spring. The Lampson Recreation Sports Complex multi-phase rehabilitation project is on hold awaiting information on our Urban–Self Help grant application. Vietnam Veteran's Park has a new entrance and roadway. There are over six miles of marked trails at VVP, trail maps were printed and are available at a trailhead kiosk or at the Recreation office. New sprinklers were installed at the Dutile and Locke baseball fields. At Kids Konnection we have installed new swings and replaced the surface under them. We have plans to continue replacement of the 6 to 12 year play area planned. The Yankee Doodle Bikeway Committee continues to work on the conversion of an abandoned rail bed that would link Billerica to the Minutemen Bikeway in Bedford. An ongoing agreement with the Commonwealth of Massachusetts - Department of Environmental Management authorizes our management of the Manning State Park. We continue to work with the Conservation Commission to preserve open space and recreation land for the community.

The Recreation Department does not own its own recreational facility and therefore must depend on the cooperation of the School Department; business and civic organizations to schedule program sites. This continues to impact the cost of our programs and the time programs can be offered. The development of a Recreation Center for the Town of Billerica is a major goal of the Recreation Commission. Billerica residents deserve to have a vibrant and effective facility in which recreational programs can be offered.

Volunteers play a critical role in enabling the department to achieve its goals. They provide direct and indirect opportunities and supports to participants in our programs. This past year we were fortunate to have Boy Scout Eagle candidates from Troop 11, 30 and 55 complete projects for the department. The Recreation Department had one senior volunteer through the Senior Citizen Tax Relief Work Program. Youth organizations in Town continue to assist with field improvements and maintenance. The Friends of Billerica Recreation, Inc. have provided recreational scholarships to many individuals and families in Billerica. The Recreation Department has received financial and in-kind assistance and support from the business community, which has allowed us to offer specialized programs and activities for the continuous enjoyment of our citizens, businesses and visitors. We are looking to continue our public/private partnerships, in order to maintain and improve the rich diversity of programming which help to make our community special.

The Recreation Commission would like to thank the employees and volunteers of the Recreation Department for their continuous commitment to improvements in the quality of programs offered to the citizens of Billerica. A very special thanks to Town Departments, Commissions, Organizations, Businesses and Individuals who volunteer their time and support to ensure that the programs, trips and special events are an unquestionable success.

Respectfully submitted,
John Bartlett, Chairman, Billerica Recreation Commission

BOARD OF REGISTRARS

In accordance with Massachusetts General Laws, The Board of Registrars hereby submits its report for the Fiscal Year ending June 30, 2004.

As mandated by State Law, the Annual Town and School Census was conducted in January during the first week of January, Census forms were mailed to all residences in Town. One the forms were returned, the information was updated in our computers. In June, postcards were sent to all those voters who had not responded to the Census for the past four years. We received about 80% response to each mailing. It is unfortunate that the other 20% do not take the time to complete these mailings. The information is critical for voter list maintenance, school enrollment projections, public service planning, residence purposes, State Aid calculations, etc. Prior to June 1st of each year, this information must also be provided to the Jury Commission for Jury Pool selection.

Two Elections were held in FY 04. The State Primary (Presidential Primary) on March 2, 2004 and the Town Election on April 3, 2004. Voter turnout continues to be a problem. Even with increased publicity relative to absentee voting, Voters are not exercising their constitutional right by casting a ballot.

The number of Active Voters on file for the Town election in 2004 was 20,225 and by precinct the numbers were as follow:

Precinct 1	1882
Precinct 2	1821
Precinct 3	1902
Precinct 4	1825
Precinct 5	2086
Precinct 6	1455
Precinct 7	1675
Precinct 8	2019
Precinct 9	1880
Precinct 10	1929
Precinct 11	1750

The breakdown was as follows:

Democrats	6,919
Republicans	2,694
Un-Enrolled	10,425
Libertarian Party	130
Interdependent 3rd Party	18
Reform Party	6
Green Rainbow Party	26
New Alliance Party	1
Conservative Party	1
Green Party USA	2
America first Party	3

Donald Lovegrove was re-appointed to a three-year term on the Board of Registrars ending March 31, 1007. John Conway was elected to serve as Chairman for the ensuing year. Arthur Doyle was appointed as a temporary registrar to cover in an emergency. The Board Members covered the registrars Office on Election Day; assisting until the polls closed and the voting machines were back in the Town Clerk's office. The Board also assisted at the Special Voter Registration sessions held prior to each Election.

The Board wishes to publicly acknowledge and thank the many people who have assisted them during the year. Special thanks go to Senior Clerks Jeannette Rohnstock and Margaret DiPietro for their dedicated and professional service to the residents of Billerica.

Respectfully submitted,
John G. Conway, Chairman, Board of Registrars

RULES COMMITTEE

DOROTHY M CALLIHAN, CHAIRMAN
DAVID GAGLIARDI, VICE CHAIRMAN
PHILIP NEWFELL, SECRETARY
ROBERT KILLEEN
OREN HUNT
JAMES PATRICK LALLY
MARYANNE PERRY
JOEL WILLIAMS
MARIE MASSEY
RONALD DIORIO, JR
RAYMOND FISHCHER

- The Committee on Rules met on September 17, 2003 to discuss the following articles in the Annual Fall Town Meeting Warrant:
  - Article 12, sought to amend the General By-Laws Article XVII Section 3, full service gas stations may include one or more self-service pumps.
  - Article 32, sought to disband the D.A.R.E. Advisory Committee. Both articles were voted to recommend to Town Meeting.
  - Article 34 sought to place a building Moratorium on future housing/apartment condo developments in excess of five (5) units. The Committee voted not to recommend this article to Town Meeting.

- The Rules Committee met on October 9, 2003 to discuss and accept the final revision of the Town Meeting Representatives' Handbook. Motion was made to request permission from the 350th Anniversary Committee to utilize the 350th LOGO on the Handbook's cover.
- On November 4, 2003 the 350th Anniversary Committee voted unanimously to give formal permission to the Rules Committee to utilize the Committee's 350th LOGO .
- The Rules Committee wishes to thank the 350th Anniversary Committee for this honor and privilege.
- On January 28, 2004, due to some concerns and errors found in the Handbook by the Town Clerk and the Town Moderator, the Committee held a meeting to reconsider the revisions of the Representatives' Handbook. The concerns and errors were addressed and the Committee voted to accept the revised Handbook.
- On February 11, 2004, the Committee met to finalize and vote to accept the Representatives' Handbook final revision.
- The Committee extends its heartfelt thanks to Phil Newfell, Rules Committee Secretary, for all the effort and long hours he spent on the revision of the Handbook.
- The Rules Committee met on April 14, 2004 to discuss the Annual Spring Town Meeting warrant articles.
- Article 44 asked to hold election of Town Officers on the first Tuesday in March. The Committee voted not to recommend this article to Town Meeting.
- Article 43 called for forming the New Development Committee consisting of 21 members. The petitioner informed the Committee that the article was going to be dismissed at Town Meeting.
- Rules Committee member, John King, Precinct 10, formally resigned from the Committee.
- On May 4, 2004, the Committee held a meeting to discuss Article 10 in the Annual Spring Town Warrant. This article was to amend General By-Laws Article XII Personnel By-Laws section 10, which would bring the non-union personnel benefits in line with the agreed upon union-based contractual employees. The Committee voted to recommend this article to Town Meeting.
- On June 23, 2004 the Rules Committee held its reorganization meeting. Dorothy Callihan was elected Chairman, David Gagliardi, Vice-Chairman, and Philip Newfell, Secretary.
- The Committee welcomed new member, Ron DiOrio, Jr. from Precinct 10.

Respectfully submitted
Dorothy Callihan, Chairman

BILLERICA SCHOLARSHIP FOUNDATION COMMITTEE

The Scholarship Foundation was established by Town Meeting to provide for a mechanism for the Town to collect donations and raise funds for scholarships. In addition, the Foundation has become the clearing organization for the many individual, family and corporate scholarships.

Celebrating our 17th year, the Foundation is pleased to report assets of $853,346 with $509,320 in endowments. One hundred forty-five (145) individual scholarships were awarded in June, 2004 to Billerica Memorial, Shawsheen Valley Technical High School students and to several other Billerica residents totaling $115,220.

The Foundation Committee consists of Dale Hoar, Chair; Liz Berube, Vice-chair; Dot Murray, Secretary; Maureen Sullivan, Treasurer; Mary Aborn-Hyatt, Corresponding Secretary; Pat Annunziata, Fundraising Chair; Susan Blinn, Publicity; Jay Joyce and Nancy Packard, Hospitality Chairs; and members Susan Capaldo, Barbara Shea, Christine Dunleavy, Ed Giroux, Elaine Horlink, Delores King, Nancy Muese, Mickey Ouellette, and Ellen Day-Rawlings. Ex officio members are Dr. Robert Calabrese, Superintendent of Schools and David Genereux, Town Treasurer. Also, there are two associate members Julie Florio and Marc Lombardo.

The committee acknowledges the outstanding support of the Board of Selectmen, Town Administration, Town Meeting members and especially the residents and businesses of Billerica for their continued support in the many committee activities and fundraising events.

SEPTAGE DISPOSAL STUDY COMMITTEE

On May of 1998, a septic disposal committee was formed consisting of 7 members. The committee was established to explore the means of disposal for those households on septic where the municipal sewer is not available.

It is the final recommendation of the Septage Disposal Committee that the town of Billerica evaluate its future extension of the sewer program and sewer treatment capacity through results obtained from the mandated and funded Comprehensive Waste Water Management Plan and Study. If at that point in time it were determined a number of homes would not receive sewerage the town officials or town meeting members could organize another Septage Disposal committee.

The committee wishes to thank everyone for their input over the years and now ask the town meeting to dismiss this committee

Respectfully submitted

Ed Bunker - Chairman; appointed by Sewer Commission
Donald MacDonald - Vice Chairman; appointed by Town Moderator
Lillian (Joy) Arsenault - Secretary: appointed by Board of Selectmen
Richard Berube - appointed by Board of Health
Malcolm McDowell - appointed by Board of Selectmen
Roger Nowicki - appointed by Sewer Commission
Michael (Tom) Revane - appointed by Town Moderator

SEWER EXTENSION COMMITTEE

The Sewer Extension Committee is composed of five (5) members, who are appointed by the Town Manager, Richard A. Montuori. The members are as follows:

John F. Gray, Jr.	Chairman
Roger A. Nowicki	Vice-chairman
Paul A. Odierno	Secretary
Edward Bunker	Member
William Loughlin	Member

The Sewer Extension Committee has the sole responsibility of planning and directing all of the town's lateral sewers. The committee will continue monitoring the construction of the lateral sewer lines in the Town of Billerica until the town is 80% sewered.

Contract No. 32, which is Phase 1 of two phases of the River Pines programs, has been completed. This comprised of 5.5 miles of gravity lateral sewer lines and two new pumping stations.

Once all the lateral sewer lines and the new pumping stations have been tested and certified, the town will then start Contract 33, which is the second part of the River Pines program. At the end of Contract 32 and 32A, the town will be 71% sewered.

The Sewer Extension Committee is dedicated to the Town of Billerica achieving the 80% goal. It is the hope of this committee to see the entire Town of Billerica sewered through a line item established in the town budget.

The Sewer Treatment Plant has a maximum limit of 5,500,000 gallons per day. Presently, the plant average is 3,200,000 gallons per day.

The Sewer Extension Committee is very fortunate to have both a pro-active administration and the Board of Selectmen to keep the sewer program moving forward. As a committee, we wish we could sewer the entire town all at once in order to complete this program. This has always been and will continue to be our main goal.

We would like to express our sincere appreciation to our clerk, Brenda Grant, and thank her for the high level of professionalism she has demonstrated through the year.

The Sewer Extension Committee would like to give special thanks to John Sanchez, Department of Public Works Director; John Livsey, Acting Department of Public Works Director and John W. Morris, Board of Health Director, for their cooperation and dedication to our committee.

Respectfully submitted,
John F. Gray, Jr., Chairman

Fiscal Year 2004
Reconciliation of Treasurer's Cash
Fiscal Year Ended June 30, 2004

Treasurer's Cash Balance - July 1, 2003	42,627,853.32
Cash Receipts - FY 2004	120,389,597.34
Cash Disbursements - FY 2004	(124,877,731.28)
Treasurer's Cash Balance June 30, 2003	38,139,719.38

Location of Cash on Hand - June 30, 2004

Institution:	
Boston Safe	11,040,968.52
MMDT	386,430.20
Fleet Bank	12,809,051.04
UniBank	4,127,383.27
Century Bank	80,974.22
Enterprise Bank	711,486.78
Trust Funds	10,817,221.71
Cash in Office	748.71
Funds in Transit	(1,834,544.77)
TotalCash & Investments – June 30, 2004	38,139,719.68

INVESTED FUND BALANCES AS OF JUNE 30, 2004

	Principal	Interest	Totals
Cemetery			
Colby PC	949.89	(35.67)	914.22
Fox Hill Thompson 1	24,673.65	12,668.69	37,342.34
Fox Hill Thompson 2	3,510.69	1,803.94	5,314.63
Fox Hill	837,827.94	113,406.24	951,234.18
Gray	6,789.49	2,920.51	9,710.00
Old Hill	375.00	184.40	559.40
Faulkner	13,026.92	6,694.00	19,720.92
North Cemetary	21,903.00	11,240.33	33,143.33
South Cemetary	1,095.00	562.68	1,657.68
Subtotal - Cemetary	910,151.58	149,445.12	1,059,596.70
			-
Funds for the Poor			-
Bowers	132,053.91	62,927.15	194,981.06
Elliot	10,281.69	11,566.29	21,847.98
Overseers of the Poor	18,570.42	14,623.70	33,194.12
Elderly/Disabled Fund	3,787.00	484.66	4,271.66
Subtotal - Funds For The Poor	164,693.02	89,601.80	254,294.82
Playground Funds			
Kholrausch Playground Fund	10,000.00	5,660.44	15,660.44

Library Funds			
Faulkner	3,431.87	340.91	3,772.78
Library	2,542.17	2,853.46	5,395.63
Sherrin Memorial	4,036.99	662.95	4,699.94
Subtotal - Library	10,011.03	3,857.32	13,868.35
School Funds			
Kent	33,130.57	298.68	33,429.25
Food Service	255,053.28	38,235.59	293,288.87
Activity Funds	67,659.19	12,868.51	80,527.70
Subtotal - School Funds	355,843.04	51,402.78	407,245.82
Beauty & Maintenance Funds			
Common Seat	42.71	48.05	90.76
Jenkins Fountain	54.50	61.32	115.82
Watering Trough	73.81	83.02	156.83
Subtotal - Beauty & Maintenance	171.02	192.39	363.41
Scholarships - Endowments			
Allen, William	9,500.00	367.11	9,867.11
Ann Costanza	4,000.00	344.82	4,344.82
Billerica Arts & Crafts	1,905.00	17.97	1,922.97
Billerica Plan	3,000.00	251.69	3,251.69
Billy Fitt Memorial	8,900.00	171.21	9,071.21
Cerrato	21,355.00	2,810.77	24,165.77
Daniel Coneeny	9,002.13	430.45	9,432.58
Deborah Morrison Endowment	9,750.00	292.70	10,042.70
Donald Donati	10,370.00	973.67	11,343.67
Donovan Memorial	23,412.25	774.25	24,186.50
Foundation Endowment	126,611.36	9,961.16	136,572.52
George Lamantea	4,509.85	563.09	5,072.94
Karyn Button Memorial	8,823.00	58.58	8,881.58
Knights of Columbus	10,000.01	1,003.00	11,003.01
Lampson	32,169.41	1,856.70	34,026.11
Lawler	13,815.30	2,650.88	16,466.18
Lisa Tammaro Memorial	11,700.00	2,303.81	14,003.81
Lutheran Church	15,000.00	2,435.62	17,435.62
Mary Arekalian	15,891.49	1,703.48	17,594.97
Meagher Family	11,775.99	1,835.87	13,611.86
Nicola Micozzi	4,500.00	778.68	5,278.68
Phil Hefferman	15,108.36	1,859.49	16,967.85
Robert Carroll	16,641.11	2,311.36	18,952.47
Scott Dumont	12,600.00	432.20	13,032.20
Shayna Donovan	13,000.00	488.37	13,488.37
Shaunassy	10,000.00	562.58	10,562.58
Stewart	4,045.00	60.49	4,105.49
William Bradley	30,000.00	4,460.51	34,460.51
Subtotal - Scholarship - Endowments	457,385.26	41,760.51	499,145.77
Scholarship Funds			
Billerica Chiropractic	2,089.97	(181.23)	1,908.74
Cabot Corp	19,420.30	1,339.37	20,759.67

Costello	4,529.14	1,066.82	5,595.96
Class Of 2003	-	-	-
Class Of 2004	4,173.81	1,270.02	5,443.83
Class Of 2005	3,969.72	1,243.65	5,213.37
Class Of 2006	5,611.95	1,441.90	7,053.85
Class Of 2007	6,448.31	1,318.39	7,766.70
Class Of 2008	6,200.92	1,226.85	7,427.77
Class Of 2009	4,716.62	804.85	5,521.47
Class Of 2010	7,403.96	1,412.27	8,816.23
Class Of 2011	5,468.49	784.96	6,253.45
Class Of 2012	5,127.38	764.40	5,891.78
Class of 2013	3,840.50	347.01	4,187.51
Class of 2014	2,852.01	141.77	2,993.78
Class of 2015	5,350.28	88.89	5,439.17
Class Of 2016	1,170.68	-	1,170.68
Eldora Ferren Memorial	6,000.00	127.85	6,127.85
Frank Altobelli	11,200.00	2,418.76	13,618.76
Gladys Gratton	14,313.25	185.44	14,498.69
Jeff Calnan Memorial	950.00	47.74	997.74
Karen Jean Dingle	18,000.00	340.70	18,340.70
Karen Sahagian	11,107.00	766.81	11,873.81
Krau Family	6,210.00	541.40	6,751.40
League of Women Voters	10,638.29	1,003.64	11,641.93
Locke Middle School	12,874.83	641.28	13,516.11
O'Conner True Value	7,500.00	427.95	7,927.95
Parker School PTO	4,469.15	316.91	4,786.06
Ryan Strandberg	273.89	226.48	500.37
Sons of Italy	12,609.97	669.69	13,279.66
Scholarship Foundation	100,044.97	1,007.81	111,211.23
Subtotal - Scholarship Funds	304,565.39	21,792.38	326,357.77
Grand Total - Scholarship Funds	761,950.65	63,552.89	825,503.54
Various Purpose Funds			
Kholrauch Scholarship	74,221.05	655.69	74,876.74
Abbot Singing Fund	2,433.44	2,737.31	5,170.75
Museum Fund	51,577.38	935.91	52,513.29
Planning/Performance bonds	152,595.71	36,702.05	189,297.76
Drug Proceeds	24,254.32	14,554.40	38,808.72
Arts Lottery Funds	15,344.48	58.92	15,403.40
Stabilization Funds			
Stabilization Funds	2,455,695.25	688,469.45	3,144,164.70
Stabilization Fund - Land	1,678,449.50	317,512.38	1,995,961.88
School Stabilization	1,495,662.37	476,921.40	1,972,583.77
Ditson School	555,469.00	235,668.32	791,137.32
Total - Stabilization Funds	6,185,276.12	1,718,571.55	7,903,847.67
Subtotal Trust Funds	8,718,522.84	2,137,928.57	10,856,451.41
Ded: Funds in Transit		39,229.70	39,229.70
Total Trust Funds	10,970,271.84	2,098,698.87	10,817,221.71

SCHEDULE OF RECEIVABLES
OUTSTANDING AS OF JUNE 30, 2004

Year	Real Estate	Water Liens	Sewer Liens	Lien Interest	Total
1990	0.00	0.00	0.00	0.00	0.00
1991	0.00	0.00	0.00	0.00	0.00
1992	0.00	0.00	0.00	0.00	0.00
1993	0.00	0.00	0.00	0.00	0.00
1994	0.00	0.00	0.00	0.00	0.00
1995	0.00	0.00	0.00	0.00	0.00
1996	0.00	0.00	0.00	0.00	0.00
1997	0.00	0.00	0.00	0.00	0.00
1998	0.00	0.00	0.00	0.00	0.00
1999	0.00	0.00	0.00	0.00	0.00
2000	0.00	0.00	0.00	0.00	0.00
2001	1,845.03	0.00	0.00	0.00	1845.03
2002	(25,305.78)	0.00	0.00	0.00	-25305.78
2003	118,302.17	2,674.23	2,615.69	368.53	123960.62
2004	1,105,702.31	23,700.19	20,162.27	1,661.22	1151225.99
Totals	1,200,543.73	26,374.42	22,777.96	2,029.75	1,251,725.86

	Motor Vehicle	Personal Property
1986	61,207.66	
1987	73,175.87	
1988	82,358.54	
1989	111,408.95	
1990	70,324.35	
1991	37,082.31	
1992	23,672.94	
1993	20,467.75	
1994	26,388.45	
1995	36,606.22	
1996	28,240.52	
1997	18,706.89	
1998	23,299.08	
1999	20,282.36	(1.52)
2000	23,944.89	(122.99)
2001	27,482.01	75,441.49
2002	42,715.51	55,660.34
2003	90,498.92	150,798.83
2004	371,107.89	145,220.57
Totals	1,188,971.11	426,996.72

Tax Title	3,179,105.70
Possessions	843,631.43
Sewer	92,622.36
Water	75,416.26

VETERANS' SERVICES

The Department of Veterans' Services presents this as its Annual Report for fiscal year 2004.

Veterans' Services consists of Kenneth L. Buffum – Director/Agent and Marie O'Rourke – Secretary (Head Clerk). This program is a State and Town funded program, mandated by Chapter 115 of the General Laws of Massachusetts.

We provide financial and/or medical assistance to those eligible veterans/widows and/or dependents of veterans in their time of need. Presently we have 42 cases receiving financial and or medical assistance. This department is reimbursed 75% by the State for monies that have been expended on behalf of those receiving benefits. We have applied for other benefits from other agencies, i.e. Veterans Affairs, Department of Employment and Training, Department of Transitional Assistance, the Bowers fund, the Society of St. Vincent DePaul and the Social Security Administration.

With the passage of Senate Bill 822 which expands the Definition of a Veteran, dates of service January 1, 1947 to June 24, 1950, May 8, 1975 to August 1, 1990 we have had many veterans apply for Service Connected Disability or they are seeking direct or referral to other Federal Agencies and any other benefit they may be entitled to receive i.e. medical assistance with the VA or exemption on real estate taxes.

This Agency assisted many veterans in apply for medical assistance through the VA Health Care System, we are also certified to apply for Food Stamps for Billerica residents ONLY. We have had 33 VA cases approved by the Department of Veterans Affairs, with a dollar value of $395,759.00. Presently the total annual award for Billerica veterans is $3,229,812.00.

The Emergency Fuel Program began November 1st and at the present time we have processed 154 applications for residents in Billerica, Wilmington and Tewksbury, with a dollar value of $81,158.00.

Friday June 14th we celebrated our 13th Annual Flag Day ceremony and the students from the Dutile and Vining schools were in attendance. The Middle School Wind Ensemble under the direction of William Thayer provided the music. The Billerica Lodge of Elks presented the History of the American Flag. Our Guest Speaker for this occasion was Paul Keough, President of the Massachusetts Veterans' Service Officers Association and retired JAG officer.

This is the third year this Agency was responsible for the Memorial Day parade and the Grand Marshall was the Veterans and families of those who served or have served in Iraq and Afghanistan. Also the dedication of the World War I and World War II Memorial took place.

I would like to extend my thanks to the Town Manager, the Board of Selectmen and the many other Department Heads and the Employees for their help throughout the year.

Respectfully submitted, Kenneth L. Buffum – Director/Agent

VIETNAM VETERANS PARK

Vietnam Veterans Park (VVP) is a 200-acre park located on Treble Cove Road in Billerica. VVP was deeded to the Town of Billerica from Middlesex County in 1995 via a legislative act. VVP is the site of the first Vietnam Veterans' Memorial in the United States and the first park dedicated to veterans of the Vietnam Veteran conflict. VVP has a variety of local and regional organizations and town department's, which regularly use the park. These include Vietnam Veteran Association; Billerica Youth Soccer; Billerica Horseman's Association; Middlesex County Radio Control Flyers; Billerica Recreation Department; Billerica Cemetery and Park Department; Conservation Commission; Billerica BMX Club and others. VVP has several key buildings and natural features, which are suggestive of the tremendous potential of this park for the town and region. This includes extensive frontage on the Concord River, shoreline on the east side of Winning Pond, a stream, beaver pond, soccer fields, BMX Race Track, walking trails, show horse rink, house, beautiful views, and the Vietnam Veterans Memorial. Imbedded within the park is the Ralph Hill Wood lot property, 34 acres, owned by the Sudbury Valley Trustees. This land is preserved as open space and used for passive recreation.

The VVP committee continues to implement the master plan that was designed to direct improvements for the park. This past year the following improvements have occurred:

- The BMX Club completed its third season and continued to make improvements to the track.
- Modern Continental, the contractor for the Route 3 project will make repairs to Farm Road at the Route 3 underpass.
- The Billerica Youth Soccer Association has completed design plans for the development of a new soccer field at the park.
- The Recreation Department installed a children's playground and picnic area.
- The Recreation Department has worked closely with Sudbury Valley Trusties to delineate property lines, mark trails, print trail maps, install trailhead kiosk and identify a canoe-landing site along the Concord River.
- A Boy Scout Eagle candidate from Troop 651 built and installed an information kiosk near Winning Pond.
- A Boy Scout Eagle candidate from Troop 55 installed a new sign and completed site landscape work at the entrance to the park.
- The Billerica Horseman's Association repaired all the fences. Work continues on the practice area.
- Middlesex County Radio Control Flyers made repairs to their runway, and repainted the picnic shelter. They are also assisting with the installation of guardrails to define parking area.
- The Billerica Police Department has increased their patrols of the park.

In 2005, the park will be rededicated in May when the Traveling Vietnam Veterans Memorial Wall will be at the park. The VVP committee looks forward to continued improvements at the park.

WILD AND SCENIC RIVER STEWARDSHIP COUNCIL

The 29 miles of the Sudbury, Assabet and Concord rivers were designated "Wild and Scenic" in 1999. The five years these rivers have been designated is not much more than a blink of the eye in comparison with the 350 years that Billerica has been incorporated. The purpose of the Stewardship Council is to assist in the preservation of the outstanding and remarkable resources for our continuous enjoyment and to have in the future when we celebrate anniversaries and other events that hearken to the past.

This year we continued to meet on a regular basis. We typically meet on the second Tuesday of the month unless there are conflicts or circumstances that make it impractical. In addition, the council makes field trips to inspect projects that have been, or are about to be submitted, for review by the Stewardship Council.

Many of the projects I listed in last years report are still in progress and we continued to monitor them. Lee's Bridge is one that we have been monitoring for some time. The bridge crossed the Sudbury River in Lincoln. Descendants of John Adams donated the original bridge to the towns of Concord and Lincoln, and Thoreau referred to it in his writings. The bridge was carefully built of solid stone blocks, similar to the way the Romans did when they wanted a bridge to last for many years. The bridge might have lasted longer if the traffic had remained as it was during the time the bridge was constructed. In October 1999, a 25-by-15 foot section of the bridge collapsed. Because of its origin and construction, this bridge is a piece of history that should be preserved. This is a project in progress. We are optimistic that the bridge will be reconstructed with essential elements strengthened enough to handle the weight of modern traffic.

The Pelham Island Bridge is another project we were monitoring during this report period. Other projects include: the removal of contaminated soil from the wetland at the Raytheon site near Route 20, the reduction of phosphorous in the effluent of wastewater treatment plants, and the proposed expansion of Hanscom Field,

In cooperation with the Sudbury Valley Trustees, a survey was completed of the unprotected land along the shores of the scenic rivers.

We surveyed existing access sites and gathered information for use in an ongoing program to develop safe and convenient access to the scenic rivers.

On projects that involve Federal money or permits, we are automatically included, but on many other situations we seem to operate more like a spectator rooting for and otherwise supporting a given cause. This year we had a situation where one of the flow monitoring gages was being

shut down because of a lack of funding. In-stream studies were planned, and it was necessary that the flow in the river be measured during this period.. The word went out, I contacted Representative William Greene and; others contacted their Representatives, and the funding was restored.

Present lawn care practices use nutrients and water to stimulate growth. Excess nutrients leach into surface water and cause problems in streams and rivers. Watering frequently contributes to demand when there is a shortage in the supply. We are supporting education and demonstration programs in an effort to solve this problem.

Clouds of gloom and sorrow hovered over us. Vivian Chaput, the Council member from Carlisle died March 6th from injuries sustained in an automobile accident and was interred March 13th. She was an exceptional person with many talents. The tragedy is compounded as she was struck down during the prime of life.

Riverfest 2004 was by any measure a great success. Riverfest 2005 is scheduled for June 11th and 12th, mark your calender and join in the celebration of these rivers.

Peter Kennedy Director of Planning continued to serve as my replacement when I am traveling or otherwise unavailable to attend meetings etc. He is also a valuable resource to consult when the need arises.

Currently our web page is: www.sudbury-assabet-concord.org/

Should you wish additional information visit the web site mentioned above or contact Lee Steppacher Project Manager 617-223-5225 e-mail lee_steppacher@nps.gov

Respectfully submitted,
Ralph R. Bacon

BILLERICA PUBLIC SCHOOLS

The achievement of students in the Billerica Public Schools is in part measured by student successes in the MCAS, SAT and Advanced Placement tests. Good test scores and sustained improvements are a direct reflection of dedicated teachers, students and parents in conjunction with the effective use of quality educational programs. Our test results are summarized for 2003-2004 as follows:

Massachusetts MCAS Tests

The MCAS test is a measure of the overall achievement level of Massachusetts Schools. The tests are given by the Massachusetts Department of Education. The following table compares the percent of Billerica students passing the exam against the percent of all Massachusetts students passing the test. The Billerica passing rate is higher than the State-passing rate on all MCAS tests.

MCAS (as of June 2004)

Test	Billerica	State
Gr.3/Reading	96%	93%
Gr.4/English	93%	91%
Gr.4/Math	91%	86%
Gr.5/Sci.&Tech.	93%	88%
Gr.6/Math	80%	75%
Gr.7/English	98%	93%
Gr.8/Math	82%	71%
Gr.8/Sci.&Tech.	75%	69%
Gr.10/English	94%	90%
Gr.10/Math	92%	85%

MCAS Graduation Requirements

Starting with the Class of 2003, passing the Grade 10 MCAS test "competency determination" is a requirement for obtaining a high school diploma. For the Class of 2004, 374 of the 376 students have met the standard MCAS "competency determination." Two students took the specially designed MCAS Alternative Assessment.

SAT

The SAT tests are used as a measure for acceptance into college. The combined verbal and math score of the Billerica Memorial High School Class of 2004 (1041) again exceeded the combined score for all the public high schools in Massachusetts (1030).

Advanced Placement

Sixty-two Billerica Memorial High School students took a total of 110 Advanced Placement Exams in various subjects. The results again exceeded the state and national averages for the number of students attaining a qualifying score of 3 or higher.

Billerica	Massachusetts	USA
77%	76%	61%

Seventeen BMHS students earned awards for their performance on the AP exams. There were two AP Scholars With Distinction, four Scholars With Honor and eleven AP Scholars.

2003-2004 Guidance Highlights

The Billerica Memorial High School Class of 2004 had 374 graduates. Of these, 313 students (84%) continued their education at the post-secondary level. Two hundred thirty-six students (63%) continued at four-year colleges, including Harvard, University of Notre Dame, Boston College, Brigham Young University, George Washington, UMass Amherst, UMass Lowell and many others. Sixty-eight students (18%) continued at two-year colleges, with most attending Middlesex Community College. Ten students (3%) continued at other schools such as Ben Franklin Institute and ITT Tech. Also, we are proud to report that eight students (2%) chose to support our country by serving in one of the branches of the United States Military.

DITSON ELEMENTARY SCHOOL

- The Ditson School Council continued its efforts to focus on Character Education. The beginning of the next school year should see the "Don't Laugh at Me Program" come to fruition. A number of Character Education Videos will be purchased and run periodically throughout the year. A home component is part of this program as well.
- The Ditson Student Council continued with its ongoing community involvement. Our Senior Pen Pals were feted at an end of the year concert. The entire school was present and each senior was presented a gift, had a song sung to them by the various grades and had refreshments and visited the classes after the concert.
- The Ditson Student Council also made donations to the House of Hope, the Billerica Food Pantry, and the Soldiers in Iraq.
- The Ditson School Parent Group also continued to support the teachers in many ways throughout the year. The year came to an end with the Ditson Parent Group honoring the teachers for their fine work with an Appreciation Dinner.

DUTILE ELEMENTARY SCHOOL

- Planned and implemented procedures for dissolving the Dutile satellite kindergarten at the high school. Developed strategies for returning the kindergarten back to the Dutile building.
- Through the receipt of community grants, the Dutile was able to improve students' reading fluency and comprehension with the use of audible books, self published books, and Quick Reads®.
- In order to effectively implement Quick Reads®, Dutile staff participated in a school-wide Quick Reads® professional development seminar.
- The Dutile hosted a successful system-wide summer school program focusing on Math and ELA. The program was open to eligible grade 3 students from all 6 elementary schools.
- Technology was upgraded with the purchase of 5 IBM compatible computers. Users were trained and updated in the use of PC's.

HAJJAR ELEMENTARY SCHOOL

- The Hajjar School expanded its summer reading program to increase student reading ability.
- The Hajjar School continued its highly successful School Citizenship Day Program.
- The Hajjar School began planning to implement the highly successful program "Lesson One: The ABC's of Life". This program teaches life skills such as self-control, self-confidence,

responsibility, thinking and problem solving and cooperation that we all need to be productive and happy.

KENNEDY ELEMENTARY SCHOOL

- The Wilson Reading "Fundations Program" for regular education students has been implemented in the Kennedy Kindergarten program. This program coordinates well with Balanced Literacy instruction.
- The Kennedy successfully ran a summer math program to increase the math ability of students entering grade four who were identified as being at risk. This program was able to run through the efforts of the School Council.
- A Literacy Team has been established comprised of both reading teachers and representatives of grade levels one through five. They work in conjunction with grade level team meetings to address curriculum needs, plan reading incentives, and coordinate strategy planning for Balanced Literacy.
- Fifth grade teachers have been team teaching for Social Studies and Science. This was a team initiative that staff and principal felt would better serve the growing needs of the Social Studies and Science curriculum.
- The BEST Character Education program operates monthly at the Kennedy. Grade levels are responsible for a Community Service Project related to the monthly themes. This is a school-wide effort.

PARKER ELEMENTARY SCHOOL

- Conducted an annual Community Reader Day with readers such as school committee members, selectman, (Mr.O'Donnell, Mr. Correnti, Mrs. Rawlings),the town manger, the Superintendent of Schools, Dr. Robert Calabrese, the Assistant Superintendent of Schools, Dr. Milton Burnett, the Marshall Middle School Principal, Roland Boucher and various other community members.
- Conducted a successful math incentive program for parents to work with their children on mathematics.
- Conducted a successful reading incentive program with sponsorship from Dunkin Donuts culminating with a program by guest author Suzie Klein.
- Each grade level participated in a community outreach program where students did such tasks as collecting items for an agency, growing plants for the senior citizens, and making valentines for the elderly.
- Had an annual Technology Fair with community and business people doing hands on demonstrations of real world science and technology.
- Continued instruction on the use of Alpha Smarts for student writing in classrooms.

VINING ELEMENTARY SCHOOL

- The Vining School initiated the "Everybody Wins Power Lunch Reading Mentor" Program for first and second grade students. This program paired a volunteer from local companies such as Millipore, 170 Systems, Mykrolis, and Bristol Myers Squibb, with a student chosen by the teacher. The student and the volunteer would meet in a classroom with other pairs to eat lunch during the students' lunch time. We have 32 students involved in the program. It

has been a very positive program and fulfilling program for both students and volunteers. When you read to a child everybody wins!

- The Vining School initiated a Reading and Math Incentive Program, "Reading and Math Showers Exceptional Powers". The goal of the program was to expose students to problem solving and inquiry-based reading and math questions that would challenge them while at the same time improve their skills.

LOCKE MIDDLE SCHOOL

- With monies obtained from a Billerica Community Development Grant the Locke Middle School has established a new PC computer lab specifically dedicated for special needs students with moderate to severe disabilities. This lab enables this student population to access the latest in educational software and internet capabilities while creating a technology rich learning environment.
- With funds voted by Town Meeting the Locke is in the process of completing a state of the art fire alarm system to replace the existing system that was designed with the opening of the building in 1968. This new system greatly enhances the safety and security of our school.

MARSHALL MIDDLE SCHOOL

- All Marshall School teachers received training in two key areas—differentiated instruction and the implementation of open response questions in daily instruction.
- Marshall School teachers and guidance staff created 159 Individual Student Success Plans to help students prepare for the next administration of MCAS.
- Average daily attendance for Marshall School students climbed above 95%.
- Grade 7 English teachers piloted "Student Book Clubs" to promote independent reading among their students.
- We installed 10 new Dell computers in the library to provide research capability for Marshall School students and staff.

BILLERICA MEMORIAL HIGH SCHOOL

- The Two-Year Progress Report for the New England Association of Schools and Colleges (NEASC) accreditation was successfully submitted. Many of the recommendations from the accreditation have been completed or are in progress.
- We have four commended students in the National Merit Scholarship Program. More than one million students took the qualifying exam. Out of those students, 50,000 were selected to qualify for National Merit recognition.
- As part of our updating of the standards-based curriculum, and as part of our professional development as a learning community, we have began a multi-year project of developing curriculum guides for each course. Over 30 curriculum guides were developed last year.
- Professional development workshops were provided for the entire staff on performance-based assessments and rubric design.
- After a year of planning, we have implemented a two-year United States History program in the tenth and eleventh grades. This course of action was taken in order to align the curriculum with the Massachusetts Frameworks.

ENGLISH/LANGUAGE ARTS AND READING

Elementary

- Full implementation of elementary portfolio program across all six schools
- District wide DRA and QRI administration at all levels to assess student reading proficiency and to identify areas in need of improvement
- Elementary summer reading program updated with new titles and recommendations for student reading success

Middle School

- Development of content area benchmarks and curriculum
- Full implementation of Required/Recommended list of titles for all genres at all grade levels
- Middle school summer reading program updated with new titles and recommendations for student reading success

High School

- Development of content area benchmarks and curriculum.
- Local author Yoko Kawashima Watkins appears before freshmen cluster students to answer questions about her books, read by students during their freshmen year
- High school summer reading program updated with new titles and recommendations for student reading success

MATHEMATICS AND SCIENCE

- Continue the process of updating the High School Curriculum in the areas of Mathematics and Science
- Science League remains competitive in the North Shore Region
- New Science materials were introduced in 2003-2004 for the Elementary Schools
- Teacher development was provided to facilitate the implementation of the science program

SPECIAL EDUCATION

Programs for students diagnosed within the Autism Spectrum Disorder, entitled Compass, have been added to the Special Education Department programs this year. There are two preschool programs at Project Support, two elementary programs at the Parker Elementary School, a program at the Locke Middle School, and a program at Billerica Memorial High School. Each program has a social worker and/or a behavior specialist assigned to the Team. Ongoing professional development is planned for the staff.

FINE ARTS

- Instructional Benchmarks aligned with the Massachusetts Curriculum Frameworks for elementary and middle school music and art were completed.
- Art exhibits were held for elementary and high school students.
- Elementary and Middle School Art Enrichment continued with the help of a grant from the Billerica Partners for Education.
- The high School Orchestra doubled its enrollment.

- The Winter Percussion Ensemble and Indoor Junior and Senior Colorguard completed a successful winter season.

WORLD LANGUAGE

- Twenty Billerica students both hosted German students and traveled to Walldorf, Germany through an exchange program. Several other students traveled to Italy, France, and Spain with world language teachers to learn more about the cultures whose language they are studying.

ENTRANCE AGE

For admission to the Kindergarten, a child must be five (5) years of age before August 31 of that year. A birth certificate is required of all pupils unless their parents were residents of Billerica at the time of the child's birth.

EMPLOYMENT CERTIFICATES

Employment Certificates (working papers) are issued at Billerica Memorial High School, New Addition, and Principal's Office. Applications must be made in person and a birth or baptismal certificate must be presented.

RETIREMENTS 2003-2004

Administrators:

Dennis Baniewicz	35 years
Philip Breen	35 years

Teachers:

James Callahan	35 years	Carolyn O'Connell	36 years
Patricia Cody	25 years	Sally Panas	22 years
Sam Colangelo	33 years	Heidi Papantonis	33 years
Michael Cowdrey	33 years	Maureen Poly	26 years
Donna Foley	34 years	Helen Potter	32 years
Judith Giroux	34 years	Suzanne Robertson	32 years
Roger Goldsmith	34 years	Jon Sidorovich	35 years
Kathleen Harrington	35 years	Linda Strazzula	37 years
Jeanne Hennessey	13 years	William Thayer	35 years
Gail Kennedy	35 years	Stan Warden	35 years
Lorraine Kovacs	34 years	Rebecca Vallese	28 years
Sophia LeBlanc	30 years	Vin Viglione	33 years
Helen Mulley	35 years		

Paraprofessional:		Clerk:	
Patricia Doyle	17 years	Agnes LaRosa	32 years

SCHOOL COMMITTEE

Mr. Thomas Galligani, Chairman	Term Expires 2005
Mrs. Maureen Collins Rea, Vice Chair	Term Expires 2004
Mr. Robert Keough, Secretary	Term Expires 2006
Mrs. Marie Blanchette, Member	Term Expires 2004
Ms. Jessica DiOrio, Member	Term Expires 2005

ADMINISTRATION

SUPERINTENDENT OF SCHOOLS
Dr. Robert J. Calabrese

ASSISTANT SUPERINTENDENT
Mr. Francis Antonelli, Business Affairs

ASSISTANT SUPERINTENDENT
Dr. C. Milton Burnett, Curriculum

TRANSPORTATION DIRECTOR
Mr. John McKenna

MEMORIAMS

JEAN LORANGER, Teacher
Died: April 9, 2003

JANE GOURLIS, Teacher
Died: November 2003

VALORIE LANGELIER, Teacher
Died: January 9, 2003

ANTHONY CAPALDO, SR., Custodian
Died: June 18, 2003

EDITH JENKINS, Clerk
Died: August 31, 2003

RICHARD DAILEY, Crossing Guard
Died: November 10, 2002

PAULINE DESMOND, Crossing Guard
Died: January 11, 2003

JEANNNE S. GALLANT, Cafeteria Worker
Died: November 1, 2003

LAWN A. KILEY, SR., Maintenance Worker
Died: October 26, 2003

ANNE C. KIRKS, Cafeteria Worker
Died: September 28, 2003

GLADYS MCGINNESS, Cafeteria Worker
Died: August 31, 2003

VIOLET STICKNEY, Cafeteria Worker
Died: August 1, 2003

SHAWSHEEN REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL

The Shawsheen Valley Regional Vocational Technical School District is pleased to submit its 2004 Annual Report to the citizens of Bedford, Billerica, Burlington, Tewksbury, and Wilmington. Located on Cook Street in Billerica next to the towns of Burlington and Wilmington, the school celebrated its 35th anniversary this year, perpetuating the highest quality in vocational technical education to area youth and residents.

The elected representatives of the 10-member Regional School Committee that governs the District are: Mark Trifiro and Donald Drouin from Bedford; Kenneth L. Buffum, Chairman, and Bernard F. Hoar, Secretary, from Billerica; Paul V. Gedick and Alfred Verrier from Burlington; J. Peter Downing and Patricia W. Meuse, Treasurer, from Tewksbury; and James M. Gillis, Vice Chairman, and Robert G. Peterson, from Wilmington. Charles Lyons has been Superintendent/Director of the District since 1987.

Shawsheen Valley Technical High School (SVTHS) is one of 26 regional vocational technical school districts in Massachusetts. One thousand two hundred and twenty-eight (1,228) high-school students were enrolled in SVTHS's day school programs in October of 2004 and more than 600 adults participated in the school's various adult and continuing education courses.

The high school graduating class of 2003 numbered 241 seniors. By September of 2003, 92 percent of Shawsheen Tech graduates were either employed in their area of expertise or pursuing higher education. One percent entered the military forces; and seven percent were employed in other trade areas.

Academic Programs

MCAS Performance: The high quality of Shawsheen Valley Technical High School's academic programs continues to be validated by the school's outstanding performance on the state MCAS Tests. All 277 students in the Class of 2004 earned the State Competency Determination by passing the MCAS Test in both English Language Arts and mathematics.

In the Spring of 2004, the school's 298 sophomores performed significantly above the state average and ranked second among vocational technical schools. Eighty-eight percent (263) passed both parts of the MCAS Test. Ninety-one percent (272) of these tenth graders passed the mathematics MCAS on their initial attempt—significantly improving on all preceding local performances. At the same time, ninety-four percent (281) of these sophomores passed the English Language Arts component of the test, continuing the school's pre-eminent performance in this area. Special populations have seen especially impressive testing performance gains. Of the 107 tenth graders receiving special education services, 93 passed the MCAS Tests as sophomores.

Curriculum alignment with the Massachusetts *Frameworks* and professional development opportunities for teachers contributed significantly to improved academic performance in all of the academic disciplines. The school is currently preparing for MCAS field tests in science and social studies. Members of the science faculty serve on the MCAS Test Development Committee. More than 40 physics students have joined the American Physics Institute.

New Staff: In response to the recent retirement of three veteran teachers, the District hired two new mathematics instructors and one new social studies. Shawsheen is extremely pleased to announce the addition of Todd Karkane and Courtney Kelley to the mathematic faculty, and Michael Buckley to the social studies faculty.

Student Clubs and Activities

Oratory: Shawsheen students continue to impress in local speech contests. For the past three years Shawsheen students have progressed to the Zone and District levels.

Newspaper and Literary Magazine: From writing to photography and layout, Shawsheen students have demonstrated considerable academic and vocational talents by producing regular editions of the school newspaper, *The Rampage*, as well as the Shawsheen Tech literary magazine, *Ramblings*.

Community Involvement: Working together, students from all four-grade levels demonstrated their commitment to helping others. They organized "Operation Santa" and sent care packages to U.S. Troops serving in Iraq. The Student Council collected donations for both the Billerica Food Pantry and for the Lowell Sun Santa drive. Topping the list of charitable acts was the Holiday Party for children from area homeless shelters. Approximately 60 small children along with parents/guardians spent a fun-filled night at the school and took home happy hearts and armfuls of gifts.

School Spirit: School loyalty and spirit—along with individuals' enthusiasm and hard work—are the foundation for the many class and club activities at Shawsheen Tech that contribute to the school's positive atmosphere that permeates the facility and is palpable in the hallways, cafeteria, and library. The school buzzes with activity from 7:00 a.m. until well after the regular day. Students produce a daily news TV show and also participate in Billerica Access Television

broadcasts. From Homecoming to the Spring Show and the All Night Graduation Party, Shawsheen students, teachers, parents and support staff continually generate ideas and generously donate their time to enrich the high-school experience of SVTHS students.

Athletics

For the fourth time in eight years, the athletic program was honored as the recipient of the prestigious Walter Markham Award, presented annually by the *Boston Globe* in recognition of the most successful vocational-school athletic program in the Commonwealth of Massachusetts.

Over 365 students participated in interscholastic athletics, capturing Commonwealth Athletic Conference championships in football cheerleading, boys' basketball, basketball cheerleading, girls' soccer and wrestling. SVTHS state-tournament qualifiers included the boys' soccer, girls' soccer, boys' basketball, girls' basketball, ice hockey, baseball, softball, and lacrosse teams. The wrestling and softball teams won state vocational titles. The baseball and boys' basketball teams also qualified for the state vocational tournament.

In addition to these outstanding teams, SVTHS athletics developed exemplary individual athletes. Jennifer Elwell of Tewksbury was selected to the *Boston Globe* and *Boston Herald* All-Scholastic softball team for the third consecutive year. She also surpassed the 1,000-strikeout plateau, making her the only vocational athlete to achieve this distinguished milestone.

Building and Grounds

The Building and Grounds Department completed many projects during FY2004. In April, construction began on a new day-care center that services the children and grandchildren of Shawsheen faculty and staff. The project was completed in August and became operational at the beginning of the school year.

Many repairs and modifications to the building were made during the summer, especially during a planned two-week facility closure in August. Work crews—including a group of inmates from the Billerica House of Correction who painted the cafeteria and some hallway walls—maintained a rigorously coordinated schedule that resulted in the installation of 5000 square feet of hallway tile, the electrostatic painting of 500 lockers, and the rebuilding of the nursing lab—a project that required electrical, plumbing, wall, counter-top, and cabinet modifications. During the same time, workers replaced the floor in the Internet shop, fifteen heating and cooling units in the front of the building, and twenty door handles to accommodate handicap access. In addition, isolation valves were installed in the ceiling to facilitate the subsequent installation of eyewash and deluge shower stations in shops. Finally, the brown metal wrapping surrounding the exterior of the school was painted.

Community Services

Adult Evening School: The Adult Evening School continues to offer a wide variety of opportunities to adults interested in expanding their vocational and technical knowledge and skills. More than thirty courses are offered during both the fall and spring semesters. The enrollment in these courses has exceeded six hundred adult learners during the past year. Course

offerings include a variety of traditional vocational programs such as welding, electrical, woodworking and collision repair as well as technical programs in Adobe Photoshop, web design, computer repair and computer applications. Residents interested in taking these and other types of practical courses are encouraged to call Mr. Raymond Callahan, Adult Education Coordinator, at (978) 671-3679 for information and/or a brochure.

School of Practical Nursing: During June commencement exercises, the School of Practical Nursing graduated its tenth class, comprising 34 Licensed Practical Nurses (LPN.) Since its inception in September of 1994, a total of 357 students have successfully graduated from this program and have gone on to rewarding careers as Licensed Practical Nurses. This intense ten-month program offers qualified adults a combination of evening coursework and clinical externship experiences that prepare aspiring healthcare professionals for the LPN exam. The significance and benefit of this valuable program to the community is magnified by the extreme shortages of qualified healthcare professionals that exist both locally and nationally. Residents interested in applying to the LPN program are urged to contact the Director of the School of Practical Nursing, Ms. Patricia Noonan, at (978) 671-3646.

Middle School Career Awareness: Over 400 middle-school students from District sixth, seventh, and eighth grades participated in after-school, career awareness activities during the winter of 2004. Students spent five hours exploring each of twelve different career paths—options aligned with the manufacturing, transportation, services, information technology and construction industries. Mr. Anthony Celata administers this program. He can be reached at (978) 671-3615 for registration information. The program is free of charge and is available to District middle-school students. Busing is provided by SVTHS.

Tech Prep: SVTHS is very proud of the articulation agreements that it has developed with nine local colleges. Through the nationally recognized Tech Prep program, these agreements provide qualified SVTHS students the opportunity to receive college credit for coursework completed prior to high-school graduation. Students receive post-secondary credit when they matriculate into a degree program at one of the nine institutions. These Tech Prep articulation agreements serve to further develop career paths for our graduates, maximize their interest in obtaining advanced degrees in their vocational-technical areas and assure that students are engaged in a post-secondary educational career path that is both relevant and rewarding. Ongoing negotiations with several union and open shop apprenticeship programs focus on articulated advanced-placement for qualified students who choose to enter apprentice programs upon graduation.

Summer School: SVTHS offered twenty-one courses to one hundred and forty-five students from surrounding towns and school systems during the summer of 2004. Courses were offered in English 8, 9, 10, 11, and 12; Mathematics 8, 9, 10; Algebra 1; Algebra 2; Geometry; U.S. History; World History (Civilization); World Cultures; Social Studies; Civics; Lab Physical Science; Lab Biology; Earth Science; and Physical Education. Many courses were team taught, requiring students to complete integrated research tasks in a state-of-the art PC lab. In addition, developmental and remedial instruction was offered by certified Consulting Teachers of Reading

using traditional and technologically assisted instruction. Individual and small-group pull-out tutoring was available for students whose Educational Plans stipulate these services. Individuals seeking summer-school information should contact Dr. Robert Kanellas, the Summer School Coordinator, at 978-671-3631.

Swim Programs: SVTHS offered several high-quality swim programs on a year-round basis during 2004 in its Olympic-sized swimming pool. Youth swim lessons, water aerobics, and family-swim programs were available on a regularly scheduled basis during the winter, spring, summer and fall seasons. In addition, the Shawsheen pool acts as the home site for interscholastic high-school swim teams from the Billerica, Bedford and Burlington public schools. During the summer months, local organizations and recreation departments from Wilmington, Tewksbury and Burlington schedule pool hours as part of their respective programs. Individuals seeking swim program information should contact Mr. Anthony Fiore, Aquatic Director, at 978-671-3699.

Computer Services

Student Information System: Using the iPASS student information system, the Computer Services staff completed the 2004 academic school year in compliance with all Department of Education and district reporting requirements. The local iPASS system was modified to report on the 52 data elements required by the Department of Education, which last year required only 35 elements. During the summer, all academic student scheduling as well as ninth grade exploratory scheduling was completed for the highest student enrollment in Shawsheen history. For the first time, the "welcome back to school" letter to parents was also generated by the iPASS system. Work continued on the Certificate of Occupational Proficiency report that allows vocational teachers to provide each student with a detailed report of the student's competencies in their shop area. With the addition of a new secure front-end server, teachers were also able to enter their quarterly progress report and report card grades from home for students in their classes. In addition, the new iPASS Parent Access Manager was introduced and enthusiastically received for parents to be able to view up to date information on their children in the areas of attendance, grades, schedules and discipline information.

Computer Network: During the year, a new firewall with an enhanced content filter for web access was installed. In the spring, a new district email server was installed to handle Microsoft Exchange 2003, and a front-end web server was added to provide email access for staff from home using the web. During the summer, a new front-end web server, donated by Sun Microsystems, was installed to provide web access to the iPASS system for teachers and parents. Also during the summer, the network staff changed the district's Internet Service Provider (ISP), providing a substantial cost reduction to the district. In September, the staff also implemented a SPAM filter that is eliminating over 400,000 SPAM emails per year from the school's network. The network staff continues to upgrade the virus protection system as well as the Microsoft system updates for all of the computers in the district. The computer-service staff also implemented some of group policy features of Windows 2003 Active Directory to better manage student use of the network.

Applications: The computer staff installed the new Kurzweil text-to-speech software system for use by the Support Services Department students, for whom the software converts printed text to audio text. The computer lab in room 501 utilized the new Net Support School product that allows teachers to monitor all the computers in the lab from the teacher workstation and also allows peer interaction. The computer-services department continues to maintain the Plato application for the mathematics department and the Success Maker reading and math modules for the English and Support Services Departments

Staff: Sadly, Mary Roach, a computer network technician in the Computer Services department, died after a courageous battle with breast cancer.

Guidance

Admissions: Continuing a statewide and district trend, applications for the freshmen class entering in September 2004 increased significantly. The Guidance Department received almost 600 applications and enrolled 335 freshmen for the class of 2009.

College and Career Planning Night: This year's College and Career Planning Night again attracted a large number of junior and senior students and their parents. Over 450 people attended this popular event. While most of the participants were Shawsheen students, invitations were also extended to their peers in the five-town district.

The number of colleges and local employers participating in this year's event also increased. Thirty-five local colleges and career schools sent representatives, as did all branches of the armed forces. Representatives from the industrial community included a mix of traditional trade areas as well as a significant number of technical areas.

A comprehensive workshop provided a detailed overview on the process, resources, and strategies for acquiring post-secondary financial assistance. Shawsheen was fortunate to team with the Massachusetts Educational Financial Authority (MEFA) in this endeavor. The workshop was followed-up by a Financial Aid Night in January in which students and parents had the opportunity to work on and ask detailed questions about the Free Application for Federal Student Aid (FAFSA) form.

Co-Operative Education Program: Participation in the Co-Operative Education Program increased by approximately 30% over that of the previous two years. A state directed co-operative student evaluation is being phased in for the first time. The evaluation, completed by the local participating employers, is designed to address participant students' academic, technical, and employability skills. The evaluation process enhances the co-operative education experience of eligible students by identifying and implementing the skills requisite in evolving employment markets.

According to a plan currently in the planning stages, all seniors opting to participate in the co-operative program will be required to enroll in and pass a ten-hour Occupational Safety and Health Administration (OSHA) Safety Program for construction and general industry. Some

students (depending on their career path) may opt to enroll in and pass an on-line ten-hour career training session .

Scholarships and Awards: Shawsheen graduates received numerous awards from colleges, career schools, and the state-sponsored scholarship program that recognizes academic excellence. Approximately $60,000 in scholarships from local community organizations and Shawsheen affiliates complemented the monetary awards. And once again, the industrial community generously contributed tool and equipment awards to students entering their occupational fields upon graduation.

School Council

Principal Robert E. Cunningham reports early indications that recent policy changes are positively affecting student attendance. After much discussion, the School Council recommended comprehensive changes in the *Student Handbook*, raising the consequence for poor attendance. Results from an analysis of relevant data point to an increase in student attendance from 94.3% during the 2003-2004 school year to 95.2% for the same period in the 2004-2005 school year. This policy change was designed to reinforce Shawsheen's philosophy that recognizes the qualitative values of persistence, self-discipline, and pride in producing quality work.

Technical Programs

Automotive: The Automotive program continues to meet all standards required by the National Automotive Technical Education Foundation (NATEF) in the areas of curriculum, equipment, tools and teacher certifications. All instructors in the program are Automotive Service Excellence (ASE) certified expert technicians and are committed to keeping their knowledge and skills current. As a result of their commitment, students are prepared to meet the standards of a constantly changing industry.

To fill the instructional vacancy resulting from the June retirement of Dan Shea, Richard Lavoie joined the Automotive faculty. Mr. Lavoie, a highly experienced ASE certified expert technician who has taught for 15 years, immediately introduced many new tenth-grade curriculum projects that enhance students' readiness for live work in the subsequent grades. Ben Hurley, who replaced Dan Shea as Transportation Department Chair, has modified the Automotive related curriculum by redesigning the related classroom to enhance instructional strategies, student activities, and–as a result—access to and utilization of the facility. The redesign continues to support students' access to the Automotive Information System software via twenty on-line computers at their desk. Automotive Information System is an unlimited curriculum and resource for safe auto repair instruction, technical information and the latest updates on specific jobs. The program also allows teachers to obtain lesson plans for job specific repairs and data repair for every car used for demonstration or service.

The visual and manipulatable instructional aids in the related facility include engine mock-ups, parts displays, posters and a full size break away car—all of which are integrated into formal

related instruction. These resources serve as invaluable instructional resources for students of all levels of ability.

The Automotive program continues to respond to vehicle-repair requests from District towns, including many requests from elderly citizens. The students also maintain all the school owned vehicles, which are used for outside construction programs and nursing externships. These experiences provide the student with live work that would not otherwise not be available.

Automotive seniors received ten hours of OSHA general-industry safety training and received 10-hour cards to document their participation. This inaugural Shawsheen effort will enhance the seniors' employment and earning potential.

Auto Body: The Auto body program is in the process of updating curriculum and equipment in preparation for its National Automotive Technician Education Foundation (NATEF) recertification visit this year. In the past, the program has met all the required standards for equipment, curriculum and teachers' certifications. Meeting NATEF's strenuous standards is an important goal for new instructor, Roland Tremblay, as he adapts to his new instructional environment. Mr. Tremblay brings 30 years of experience along with his work with NATEF to the Auto body instructional team, as they prepare to secure recertification and—toward that end—to improve the quality of automotive service and repair.

Under Mr. Tremblay's tutelage, students now use single- and two-stage paints; they mix their own paint; and they use new, portable, hand-held, ventilated sanders, which have positively affected the air quality in the shop.

The redesign of the transportation computer lab has allowed the Auto body students continued access to the NATEF curriculum on the Internet and has provided for a wider range of curriculum activities. This curriculum keeps students up-to-date with the latest automotive technology. The Auto body program has continued its on-line safety program this year, which provides students with a safety certificate that, is recognized throughout the industry.

Along with their Automotive peers, senior Auto body students received ten hours of OSHA general-industry safety training and received 10-hour cards to document their participation. Similar, again, to their Automotive peers, Auto body students continue to respond to vehicle-repair requests from District towns, including many requests from elderly citizens, and they maintain school-owned vehicles.

Heating Ventilation, Air Conditioning and Refrigeration (HVAC-R): The HVAC-R program continues to secure required instructional equipment through capital budget purchases and donations. Training students on the state-of-the-art equipment is critical to prepare students for the expectations of prospective employers. Many of these donations were obtained from local businesses and advisory members who have supported the program for years. Subsequent to the donation of an oil-fired boiler, the instructors integrated oil-heat objectives in the curriculum.

HVAC-R instructor Kevin Buckley also facilitated this curriculum addition by earning oil-burns certification in the fall. Other donations include three condensing units and a gas-fired furnace.

An important training component of the HVAC-R program is the real community work requested by District communities, which recently include the installation of a gas furnace and ductwork at the Howe Museum; the conversion of an oil furnace to a gas furnace and central air conditioning system at the Billerica VFW; the installation of an oil furnace and ductwork at the Wilmington West School; and design, calculation and installation of two central A/C systems for house projects in Wilmington. In addition, students participated in major school projects, providing maintenance and troubleshooting services that assist SVTHS's Building and Grounds efforts and provide substantial cost savings to the District.

The HVAC-R instructors have initiated the certification process with Partnership for Air Conditioning, Heating and Refrigeration Accreditation (PAHRA). This is a three-year process. When completed, SVTHS's HVAC-R program will be the first program of its kind in the state to obtain this national and prestigious certification.

Business Information Services: The business program has introduced a new certification course called IC3 Basic to sophomores. At the completion of the course, the students will receive an Internet and computing core certification, which recognizes their understanding of a computer functions as well as their ability to make minor PC repairs. Students are also receiving certifications in Microsoft applications, which include Word, Excel, Access and Power Point—fundamental and important skills possessed by competent workers in the current business environment.

Through the efforts of Linda Swasey, the business program now has a chapter of Business Professionals of America. This organization exists to promote business opportunities and competitions for business students in high school. Eleven students have joined the organization and will compete in marketing and business competition at the state level. Those who succeed at the state level will have the opportunity to compete at the national level.

The students have had the chance to hear and attend seminars from guest speakers, many businesses, and colleges. The seminars included: Customer Service by Pat Morrow, Middlesex College; Protocol Around the World, Katharine Gibbs College and Going Global, Macintosh College

The marketing curriculum has been expanded again this year to increase students' opportunities upon graduation. Competencies are developed through the operation of the school's store and handling the compilation, collection, and distribution of the morning food break orders for the entire school.

Carpentry: The Carpentry department, along with all the construction trades, is in the process of constructing a 3,000 sq. ft. colonial house. The house is being built for a Wilmington resident who placed her name in the school's house lottery last spring. The house-building program

provides students the opportunity to develop skills in framing, exterior finish, roofing and interior finish. This outside project not only provides students with valuable live work in which to develop knowledge and skills but also helps instill strong work ethics and a commitment to a customer. With the retirement of Courtney Lloyd and the hiring of Richard Weadick, this year the Carpentry department continues to support District projects that have included the completion of the Billerica Housing Authority House Project, the renovation of the Billerica Howe Museum, the Bennett Library Deck Project, the re-roofing of the Elks Pavilion, the construction of a Pavilion at Tewksbury Playground, the restoration of Wilmington West School House, and the construction of a Wilmington West Intermediate School Sign.

These projects provide valuable work experience for the students, and they result in tremendous savings to District towns and organizations.

All seniors again received a 10-hour OSHA card in construction safety.

Cosmetology: The Cosmetology program has expanded its community service program in which teachers accompany sophomore and senior students to District nursing homes, senior centers and assisted-living facilities. Cosmetology students have visited and provided services at senior centers in Tewksbury, Bedford, Wilmington, Billerica and Burlington. In addition, students continue to service the elderly on Elderly Citizens Day by providing beauty makeovers and a lunch in the dining room. These types of programs provide students with real live work and, at the same time, instill compassion for the elderly. Many local citizens also take advantage of cosmetology services at the school on a regular basis.

In the beginning of September the students began learning a software program called cyber imaging, which was recommended by the advisory committee. This software will give students the skill and knowledge to obtain employment in salons with the latest technology in hair design.

The instructors proudly announce that, as a result of their ongoing commitment to industry-aligned curriculum standards, all of last year's graduates received state cosmetology licenses.

Culinary Arts: The Culinary Arts department is in the final stages of preparing for its accreditation by the American Culinary Association. The process of updating curriculum and equipment to meet the standards of the American Culinary Federation (ACF) has been on going for the last two years. Completion of the necessary documentation and an evaluation of the program by the ACF are being planned for this year. Once the program receives this certification, the students will have the opportunity to take the ACF exam and receive their ACF credentials. Because of a new safety curriculum implemented this year, many of the Culinary students have gained knowledge and skills that prepared them to take the Serve Safe certification exam, which many have received. Many food establishments require this credential as a condition of employment today.

The operation of the guest dinning room continues to be a valuable component of the Culinary program. The dining room allows the public to have an enchanting Culinary experience four

days a week for a very reasonable cost. The Culinary department recently planned, prepared and served 250 meals to advisory- committee members during their annual meeting. In addition, Culinary students prepared meals for four citizenship awards banquets.

Another key component of the Culinary program is the bakery. In the bakery program, the students learn to bake creative breads and pastry, and they operate an on-site retail bakery, which is open to the public four days a week. The bakery also supplies many items to the Culinary program for the students' break service.

Diesel: The Diesel program is certified by the National Automotive Technical Education Foundation (NATEF), with the instructors' meeting Automotive Service Excellence (ASE) certifications in all areas of instruction. John Havens, a SVTHS Diesel instructor, is also an evaluation-team leader for the organization, which allows him to stay current with all regulation changes each year. In addition to NATEF, the program maintains national certifications in Mechanical Repair Pollution Prevention and an online safety program called SP2.

The senior Diesel students received 10 hours of training in OSHA General Industry Safety last September and received a 10-hour card.

Some of the work projects students have accomplished this year include the overhaul of a box van donated to SVTHS and the reconditioning of the fuel system, transmission, and brakes for a donated handicap van.

Drafting: The Drafting program is the first school in the Commonwealth to earn recertification by the American Drafting and Design Association (ADDA.). This was made possible by the commitment and hard of the instructors, who maintained up-to-date trade standards in a rapidly evolving industry. Drafting instructor, Andy Botticelli, chairs the Massachusetts curriculum committee for the organization and provides support to other vocational schools in the Commonwealth who have applied for certification. Many senior students received ADDA certification for the first time last year.

Software programs on which Drafting students are developing skills include Auto-CAD, Solid Modeling, Pro –E, and G.I.S Terrain Modeling. Although the students adhere to a strict and vigorous curriculum, they still have the chance to gain real project experience by providing renovation designs and construction drawings for the Masonry department, the school store, the nurse's office, and the Wilmington West School.

The efforts of the Drafting instructors have resulted in the most technologically advanced drafting program in the state but—more importantly—in outstanding employment and post secondary opportunities for Drafting students upon graduation.

Electronics: Through capital budget funding, the Electronics program was able to complete the second phase of their Lab-Volt and NIDA computer based instructional equipment purchases. To fully exploit the instructional technology, the Electronics faculty developed new curriculum,

which exposes the students to a much broader and more rigorous range of projects. In addition, the curriculum was revised to include computer repair at the sophomore level, which resulted in eight students' receiving A+ certification this year.

At the start of this school year, the students were welcomed with a new, completely furnished related classroom. Desks in the new room were constructed in the Carpentry shop, which saved the District a significant expense. The addition of the new related room has provided a much quieter and safer environment for the students to learn electronic theory.

Electrical: The Electrical students continue to gain a wide range of competencies through outside projects. They obtained skills and knowledge in the industrial aspect of the field this past year by completing the wiring for the new heating and air conditioning system installed in the administrative offices. Other school projects included the rewiring of all lathes and Computer Numerical Control (CNC) machines in the Machine Shop, and the wiring of machines in the Graphic Arts shop. The students develop maintenance and trouble-shooting skills by providing ongoing support for the school's Maintenance staff. The outside community projects in which the Electrical students have been involved include the Howe Museum in Billerica, the West School in Wilmington and the house-building project in Wilmington. The experience the students obtain doing the rough and finish wiring at the house-building project prepares them for residential employment upon graduation.

Student enrollment in the Electrical shop again necessitated changes in the shop workstations. The new workstations supported more comprehensive junior and senior rough-wiring projects. In addition, the mock framed wall area where sophomores practice house wiring was redesigned.

Through the capital budget process, the program purchased new ladders and staging equipment for the shop and outside program.

Graphic Arts: In September, Timothy Broadrick joined the Graphic Arts faculty and immediately began to assist in the implementation of rigorous curriculum and technological changes in the Graphic Arts program. His extensive experience and knowledge of the Graphic Arts industry strengthens the program in the area of pre-press.

The Graphic Arts department purchased six new G5 computers and new software to keep pace with an industry evolving from film to digital processing. With the professional oversight and advice of its advisory committee, the Graphics staff submitted a renovation and purchase plan to the capital-budget committee to accommodate the transition to state-of-the-art industry standards. The administration, acting on the recommendation of the capital-budget committee, approved and funded the project, which will begin this spring.

The students in the Graphic Arts program develop valuable competencies by completing various printing projects for the school and district towns. The students also oversee the copying center, where teachers and administrators request or execute copies of materials like informational handouts and instructional worksheets.

Health: The Health seniors, all of whom are participating in the externship program, secured placement at a medical facility or nursing home during the first week of school. The externship program provides work experience under real conditions—training that is not possible in a school setting. Many of this year's seniors have been placed on co-op as Certified Nursing Assistants, Medical Assistants, and Child Care Aides. The current placement rates of seniors in both the externship and co-op programs strongly suggest that the Health curriculum effectively targets competencies required in the current employment market.

During the past summer, the two Health labs were totally renovated by staff members of the construction shops, who installed new ceilings, corian counter tops, tile flooring, lighting and cabinets by the opening day in September. As a result of these renovations, the purchase of new lab equipment, and specific curriculum revision and updating, the program met all standards of and was therefore endorsed by the National Health Association (NHA.) The NHA granted clinical and administration certifications. As a result of targeted curricular changes and the increase of professional staff, the American Heart Association currently offers students the opportunity to earn a certificate in CPR and First Aid.

The Licensed Practical Nursing (LPN) program currently has 30 full-time evening students working at Tewksbury Hospital, Lowell General Hospital, and New England Pediatrics. The LPN students begin their studies in August each year and graduate the following June. Of the 35 members of last year's graduating class, 34 passed their state board examination and received their LPN certification.

Internet: In 2004, the Internet program received a donation of 50 computers from industry for use in the computer-repair component of the program—saving the school a substantial amount of capital-budget money. These computers provided the students with resources for developing the skills and knowledge required of the industry's A+ exam this. As a result, many Internet students passed the software and hardware portion of the A+ exam in December and received their certification. Internet students are also preparing for and taking Microsoft Application exams.

In order to strengthen the hands-on work experience for the students, the Internet program has initiated a computer repair service for the staff and school programs.

In the computer programming and web-design component of the program, students continue to maintain the school's web site (http://www.shawsheen.tec.ma.us). Internet students have also been working with the Massachusetts National Guard to improve its web site.

Machine Technology: The Machine Technology program is certified by the National Institute for Metalworking Skills (NIMS). The program has met all NIMS standards for curriculum, equipment, and staff credentialing. Maintaining this certification is contingent upon students' earning credentials—which requires a minimum of 25% of them to pass the Level I exam, and 50% to pass the Level II exam. As a result of the program's meeting these criteria, NIMS has

extended the certification until January 1, 2005. Because of the quality of the Machine Technology program and the qualifications of the program's faculty, NIMS has recruited Shawsheen instructors to become part of their evaluation team for other schools throughout the state. For the second time last June, graduates qualified to take the NIMS certification exam. Eighty percent of the graduates took the exam and received the desired credentials.

Because of the closing of a machine program in the western part of the state, the school was able to purchase a CNC lathe and milling machine at a fraction of its value. It has been installed and is now a valuable piece of equipment in the shop. This purchase has provided more students with important training time on CNC machinery. This training is critical in an industry that continues to demand, in large number, trained CNC technicians.

Recently, the school purchased twenty CNC software program licenses to support important changes in the senior related curriculum. The software has been installed in one of the school's computer labs, facilitating instruction and learning.

Machine Technology students have completed several projects to gain work experience on facility-based tasks and to support the needs of other programs throughout the school. Toward these ends, Machine Technology students have made new door signs for all garage doors, designed and made golf-tournament gifts, and machined parts for many machine-maintenance repairs.

Masonry: The Masonry students recently completed work on the baseball dugouts—a sophisticated professional task that required them to match the architectural design of the field house using similar brick and quoin corners. The workmanship of the project compares favorably to any in the trade. As a follow up to the dugout and field house projects, the students will construct a new brick storage building, whose architectural design will also match that of other structures on school grounds. In addition, the instructors are in the process of obtaining all the materials necessary to construct a new addition to the shop. The addition will allow them to integrate larger and more complicated curriculum projects into the program.

The Masonry program has supported the community with projects that include the Wilmington West School House, the Tewksbury Playground Pavilion, the Billerica Howe Museum, the Tewksbury Telescope building, and the Billerica Bennett Library.

As part of their curriculum requirement this year, senior Masonry students completed a ten-hour OSHA safety course, enhancing their employment opportunities upon graduation.

Metal Fabrication: The Metal Fabrication program has again upgraded its equipment. Using capital budget funds, the program purchased three new welding machines.

Because the Metal Fabrication program is a NIMS certified program, the students will have the opportunity to take the NIMS certification exam this year. This certification is the most widely accepted in the industry. Students who obtain NIMS certification earn skill recognition,

establish professional credentials in the work place, and enhance their employment potential and options.

In October, the welding program was granted national certification by the American Welding Society (AWS). The staff worked hard for several months on the implementation of curriculum changes that aligned the welding program with rigorous AWS standards. As a result, students will be able earn a certificate that is recognized throughout the industry.

Like students in other programs, the senior Metal Fabrication students received 10 hours of training in OSHA General Industry Safety last September and received a 10-hour card.

And like students in other programs, Metal Fabrication students have gained work experience and supported the community and school with projects that include the fabrication of dock parts for the Yankee Clipper Council Boy Scouts of America, the fabrication of North Billerica Baptist Church heating ducts, the fabrication of Parent-Council and golf-tournament gifts, and assistance on repairs to school facility.

Plumbing: Community and school projects are an important part of the Plumbing program's curriculum, as they provide students with real live work. These projects give the students the opportunities to improve basic competencies learned at the lower grade level and to add new filed-based skills and knowledge. Outside community projects such as the Billerica Howe Museum and the Wilmington West School House allowed the students to develop industrial skills. Participating in the completion of the house project for the Billerica Housing Authority and the construction of the Wilmington schoolhouse project ensured that the junior and senior students gained skills and knowledge in residential construction. The development of troubleshooting skills is an important program component accomplished through the program's maintenance curriculum, which benefits the school's plumbing system and saves the District operational money. The repair and installation of eyewash stations throughout the school was an important maintenance project completed this year. Efforts from the plumbing department, as well as from the other construction programs, make SVTHS a safer place for students to learn and for staff to work.

New equipment used to connect copper tubing was purchased recently, and the curriculum was updated to give students experience in this new technology. Through shop projects and maintenance work around the building, students will be using this new flange-flaring tool to connect copper tubing.

The senior Plumbing students received 10 hours of training in OSHA General Industry Safety last September and received a 10-hour card in Construction safety.

Technical Illustration: Technical Illustration has been given preliminary approval to expand its shop area to alleviate the crowded situation in the shop. The additional space will allow the instructors to expand the curriculum to include more freehand and creative projects.

Meeting the requests and needs of the sending towns and school involves the students in live work— tasks usually accompanied by demanding time-lines and rigorous quality standards. Technical Illustration students participated in signage projects for the interior and grounds of the school, for the Wilmington West Intermediate School, and for the golf tournament. In addition, Technical Illustration students assisted in the Billerica Veteran Organization Project.

SKILLS USA: SKILLS USA is a national organization allowing vocational/technical students the opportunity to enter specific skill competition and participate in numerous leadership events.

At the North District Conference last spring, 96 Shawsheen students competed and won 40 medals. Of those 40 students, 28 went on to win a medal in state competition, which included 6 gold medals. Three gold medal winners went on to compete at the national level and did an outstanding job representing SVTHS in the area of Business, Diesel, and Internet.

Certificate of Occupational Proficiency (COP): The COP is the Commonwealth's assessment program for technical education. It is being designed to measure the attainment of industry-based skill standards of students enrolled in technical education.

By June of 2005, the work of developing a framework for all vocational/technical programs throughout the state will be completed, which will be the base for development of the assessment piece for attainment of a Certificate of Occupational Proficiency.

Shawsheen has taken a leadership role in the COP process with many of our instructors providing their expertise as committee chairpersons and/or members.

Safety: The school is in the third year of a five-year process of developing and implementing a school-wide safety and health plan, under the direction of Roger Bourgeois, Director of Community Services, and John Lavoie, Director of Vocational/Technical Programs. Using both general and program-specific safety criteria, the committee is developing a plan that examines work practices, equipment, tools, environmental issues and educational curricula in all programs. The committee overseeing the development and implementation includes administrators, teachers, students and safety experts from industry.

The implementation of the plan began last year with a vocational staff member in each program developing a safety plan which included updated safety curriculum for each piece of equipment and work practices. A student record safety plan consistent throughout each program has been put into place this year. A safety audit is conducted in each program to evaluate shop equipment and environment at the start of each school year. As a result of the audits, new safety equipment needs are identified, equipment is purchased, signage is improved, storage practices are changed, and environmental issues are addressed.

Through the efforts of Roger Bourgeois and the instructors in the construction and general industry programs, all the seniors in these programs have obtained an OSHA certification card. The students attended a ten-hour seminar at the onset of the school year during which they

learned all aspects of construction and general industry safety. This certification provides our students with more job opportunities, as many companies require this certification as part of a hiring policy

Conclusion and Acknowledgement

The SVTHS District School Committee, staff, and students gratefully appreciate the support that they receive from the residents of the 5-member District. The SVTHS family especially acknowledges the continued financial support of the local Town Managers, Finance Committees, and Town Meetings, who collectively ensure and perpetuate the highest quality in vocational technical training opportunities for area youth.

The District is grateful for the significant contributions provided by Shawsheen Tech staff and employees and acknowledges the many contributions of the SVTHS staff who retired during 2004. Those retirees are:

- Paul Ayotte, Multi-Media Specialist
- Kenneth Gabriel, Mathematics Instructor
- David Kaufman, Autobody Instructor
- Courtney Lloyd, Carpentry Aide
- Lawrence Marquis, Mathematics Instructor
- William Ritchie, Physical Education Instructor
- Daniel Shea, Automotive Instructor
- Mark Small, Guidance Counselor
- Judy Sweeney, Health Technology Instructor
- John Viveiros, Social Studies Instructor

For Reference
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MUNICIPAL TELEPHONE NUMBERS

PLEASE REMEMBER TO USE THE 978 AREA CODE BEFORE DIALING

EMERGENCY 9-1-1
POLICE 667-1212
All other purposes 671-0900
AMBULANCE 667-1212

FIRE 663-3433
All other purposes 671-0941
POISON CONTROL 1-800-682-9211

Appeals Board 671-0964
Assessors Board 671-0971
Billerica Housing Authority 667-2175
Billerica Municipal Employee
Credit Union 667-2434
Building Department
Building Commissioner 671-0959
Plumbing Inspector 671-0960
Wiring Inspector 671-0961
Zoning Officer 671-0959
Cemetery Department Andover Road
Superintendent 671-0946
Civil Defense 671-0917
Conservation Commission 671-0966
Council on Aging 671-0916
Dog Pound (between 3-4pm) 671-0909
Election and Voter Registration
Board of Registrars.....671-0926
Health Department
Board of Health 671-0931
Public Health Nurse 671-0932
Library 671-0948
Personnel Board 671-0942
Planning Board 671-0962
Public Works Department:
Director 671-1313
Chemist 671-0957
Engineer 671-0955
Highway 671-0951
Sewers 671-0956
Water Treatment 671-0957
Operation Coordinator 436-9178
Recreation 671-0921
Fax 671-0927

School Department:
Administration Building 436-9500
Superintendent 436-9500
Connecting all schools 436-9300
Ditson Elementary School
Dutile Elementary School
Hajjar Elementary School
Kennedy Elementary School
Locke Middle School
Marshall Middle School
Memorial High School
Parker Elementary School
Vining Elementary School
Shawsheen Valley Tech 667-2111
Sealer of Weights and Measures ..663-2828
Selectmen 671-0939
State Welfare Office
Middle Street, Lowell 454-8061
Systems Administration 667-5204
Tax Collector
Excise, Real Estate Bills 671-0920
Tobacco Control 671-1335
Town Accountant 671-0922
Town Clerk – Certificates/Licenses
Dogs, Births, Deaths, Marriages, Unif. Comm. Code, Hunting Fishing, etc. 671-0924
Town Hall Custodian 671-0942
Town Manager 671-0942
Town Treasurer
Parking Clerk, Tax Title,
Water Bills.....671-0928
Veteran's Services 671-0968
Utility Billing Administration.....671-0954